COVER SHEET
GBC GENERAL EDUCATION COURSE SUBMITTAL FORM

Course Department and Number: _____

Course Name: _____

Number of Credits: _____

Within which general education category does this course fall: _____

Is this a new course or a revision of an existing course: New_____   Revised_____

    Note: If this is a new course, you must fill out appropriate new course forms for the Curriculum
    and Articulation Committee. If a revision involves changing the course number, name, or catalog
    description, it must also be routed through the Curriculum and Articulation Committee.

Please indicate below the degree to which the general education objectives are met in this course.
Attached are the educational objectives and guidelines for this checklist.

	STRONG	MODERATE	SOME DEGREE
Communications Skills:	**XXXXXX**		
Critical Thinking:	_____	_____	_____

	Significant	Considerable	Some Degree
Quantitative Ability:	_____	_____	_____
Reasoning and Independent Thought:	_____	_____	_____
Scientific Understanding:	_____	_____	_____

	STRONG	MODERATE	SOME DEGREE
Personal and Cultural Awareness:	_____	_____	_____

	Significant	Considerable	Some Degree
Sense of the Individual in Society:	_____	_____	_____
Sense of the Past:	_____	_____	_____
Sense of Accountability:	_____	_____	_____
Appreciation of Fine Arts:	_____	_____	_____

	STRONG	MODERATE	SOME DEGREE
Personal Wellness:	_____	_____	_____
Technological Understanding:	_____	_____	_____

This cover sheet must be accompanied by a complete course syllabus that must include a concise
substantiation of how each of the objectives is incorporated into the course. The outline of the
substantiation format is attached.

Submitted by: _____   Date: _____

Approved by department chair: _____   Date: _____

Approved by Core Curriculum Committee:
_____   Date: _____

GREAT BASIN COLLEGE
GENERAL EDUCATION OBJECTIVES

Λ *With* **GUIDELINES** *for their incorporation into general education courses* 7

The **guidelines** presented in the *italic annotations* below are for use in integrating the general education objectives into general education courses. The objectives were adopted by the GBC Faculty Senate in February, 1999, and the guidelines were accepted in May, 1999. For questions or assistance on these matters, feel free to bother Mike McFarlane for the 1999/2000 academic year.

GENERAL EDUCATION OBJECTIVES:

It is the goal of the faculty of Great Basin College that all students that graduate with either an Associate or Bachelors degree from this institution have had the opportunity presented to them during their attendance to have acquired ability and awareness within the **five objectives** listed.

> *General Criteria- All general education courses must contain a strong component of Communication Skills. All general education courses must contain a strong component of either the Critical Thinking objective or the Personal and Cultural Awareness objective, and a moderate component of the other of these two. Wellness and Technology courses must include the same components as other general education courses, but also be strong in the respective objective (either Personal Wellness or Technological Understanding). All courses must address to at least some degree all ten of the objectives/elements. (Please see the attached blue cover sheet.)*

> *Meeting the Criteria for the Objectives and the Elements within them- Syllabi for all general education courses must specifically show how they address the educational objectives and the elements within them. With each objective below are guidelines for incorporation into a course.*

Objective 1: Communication Skills
Communicate clearly and effectively in written and oral form, embracing discussion, reading, listening, and accessing information.

> *All general education courses must have a strong component of communication skills. To meet this standard, it must be shown that during the completion of the course, students are expected on a regular basis to exhibit the written and oral communication skills indicated in the objective description. In addition, it is required that a general education course include at least one substantial written or oral presentation for lower division courses, and at least two for upper division courses.*

Objective 2: Critical Thinking
Integrate creativity, logic, quantitative reasoning, and the hierarchy of inquiry and knowing in social and scientific understanding. There are **three elements** to this objective:
Quantitative Ability
Understand mathematical principles and integrate quantitative methods into problem solving.
Reasoning and Independent Thought
Use logic and visual thinking in selecting, analyzing, and presenting information.
Scientific Understanding
Understand the essential workings of natural systems, understand the hierarchy of scientific knowing and the use of the scientific method in its pursuit, and have the ability to use this knowledge predictively.

*As a **strong** component a course must significantly address at least two elements of the objective, and no more than one to a moderate degree.*

*As a **moderate** component a course must meet one of the two following configurations:*
 ≡ *address any one of the elements significantly and the other two to some degree.*
 ≡ *address all three elements to a considerable degree.*

Objective 3: Personal and Cultural Awareness

Understand the roles of individuals in society, the development of human societies, and the significance of creativity in the human experience. There are **four elements** to this objective:

Sense of the Individual in Society

Recognize and respect the rights of the individual, and possess an appreciation of the complexity and variety of the divergent attitudes, values, and beliefs in society.

Sense of the Past

Understand the cultural and historical heritage of contemporary society, and be able to thoughtfully consider the implications of this heritage.

Sense of Accountability

Appreciate the consequences of human actions in social and environmental contexts, and have the ability to consider the ethical and practical implications of those actions.

Appreciation of Fine Arts

Recognize and value creative human expression.

*As a **strong** component a course must significantly address at least three elements of the objective, and no more than one to a moderate degree.*

*As a **moderate** component a course must meet one of the three following:*
 ≡ *address any two of the four elements significantly and the other two to some degree.*
 ≡ *address one element significantly, two considerably and one to some degree.*
 ≡ *address all four elements to a considerable degree.*

Objective 4: Personal Wellness

Develop knowledge, skills, and behaviors which promote personal well being.

All general education courses must meet this objective to at least some degree.

Objective 5: Technological Understanding

Function effectively in modern society through the use of technology.

Courses representing this category must demonstrate a strong component of this objective, as well as meeting the other general education criteria. All general education courses must meet this objective to some degree.

Academic categories for general education:

Below is the breakdown of required general education credits within specific academic categories. On the general education course submittal cover sheet, please indicate which of the categories is being applied for.

Note: See current catalog for the most recent matrix.

Format for substantiating the integration of objectives into a general education course. Below is the outline to be followed to explain to the General Education Committee and the students taking the course how the course meets the general education objectives. This is to be concise and must be incorporated into the course syllabus for both course approval and distribution to students (please keep font 10 or larger).

Communications Skills Objective:

Critical Thinking Objective:

      Quantitative Ability Element:

      Reasoning and Independent Thought Element:

      Scientific Understanding Element:

Personal and Cultural Awareness Objective:

      Sense of the Individual in Society Element:

      Sense of the Past Element:

      Sense of Accountability Element:

      Appreciation of Fine Arts Element:

Personal Wellness Objective:

Technological Understanding Objective:

REQUIRED INFORMATION FOR ALL COURSE SYLLABI:
      Course Number, Title, and Credits
      Catalog Description, with Prerequisites/Corequisites
      Instructor Information (Name, Office Location, Phone, E-Mail, Office Hours, etc.)
      Required and Recommended Texts and Other Materials
      Course Description and Goals/Objectives
      Method of Instruction
      Explanation of Grading Policy, Testing Procedure, etc.
      Attendance Policy
      Course Outline/Content/Schedule
      Other Important Stuff

      For General Education Courses: include a concise written substantiation of the integration of general education objectives into the curriculum.