



Classified Council General Meeting Minutes

Date: Friday, November 20, 2020 10:00am

Location: Blue Jeans Teleconference ONLY - <https://bluejeans.com/454662141?src=calendarLink>

Call Meeting to Order – Sarah Wilkey - 10:00am

Roll Call: Joe Micke, Sarah Wilkey, Cindy Holt, Laurie Adams, Gaye Terras, Cheyenne Stocks, Julie Martinez, Dawn Viola, Dori Andreport, Jolina Adams, Sheree Beard, Teresa Campos, Amparo Chaldez, Sonja Sibert, Bill Brown, Charles Brown, David Stirm, Shemayne Pitts.

Speaker: Sonja Sibert, GBC Vice President for Business Affairs

- Sonja discussed guidelines for Classified Staff furloughs. GBC's 12% reserve plans have been submitted to the NSHE office. These plans are rollovers from what GBC has currently implemented, which have avoided employee layoffs and reduction in hours.
- In response to questions:
 - Furlough hours can be taken in combination with vacation hours as long as the employee takes them in 4- or 8-hour increments.
 - Currently there is nothing in the NSHE code that addresses furloughs.
 - There will not be a special session of the legislature to address 12% reserve plans. These will be addressed at the biennial FY 22-23 meeting, which could also address extended furloughs into FY 22-23.

Speaker: Bill Brown, GBC Director, Institutional Research

- Bill presented his PowerPoint, "[Institutional Planning and Research at Great Basin College](#)".
- In response to questions:
 - Currently the Institutional Research office is working on researching the feasibility of GBC offering an Early Childhood Education BA program. Bill explained the use of survey's and market analysis in research.
 - Bill explained that requests for such research typically come to the research office from GBC Deans.

Approval of Minutes: Laurie Adams noted an error from 10/16/20 Minutes. The Treasurer's Report for the Tony Salvatierra Scholarship was incorrectly recorded in minutes as \$2,420.28, the correct amount is \$2,420.48. Motion to approve October 16th, 2020 minutes with correction: Joe Micke, Second: Shemayne Pitts. Motion passes unanimously.

Treasurer's Report: Laurie Adams provided treasurer's report:

Tony Salvatierra Scholarship funds: \$2,420.48, Classified Council Hospitality funds: \$2,096.45. Reimbursement from the foundation for Boo-Gramps fundraiser is forthcoming. Motion to approve treasurer's report: Joe Micke, Second: Shemayne Pitts. Motion passes unanimously.

Site Reports: POSSIBLE ACTION ITEMS

- Ely:** Shemayne Pitts: Jake Manning was hired for B&G in Ely. BuildNV Core Construction Training program is beginning classes. The Ely campus enjoyed participating in the Boo-Gramps Fundraiser.
- Winnemucca:** Sarah Wilkey: New SGA Senator: German Barajas. BuildNV Core Construction Training program is going well.
- Battle Mtn:** N/A
- Pahrump:** N/A
- Elko:** Joe Micke: Joe attended Faculty Senate meeting, announced CC Cookbook Fundraiser to Faculty Senate. Vanessa Smart is a new classified employee in the Controller's office. Cheyenne Stocks is transitioning out of Admissions and Records to the Education Department, effective 12/1/20. Math faculty new instructor hired, based in Winnemucca.

Committee Reports: POSSIBLE ACTION ITEMS

Bylaws:	<i>Chairperson: Open:</i> This spot is open to a volunteer.
Events/Fundraisers:	<i>Chairperson: Tasha Storla:</i>
Webpage:	<i>Chairperson: Cynthia Giles:</i>
Grant-in-Aid:	<i>Chairperson: Sheree Beard:</i>
Hospitality/Awards:	<i>Chairperson: Teresa Campos:</i>
Scholarship:	<i>Chairperson: Shemayne Pitts:</i> An email will go out in December announcing the Spring 2021 Classified Staff Scholarship on 12/21/20.

New Business: INFORMATION ONLY:

1. NSHE Classified Council Update:
Sarah Wilkey, Communications Officer/NSHE Classified Council announced NSHE CC is reformulating a statement for the PERS board meeting on November 23rd. NSHE CC is working on a statement regarding proposed budget reductions, specifically cuts proposed for UNLV Athletic Department staff. This statement will also address consideration of an NSHE Classified Employee of the Year Award. The next Board of Regents meeting is scheduled for December 3rd and 4th.
Questions or comments are welcome to sarah.wilkey@gbcnv.edu and the NSHE executive board may be contacted by emailing nshe_classified_council@nshe.nevada.edu
2. Faculty Senate Update:
No Update.
3. Faculty Senate ask for Classified Staff involvement on [2020-2021 Faculty Senate Committees](#). Joe Micke requested that any classified staff reach out to Brian Zeiszler or Sarah Wilke to discuss participation in any of these committees.
4. The next Board of Regents meeting scheduled for 12/3/2020 and 12/4/2020.

POSSIBLE ACTION ITEMS:

1. Price change on CC Cookbook from \$10 to \$5 due to smaller size:
Discussion of approximately 20-30 recipes submitted and smaller flip-top format for cookbook. Late entries are still be accepted. Pricing was discussed as being acceptable at \$10 because of fundraising aspect of the cookbook. Motion to approve leaving cookbook price at \$10: Joe Micke. Second: Gaye Terras. Motion passes unanimously.
2. Discuss budget for purchase of general occasion cards for Hospitality Committee and Classified staff 2020 Christmas cards.
 - a. Budget amount for possible hospitality gift to go with Classified Staff Christmas cards:
Several members volunteered card donations in lieu of using CC funds for Christmas card and gift and will therefore be excluded from any budget approval for greeting cards at this time.
 - b. Budget amount for postage to mail Classified Staff Christmas cards:
Discussion of \$100 budget amount for general occasion and 2020 Christmas cards with postage. Motion to approve budget of \$100: Joe Micke. Second: Sheree Beard. Motion passes unanimously.
3. Upcoming fundraiser ideas:
 - a. Giving Tuesday (Dec. 1st) general announcement information only.
 - b. February fundraiser, possible Valentine themed message/grams.
 - c. March fundraiser, "Mystery Box" Auction event.
Items b. and c. tabled until December 18th meeting. Motion to table items b. and c.: Laurie Adams. Second: Teresa Campos. Motion passes unanimously.

Public Comment: Discussion of member collaboration for transport of Dutch Oven Raffle Prize from Winnemucca to Elko, assembly with remainder of prize package, and transport to Ely winner Kim Noah.

Next Meeting: Friday, December 18th, 2020 – 10:00am, Blue Jeans Only:
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Adjourn: Sarah Wilkey – 10:59am