

**GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Meeting
1025 Chilton Circle, Elko, Nevada 89801**

Thursday, January 18, 2024, at 12:15 pm

MINUTES

1. Call to Order:

The Agenda for this meeting of the Great Basin College Foundation Board of Trustees has been properly posted for this date and time in accordance with NRS requirements.

2. Roll Call:

Present:

Dr. Robert Colon (Chair)	Holly Wilson (Vice-Chair)
James Glennon (Treasurer)	Caroline McIntosh
Kaley Sproul Chapin	Chris Johnson
Alan Morris	Dave Roden
Shirley Alen-Kellerman	Stacy Smith
Linda Fitzgibbons	

Absent:

Shane Valentine
Zach Gerber
Brandon Shedd

Others Present:

Leslie Maple, Executive Director
Joyce Helens, GBC President
Dr. Amber Donnelly, GBC Associate Vice President for Faculty Success
Dave Sexton, Faculty Senate Chair
Kelli Baker, Administrative Assistant

3. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. ACTION WILL NOT BE TAKEN*

No public comment.

4. Approval of the November 16, 2023 Minutes – Dr. Robert Colon. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Board of Trustees meeting minutes on November 16, 2023.

ESTIMATED TIME: 5 mins

Trustee Roden made a motion to approve the minutes of November 16, 2023, Trustee McIntosh seconded, motion passed unanimously.

5. President's Report – *President Joyce Helens*. INFORMATION ONLY – NON ACTION ITEM

President Helens may give an update on GBC matters.

ESTIMATED TIME: 10 mins

President Helens reported that enrollment is flat and that there may be challenges in positions that need to be filled. She reported on the Lithium Mine in Pahrump. They are also preparing for biennium with a budget presentation that will focus on where we have been and where we need to be. Looking at funding formula no increases legislatures in February. Our mission is different than other colleges, in that we have no high salaries. She also stated that an offer was made for the finance position, and he is familiar with Elko. He will be looking at the MOU's we have with UNR.

Dr. Donnelli reported they are targeting grant funding and so far there are eighteen different grants for 11 million dollars that will grow programs and pick up some salaries and this will help move the college forward. Dr. Donnelli also reported they are looking into grants for Criminal Justice and for police operators.

Ms. Donnelli reported that she met with Trustee McIntosh and discussed the Building HVAC program, possibly at three locations.

President Helens stated she appreciates the new leadership at the Foundation.

6. Faculty Senate Report – *David Sexton*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Faculty Senate Chair.

ESTIMATED TIME: 5 mins

Mr. Sexton reported to that Faculty Senate reported that the first meeting for this semester will be in February. They are working on safety after the UNLV tragedy and that improvement is needed on all campuses. There is an Ad hoc Committee with recommendations and that is the focus for now.

7. Foundation Board Chair Report – *Dr. Robert Colon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

Dr. Colon stated he did not have a report other than to welcome Ms. Donnelli.

8. Finance Committee Report – *James Glennon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; Lynn Terras; and Brandon Shedd.

- a. The GBCF Finance Committee will discuss and/or take action to approve the Management Report for the periods ending October and November 2023. FOR POSSIBLE ACTION
- b. The GBCF Finance Committee will discuss and/or take action to approve the Gift Summary Report Income/Deposit Report for the month of October and November 2023. FOR POSSIBLE ACTION
- c. The Gift Summary Report FY24. FOR POSSIBLE ACTION
ESTIMATED TIME: 5 mins

Trustee Glennon stated that their Finance Meeting was canceled this month. He told the trustee the main threat is our unrestricted funding.

Trustee Roden made a motion to approve the Finance Committee Reports, Trustee Alen-Kellerman seconded, motion passed unanimously.

9. Development Committee Report – *Chris Johnson*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.
ESTIMATED TIME: 5 mins

Trustee Johnson stated they had a good meeting and with all the activities and events coming, things are looking good and looking forward to some opportunities.

10. Foundation Executive Director Update – *Leslie Maple*. INFORMATION ONLY – NON ACTION ITEM

Leslie Maple may give an update on GBC Foundation matters.

- 2024 Priority Projects
 - Welding Lab
 - Operating Reserves
- ESTIMATED TIME: 5 mins*

Ms. Maple stated she is excited and the coming priority projects that have come from college.

She stated there is existing funding to work on alumni engagement and Hillary Baker has already done some research of what that would look like. She explained there are surveys that have gone out and would appreciate if the Board would make some recommendations.

Ms. Maple stated she would like to build up unrestricted funding to give us flexibility and has some of the following ideas.

Ms. Maple reported that we have confirmed August 3rd for the golf tournament. She also said that Trustee Valentine agreed to hold a community event, Taste of Elko, at the Maverick, so we will be getting sponsorship material out for review and feedback.

Ms. Maple reported that the priority project from the college is the Mining Center of Excellence, and she is working with Sam Spearing, Director of the Mining Center of Excellence, on getting a total cost for the project. This will include architectural, construction, and the any of the associated costs with the project. She stated she is hopeful to bring back more details to the Development Committee and the Trustee meeting in March so that it can be out to the community to get sponsorships.

Ms. Maple stated she wanted to give a report on the Welding Lab Expansion project and there were questions about the status of that project from a couple of donors and here at the foundation. Ms. Maple stated she thought that it was closed out, but it turns out that there were cuts to the budget made by the State, and they manage the public works project, and there have been supply chain issues, cost over runs, etc. She reported it does turn out the welding department does still have some needs there, i.e., a divider wall in their classroom is the most important. We have gone back through the outstanding pledges that we might have had on that project, and we are doing some follow up with donors who've made pledges and also with donors who have been contacted but maybe didn't make a gift. She has also applied for a corporate grant to hopefully make up some of the funding. The building will be finished in March or April and there will be a ribbon cutting in June. Ms. Maple stated she will get the dates out as soon as we have them.

Ms. Maple reported that she is also thinking of increasing the goals of the golf tournament by 25% and would like the Trustees thoughts. Ms. Maple also asked the Trustees to share any ideas on sponsors too.

Ms. Maple discussed the Foundation's finances stating she wanted to make them award of the operating reserves and the Board Directed Fund that may be discussed at a later meeting, along with an idea of taking 10% admin fee on larger capital projects. Brief discussion took place whether the amount was too significant. Trustee Glennon and Trustee McIntosh's thoughts were that we do not want to devalue ourselves, there is a lot of work to be put in for these projects.

Trustee Roden asked if the Taste of Elko would be held at the Maverick? Ms. Maple replied that it would be, and her thoughts are to do something a little different where people can come around and taste food if she can get other restaurants to participate. Trustee Johnson reported the college hosted years ago. Ms. Maple said that Hillary had put together a brochure we can share with you. But the main sponsorship will be Maverick and are hoping to launch ticket sales a couple months before the event.

Trustee Johnson asked if anyone has provided a case for support for the Mining Center of Excellence and what is the goal? Ms. Maple replied there is nothing formal but have had meetings with industry. We are just trying to put together a budget and what needs remodeled or removed from the building. Ms. Maple stated that she will be working with Mr. Spearing these next couple of weeks so we have a clearer picture of the budget, sponsorship packages and what sponsors will receive in the packages. Ms. Maple also stated that as far

circular that she says they may have more of classes for professional positions, like geology, engineering, etc., and that MTC may fold under the Mining Center of Excellence, but she will get more detail on that. Trustee Johnson said that would help, and it is a great project.

Ms. Maple stated that she is looking at doing a food truck event on campus and asked Trustee Roden if Winnemucca has a food truck scene? Trustee Roden said he knows there are two or three that are active, and she should reach out to staff there. Ms. Maple stated here hopes are to do it at each location.

Ms. Maple stated that she is working on a prospective donor list for donors who have not given and asked if the committee could maybe help with introductions. Mr. Roden suggested working the with the Nevada Cattleman's Association and Kaley, with planned giving. Ms. Maple agreed.

Mr. Roden asked if anything further has happened with the Wells property? Mr. Morris stated they received a better offer, so they withdrew. Ms. Maple stated that a thank you letter was sent to them and asked if they wanted to make any other kind of gift and we received no response.

11. Items from Board Members. INFORMATION ONLY – NON ACTION

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

ESTIMATED TIME: 5 mins

Trustee Smith reported that her and Trustee Fitzgibbons met with Ms. Maple and a so we just appreciate that.

Trustee Morris stated that he had his alma mater in Colorado reach out to me with a questionnaire and said he could get the contact information of the people who put it together for that college and that it might be something that would be useful to put if we could put out to identify the alumni in terms of what it was clearly for. Trustee Morris stated that they may be helpful to reach out to them to see their practices and incorporate some of their ideas. Ms. Maple said that would be great and asked if Trustee Morris to send her the information for the contacts.

12. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. ACTION WILL NOT BE TAKEN*

No public comment.

13. ADJOURN 1:15pm