

NOTICE OF PUBLIC MEETING

GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Annual Meeting
1025 Chilton Circle, Elko, Nevada 89801

Thursday, May 16, 2024, at 12:15 pm

To join the meeting on a computer:

<https://gbcnv-edu.zoom.us/j/84211368156?pwd=T1lEMzlaVFo2QmpGU2czcERDODYzQT09>

To join the meeting by phone:

669 900 6833

Meeting ID: 842 1136 8156

Passcode: 481615

THE PUBLIC MAY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT
VIA THE ZOOM CONNECTION OR BY PHONING IN.

AGENDA

1. Call to Order

2. Roll Call:

Dr. Robert Colon (Chair)	Holly Wilson (Vice-Chair)	Chris Johnson
James Glennon (Treasurer)	Caroline McIntosh	Shane Valentine
Kaley Sproul Chapin	Brandon Shedd	
Alan Morris	Zach Gerber	
Shirley Alen-Kellerman	Dave Roden	
Linda Fitzgibbons	Stacy Smith	

3. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. ACTION WILL NOT BE TAKEN*

4. Approval of March 21, 2024, Minutes – *Dr. Robert Colon*. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Board of Trustees meeting minutes of March 21, 2024.

ESTIMATED TIME: 5 mins

5. President's Report – *President Joyce Helens*. INFORMATION ONLY – NON ACTION ITEM

President Helens may give an update on GBC matters.

ESTIMATED TIME: 5 mins

6. Finance and Administration Report – *Executive Director, Anthony Asti*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Finance and Administration.
ESTIMATED TIME: 5 mins

7. Faculty Senate Report –*Dave Sexton*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Faculty Senate.
ESTIMATED TIME: 5 mins

8. Executive Committee Report – *Dr. Robert Colon*. INFORMATION ONLY

The Board may receive an update from the Executive Committee. The Executive Committee consists of Dr. Robert Colon, Chair; Holly Wilson, Vice-Chair; (Vacant) Immediate Past Chair; James Glennon, Treasurer/Finance Chair; Chris Johnson, Development Chair; Joyce Helens, Secretary; Leslie Maple, Foundation Executive Director.

- a. Consideration and approval of the reappointment of the following individuals to the GBC Foundation Board of Trustees for three-year terms commencing July 2024, and matters related thereto. FOR POSSIBLE ACTION

- Mr. Chris Johnson (2027) (*Year of term expiration*)
- Ms. Holly Wilson (2027) (*Year of term expiration*)
- Mr. Dave Roden (2027) (*Year of term expiration*)
- Ms. Stacy Smith (2027) (*Year of term expiration*)
- Ms. Linda Fitzgibbons (2027) (*Year of term expiration*)

Trustee Wilson has requested her term not be renewed.

These reappointments will be approved at the NSHE Board of Regents, Great Basin College Foundation Meeting of the Member of the Corporation to be held in December of 2024.

ESTIMATED TIME: 5 mins

- b. Consideration and possible approval of officer appointments of a Vice Chair, for a one-year term commencing July 2024, and matters related thereto. FOR POSSIBLE ACTION

Due to the resignation of Trustee Wilson, a new Vice-Chair will need to be appointed for the remainder of the unexpired portion of the term.

ESTIMATED TIME: 5 mins

9. Review, discussion, and possible approval to redirect Board Designated Funding, and matters related thereto. FOR POSSIBLE ACTION

Included in your packet is a draft memo, a draft resolution, and research on prior minutes of the Board of Trustees.

**This item was approved to move forward by the Finance Committee on May 2, 2024.

ESTIMATED TIME: 10 mins

- 10.** Review, discussion, and possible approval to allow an administration fee for capital campaigns projects, and matters related thereto. FOR POSSIBLE ACTION

Included in the packet is a draft of the updated Admin Fee and Distribution Policy, if approved.

****This item was approved to move forward by the Finance Committee on May 2, 2024.**

ESTIMATED TIME: 10 mins

- 11.** Review, discussion, and possible approval of a final budget for FY25 for the GBC Foundation, and matters related thereto. FOR POSSIBLE ACTION

The packet you have received contains the final budget for FY25. The draft budget has been revised as the college has agreed to pay the salaries of GBC Foundation employees. This will result in savings for the Foundation, which includes current salaries for two professional employees with an 11% cola for 8 months, along with fringe benefits. Additionally, the college already supports the administrative assistant. Changes have also been made to the event miscellaneous category.

****This item was approved to move forward by the Finance Committee on May 2, 2024.**

ESTIMATED TIME: 10 mins

- 12.** Review, discussion, and possible approval for a change in the Bylaws of Great Basin College Foundation that would rename the position of Foundation Executive Director to Executive Director of Institutional Advancement, and matters related thereto. FOR POSSIBLE ACTION

This change in the bylaws would reflect the title that is currently held by the Foundation Executive Director. Updates to the Bylaws are included in the agenda packet for review. If this change is approved, the changes will be placed on the Board of Regents meeting in December of 2024 for their approval.

ESTIMATED TIME: 5 mins

- 13.** Review, discussion, and possible approval to allocate funding from Board Directed GBCF Scholarship to support two students in the Radiologic Sciences program in the amount of \$500.00 each, and matters related thereto. FOR POSSIBLE ACTION

Included in the packet is a memo regarding the allocation of funding.

ESTIMATED TIME: 5 mins

- 14.** Foundation Board Chair Report – *Dr. Robert Colon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

15. Finance Committee Report – James Glennon. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; Lynn Terras; and Brandon Shedd.

- a. Accept the Finance Committee Reports. FOR POSSIBLE ACTION

16. Development Committee Report – Chris Johnson. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.

ESTIMATED TIME: 5 mins

17. Associate Development Director Update – Hillary Baker. INFORMATION ONLY – NON ACTION ITEM

Hillary Baker may give an update on GBC Foundation matters.

ESTIMATED TIME: 5 mins

18. Executive Director of Institutional Advancement Update – Leslie Maple. INFORMATION ONLY – NON ACTION ITEM

Leslie Maple may give an update on GBC Foundation matters.

ESTIMATED TIME: 5 mins

19. Items from Board Members. INFORMATION ONLY – NON ACTION

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

ESTIMATED TIME: 5 mins

20. Public Comment (see notation below regarding public comment). ACTION WILL NOT BE TAKEN

21. ADJOURN

This notice and agenda have been posted at or before May 13, 2024, no later than 9:00 am, which is the third business day before the meeting, in accordance NRS 232.2175., at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 890484
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Road, Winnemucca, NV 89445

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at

any time. Some agenda items are noted as having accompanying reference material. In accordance with NRS 241.020(6), support materials that are submitted to the Great Basin College Foundation office and then distributed to the members of the Foundation after the distribution of this agenda but before the meeting, will be made available as follows: 1) A copy may be requested by emailing gbcf@gbcnv.edu or by calling 775-327-2369.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name. The Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting Law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.