

**GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Meeting
1025 Chilton Circle, Elko, Nevada 89801**

Thursday, November 16, 2023, at 12:15 pm

MINUTES

1. Call to Order: 12:20 p.m.

The Agenda for this meeting of the Great Basin College Foundation Board of Trustees has been properly posted for this date and time in accordance with NRS requirements.

2. Roll Call:

Present:

Dr. Robert Colon (Chair)

Holly Wilson (Vice-Chair)

James Glennon (Treasurer)

Kaley Sproul Chapin

Alan Morris

Linda Fitzgibbons

Stacy Smith

Caroline McIntosh

Dave Roden

Absent:

Brandon Shedd

Shane Valentine

Zach Gerber

Chris Johnson

Shirley Alen-Kellerman

Others Present:

Leslie Maple, Executive Director

Hillary Baker, Associate Development Director

Joyce Helens, GBC President

Dave Sexton, GBC Faculty Senate Chair

Kelli Baker, Admin Assistant

3. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.* ACTION WILL NOT BE TAKEN

**4. Introduction and welcome, Leslie Maple, Foundation Executive Director. INFORMATION ONLY – NON ACTION ITEM
ESTIMATED TIME: 5 mins**

Ms. Maple gave a brief overview of herself.

5. Approval of the September 21, 2023, Minutes – *Dr. Robert Colon*. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Board of Trustees meeting minutes on September 21, 2023.

ESTIMATED TIME: 5 mins

Trustee Roden made a motion to approve the minutes of September 21, 2023, Trustee McIntosh seconded, motion passed unanimously.

6. President's Report – *President Joyce Helens*. INFORMATION ONLY – NON ACTION ITEM

President Helens may give an update on GBC matters.

ESTIMATED TIME: 10 mins

President Helens welcomed Leslie to the Foundation and stated that with her background the Mining Center of Excellence will be successful. President Helens stated that Hillary has been working on the Alumni Association.

President Helens reported on the IAC meeting that was this morning. She stated that the IAC and the Foundation exist to support the college and making sure there is access to education to all rural and greater Nevada. She also reported that we need to project a unified front to the public, as some of the commissioner's would like to do away with Winnemucca, Pahrump and that we are an Elko college. She stated we value all campuses fully, we are developing and supporting all campuses. President Helens also said the regents are also concerned about the negativity that is towards them. President Helens also touched on the misinformation of the merger between GBC and UNR, that there was never a merger planned. There are MOUs in place with UNR and we just signed one for the Mining Center of Excellence. She also stated that the cost-of-living raises are very difficult to fund, which we were able to do by not filling positions. Next year another 11 percent increase is scheduled and that is something they are looking at.

She stated that she was contacted by a reporter asking about our CNA program, and there is no truth that we lost our program as we are still the #1 program in the state.

President Helens reported that enrollment is down 4% and that is at the Elko campus. We lost dual enrollment students from Clark County.

7. Faculty Senate Report – *David Sexton*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Faculty Senate Chair.

ESTIMATED TIME: 5 mins

Mr. Sexton reported that Faculty Senate meets tomorrow and there is an item on the agenda regarding the Alumni program.

He said they are preparing for the Board of Regents meeting. He reported that he has met with the Chancellor regarding cost of living raises and the search for a new president.

8. Foundation Board Chair Report – *Dr. Robert Colon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

No report.

9. Review, consideration, and possible approval for a change in the Bylaws of Great Basin College Foundation that would rename the position of Executive Director of Communications and Institutional Advancement to Foundation Executive Director, and matters related thereto. FOR POSSIBLE ACTION

This change in the bylaws would reflect the title that is currently held by the Executive Director of Communications and Institutional Advancement. Updates to the Bylaws are included in the agenda packet for review. If this change is approved, the changes will be placed on the Board of Regents meeting in December of 2023 for their approval.

ESTIMATED TIME: 5 mins

Trustee Roden made a motion to approve the renaming of the position in the Bylaws of the Great Basin College Foundation, Trustee McIntosh seconded, motion passed unanimously.

10. Review and possible approval of a Resolution on Financial Account Operation and Signatories, and matters related thereto. FOR POSSIBLE ACTION

Provided in the packet is an updated Resolution granting specific positions authority and naming current incumbents to those positions.

ESTIMATED TIME: 5 mins

Trustee McIntosh made a motion to approve the Resolution on Financial Account Operation and Signatories, Trustee Smith seconded, motion passed unanimously.

11. Finance Committee Report – *James Glennon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; Lynn Terras; and Brandon Shedd.

Trustee Glennon reported that we are struggling with the unrestricted donations, we have about 9-10 months.

a. Accept the Finance Committee Reports. FOR POSSIBLE ACTION

****This item was accepted by the Finance Committee on November 2, 2023.**

ESTIMATED TIME: 5 mins

- b. Review, consideration, and possible acceptance of the 990 which was filed by HRC P.C., and matters related thereto. FOR POSSIBLE ACTION

Provided in the packet is the 990 Form that was submitted to the Internal Revenue Service by HRC P.C.

****This item was accepted by the Finance Committee on November 2, 2023.
ESTIMATED TIME: 5 mins**

- c. Review, discussion, and possible action to relocate the Wells Fargo Advisors account, and matters related thereto. FOR POSSIBLE ACTION

Trustee Glennon will discuss options of the possible relocation of the funds.

****This item was approved to move forward by the Finance Committee on November 2, 2023.
ESTIMATED TIME: 5 mins**

Trustee Roden made a motion to approve Item 11 a-c, Trustee McIntosh seconded, motion passed unanimously.

12. Development Committee Report – *Chris Johnson*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.

ESTIMATED TIME: 5 mins

- a. Update on property located in rural northeast Nevada.

Trustee Johnson was unable to attend the meeting. Ms. Maple stated the Development Committee would like to go forward with the golf tournament again and dates are being worked on for that.

13. Foundation Executive Director Update – *Leslie Maple*. INFORMATION ONLY – NON ACTION ITEM

Leslie Maple may give an update on GBC Foundation matters.

ESTIMATED TIME: 5 mins

- ***Legacy Society Event.*** Ms. Maple reminded the trustees that the event is tonight, and that Rich Barrows and Jason Land will be the guest speakers.

Ms. Maple also reported that her and Hillary attended the KNCC event, and they reported that they will be doing fundraising.

Ms. Maple stated her priorities are building the annual fund, working on the MCE, and getting a formal packet for that with a budget timeline to take out to donors; and the Alumni Association and Hillary has already done some legwork on that.

Ms. Maple also stated that we have received a scholarship from a donor for social work.

14. Items from Board Members. INFORMATION ONLY – NON ACTION

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

ESTIMATED TIME: 5 mins

Trustee McIntosh welcomed Ms. Maple and said she is going to be very beneficial to the Foundation.

Trustee McIntosh reported the Director of GOED, Tom Burns, came to Ely to meet on workforce and Fred Steinman from UNR come for the strategic planning for Main Street. We have been getting more information on the tech hub EDA grant through UNR. Winnemucca and Pahrump will be our rural growth areas. Ms. McIntosh mentioned the meeting regarding and stated we need to be a unified GBC, Pahrump and Winnemucca are going to explode.

Trustee Roden reported Winnemucca is working with the lithium line on training and the Salmon Farm that will be towards Unionville and also the man camp that will be there for two years while they are working on the lithium mine. Trustee Roden stated they are expecting growth of about two thousand over the next few years.

Trustee Smith stated they are excited about the opportunities coming there way with the lithium and the solar. She met with the new director, and he has projects on the campus, he is encouraging people to get involved with the college.

Trustee Smith also reported that Trustee Fitzgibbons has some ideas about fundraising in Pahrump for the Foundation and would like to meet with Leslie. Ms. Maple stated she would reach out to schedule a meeting.

15. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.* ACTION WILL NOT BE TAKEN

16. ADJOURN 1:01 p.m.