



## Classified Council General Meeting

**Date:** Thursday May 16th, 2019 at 9:30am

**Locations:** Elko –HTC110, Ely –112,

Pahrump – PVC 120, Winnemucca –115, Battle Mountain – BM4

**Call to Order:** Joe Micke called the meeting to order at 9:33am

**Members Present:**

Teresa Campos Carillo, Laurie Adams, Kimberly Hess, Joe Micke, Sarah Wilkey, Julie Smalley, Shemayne Pitts, Sheree Beard

**Approval of Minutes:** Motion to approve: Kimberly Hess Second: Laurie Adams

**Treasurer's Report:** Classified Council Balance: \$2,480.63, Tony Salvatierra Balance: \$3,420.48. Motion to approve: Laurie Adams, Second: Kimberly Hess. Motion passed.

**Site Reports:**

Tonopah: None

Pahrump: None

Ely: Graduation dinner held 05/15/2019 - good turnout including Brett Murphy, VPAA Sonja Brown, Foundation Director Matt McCarty, President Joyce Helens. Continuing to promote CTE and Diesel programs for Ely.

Winnemucca: Preparing for first official Commencement ceremony on Saturday May 18<sup>th</sup>, 2019 at 6pm at the Boys & Girls Club of Winnemucca. Previously discussed Student Food Pantry has been successful.

Elko: Getting ready of Classified Barbecue (Agenda Item). Berg Hall will be transitioned to HD format in the coming months. Preparing for Graduation to be held Saturday May 18<sup>th</sup>, 2019. Digital signage is in the works.

Lovelock: None

**Committee Reports: POSSIBLE ACTION ITEMS – No Reports filed.**

<b>Bylaws</b>	<i>Chairperson: Open</i>
<b>Events / Fundraisers</b>	<i>Chairperson: Kim Hess</i>
<b>Webpage</b>	<i>Chairperson: Cynthia Giles</i>
<b>Grant-in-Aid</b>	<i>Chairperson: Sheree Beard</i>
<b>Hospitality / Awards</b>	<i>Chairperson: Tiffany Steensen</i>
<b>Scholarship</b>	<i>Chairperson: Sheree Beard</i>

**New Business: POSSIBLE ACTION ITEMS**

**1. After-Action Review: Duck Race Spring 2019 "Diznerd"**

**Duck Race Winners:**

Heat 1:

1st place: Mary Doucette

2nd place: Lynnette Macfarlan

3rd place: Denise Padilla

Heat 2:

1st place: Sharon Sutherland

2nd place: Battle Mountain (I'll send your trophy!)

3rd place: Health Sciences

Heat 3:

1st place: Jake Rivera

2nd place: Jim Steers  
3rd place: Lynette Macfarlan

**GRAND PRIX:**

1st place: Jake Rivera  
2nd place: Mary Doucette  
3rd place: Denise Padilla

**Department Race:**

1st place: CT  
2nd place: Health Sciences  
3rd place: Institutional Research

**Costume Contest:**

Michelle Gavorsky with her Snow White scene

Funds Raised: \$940.00 (including extra donation from VPSA Jake Rivera)

Participation: 29 ducks registered (Battle Mountain -1, Winnemucca – 1, Groups – 1)

Improvements/Comments:

- 2 speakers was too many – 1 for next year.
- Howard the Duck need to be replaced and sent to the CTE department.
- Kim will follow up with Kayla about the reusable banner for following years.
- Next year, issue ducks to one classified staff member at each site for purchase.
- Next year, start "door-to-door" campaign earlier.
- Next year, make the course quicker.

**2. *Executive Committee 2019-2020 – New officers will take over July 1<sup>st</sup>.***

Congratulations to our new committee members:

Co-Chair 1: Kim Hess

Co-Chair 2: Cami Gerber

Vice-Chair: Sheree Beard

Treasurer: Laurie Adams

Secretary: Sarah Wilkey

29 of 51 Classified Personnel Voted. The GoogleForm worked wonderfully – would like to use for outstanding classified as well next year.

New committee members officially take office on July 1<sup>st</sup>, 2019

**3. *End of the Year Barbecue 2019***

Budget: \$300 Motion to approve Kimberly Hess, Seconded by Laurie Adams

Food: Kim will create a signup sheet for potluck items. Joe will barbecue. Classified Council will provide the meats, condiments, water, and paper products/utensils

Date: Thursday June 27<sup>th</sup>, 2019 from 11:00am-1:00p

Advertising: Kim will send out an eFlyer to classified staff with signup sheet and information

**4. *Evaluation Process Statement for the next Board of Regents Meeting***

Next Board of Regents Meeting: June 6<sup>th</sup>-7<sup>th</sup>

Letter to NSHE Classified Councils drafted and submitted by Cami Gerber via email (with list of NSHE institutions), read by Kimberly Hess.

Motion to approve: Sheree Beard, Second: Sarah Wilkey, Motion passed.

Letter to be submitted to Chancellor Riley,

**Public Comment**

Gaye Terras dropped in to introduce Angie Fitch as the new Administrative Assistant II to the Math, Science, and PEX departments.

**Next meeting- Thursday, June 20th, 2019 9:30am**

**Adjourned @ 10:10am**

Good afternoon Classified Council of [College Name]

My name is Cami Gerber, and I am an Administrative Assistant in the Great Basin College Foundation. I currently attend the GBC Classified Council meetings, and, beginning July 2019, I will be serving as Co-Chair of the GBC Classified Council with Co-Chair Ms. Kimberly Hess (Cc'd here).

The President of GBC recently went through a presidential performance Executive Evaluation. As a result of this process, it was discovered that NSHE Classified Staff are not specifically named or recognized within the NSHE *Procedures and Guidelines* as "stakeholders" in the executive evaluative process, nor are Classified Staff stakeholders provided with the opportunity to participate in the executive evaluation process in an anonymous evaluation format.

Classified Staff make up 29% (203 Full-time, 59 Classified) of the total full-time employee population at our College. We are essential to GBC's function and we are invested in our institution's success.

Therefore, the GBC Classified Council, at the recommendation of GBC Classified Staff, will request during the public comment period of the June 2019 Board of Regent's meeting that Classified Staff, across NSHE, be included and recognized in the NSHE *Procedures and Guidelines* as NSHE stakeholders, and that the Classified Councils at each of the NSHE institutions be consulted in the rewriting of the *Procedures and Guidelines* to reflect our stakeholder status.

The GBC Classified Council invites you to give us your feedback and buy-in before the June 2019 meeting. If you would like to join us in public comment, or if you would like us to represent you, please contact us with information or statistics about your institution's employee demographics and/or language you would like for us to include in public comment.

Thank you for your time,

GBC Classified Council 2018

**NSHE Institutions**

GBC

College of Southern Nevada

Desert Research Institute

Great Basin College

Nevada State College

Truckee Meadows Community College

University of Nevada, Las Vegas

University of Nevada, Reno

Western Nevada College