



Classified Council General Meeting Minutes

Date: Friday, August 19th, 2022, 10:30am

<https://gbcnv-edu.zoom.us/j/82178469832?pwd=ZlZuVXlmZzFoWGxxVnRiU0RsdXp1UT09>

Call Meeting to Order – Louellen Monte – 10:32 am

Roll Call: Julie Martinez, Tasha Storla, Louellen Monte, Shemayne Pitts, Jordan Hathaway, Cindy Holt, Charles Brown, Bruce Ashby, Lisa Neilson

Approval of Minutes: Motion to approve June 17th, 2022, minutes: Shemayne Pitts, Second: Cindy Holt. Motion passes unanimously.

Treasurer's Report: Cindy Holt: No changes to June's numbers - Tony Salvatierra Scholarship Account: \$1,220.48, this does not include the Fall 2022 scholarship disbursement. Hospitality Account: \$1,376.44.

Site Reports: POSSIBLE ACTION ITEMS

- Ely:** Julie Martinez: Working on getting students enrolled in classes. Larger amount of IAV classes this semester is bringing more students onto campus. Introduction of Bruce Ashby, a new addition to the Maintenance team.
- Winnemucca/
Battle Mtn:** N/A
- Pahrump:** Louellen Monte: Getting students enrolled in classes. Introduction of Patricia Martin who is new "Gear Up" staff member
- Elko:** Tasha Storla: Not many updates past President Helens' Welcome Back Address. Busy with preparing for the semester, advising students, and getting them enrolled in classes. A new printing machine was delivered today and training will be completed next week, so internal printing services can resume as normal.

Committee Reports: POSSIBLE ACTION ITEMS

- Bylaws:** *Chairperson: Tasha Storla:* Starting to look back into past bylaws as far back as 2009. Comparing events and fundraising things done in the past to what we're doing now.
- Events/Fundraisers:** *Chairperson: Tasha Storla:* Krispy Kreme Fundraiser is ready to go, we just need to get a date nailed down.
- Webpage:** *Chairperson: Cindy Holt:* no updates.
- Grant-in-Aid:** *Chairperson: Cheyenne Stocks:* N/A
- Hospitality/Awards:** *Chairperson: Open:* Tasha: There is an electronic service for e-cards for different occasions. We would be able to all sign it and send it out electronically; beneficial for sending things out to each of the campuses. Tasha volunteered to look into the service and see what the cost would be per month/year. Will update next meeting.
- Scholarship:** *Chairperson: Shemayne Pitts:* Applications are due on Thursday August 25, 2022 at 5 pm. The winners will be drawn and announced the following day on the 26th. Thank you to everyone who applied.

New Business: INFORMATION ONLY:

1. Possible announcement of 2022-23 Classified Council Executive Board Members
 - Co-Chairs: Cheyenne Stocks and Louellen Monte
 - Vice Chair: Tasha Storla
 - Secretary: Jordan Hathaway
 - Treasurer: Cindy Holt

POSSIBLE ACTION ITEMS:

1. Presentation on Grant-in-Aid findings and decision on whether or not to bring them to Sonja Sibert, Vice President for Business Affairs, for consideration.

- Tasha and Cheyenne worked together to gather information on what other NSHE institutions are doing for Grant-in-Aid and compare it to what we are doing/can do. An email was sent out to all Classified Staff by Tasha that included a proposal created by their findings. Classified Staff can review this document and bring any change, concerns, and comments to the September meeting. Sonja Sibert is invited to the September meeting to answer questions.
2. Discuss options for a Welcome Back event for Classified Staff; Current ideas: Welcome Back Bags that were done last year.
 - Welcome Back Bags were chosen as the Welcome Back event.
 - The bags will include a welcome back card, a full size candy bar, and a stress ball. There are still leftover supplies from last year's bags, and will only need to be supplemented; as there are 54 Classified Staff members. The bags will be distributed within the first full week of September (9.5-9.9).
 - Julie made a motion to allot a \$60 budget for the supplemental supplies, and Cindy seconded the motion. The motion passes unanimously.
 3. Discussion on Outstanding Classified Staff Member.
 - Tasha will look into the timelines for both Outstanding Classified Staff Member and the NSHE Regents' Outstanding Classified Staff Award as well as the criteria for each.
 - Whoever we choose for our Outstanding Classified Staff member will go on to be our nominee for the NSHE level as well, so nominations will have to fit both sets of criteria.
 4. Volunteers for going through bylaws.
 - Tasha has started going through the bylaws, and will send sections to those who volunteered to help. Volunteers are: Cindy, Louellen, and Julie.
 5. Discussion on creating a proposal for the updating of Classified Council stipends.
 - Stipends haven't been updated since 2015. The stipends come out of the department operating accounts of officers and not the Classified Council budget, and the current amounts are as follows: Co-Chairs - \$500 each, Vice Chair - \$200, and Secretary and Treasurer - \$150 each.
 - Tasha made a motion to table the discussion until the September meeting so that Sonja Sibert can attend and answer questions. Julie seconded the motion. The motion passes unanimously.
 6. Possible fundraising ideas.
 - The goal is to have one event every month, and to start working on each event at the Classified Council meeting two months prior to the month it will happen to allow for ample time to prepare and get the word out.
 - The Welcome Back Bags will be done in September, the Krispy Kreme Fundraiser will be done in October, and the Sees Candy Fundraiser was proposed for November.

Public Comment:

- Cindy Holt explained the PTK foster care initiative "You Matter". The event will take place on October 22, 2022 and will be the second community service event alongside the "Share the Bounty" in the Spring. For this event, they will be collecting items for rural children in foster care from birth to 12 years old. These "go bags" will be used when a child is removed from their home so that they will have something of their own in their new location. Goal is to make 1000 bags, which have been donated by Lakeshore, with the help of their collaborators which include: GBC Student Government, Albertsons, and DCFS. She would to be put on the agenda for the September meeting for a vote for the Classified Council to become a collaborator and what we would like to do for our table activity at the event.

Next Meeting: Friday, September 16th, 2022 – 10:30am, Zoom

<https://gbcnv-edu.zoom.us/j/82178469832?pwd=ZIZuVXlmZzFoWGxxVnRiU0RsdXp1UT09>

Adjourn: Louellen Monte – 11:25am