

# **NOTICE OF PUBLIC MEETING**

**GREAT BASIN COLLEGE FOUNDATION  
Board of Trustee Meeting  
1025 Chilton Circle, Elko, Nevada 89801**

**Thursday, November 17, 2022, at 12:15 pm**

**To join the meeting on a computer:**

<https://gbcnv-edu.zoom.us/j/84211368156?pwd=T1lEMzlaVFo2QmpGU2czcERDODYzQT09>

**To join the meeting by phone:**

**669 900 6833**

**Meeting ID: 842 1136 8156**

**Passcode: 481615**

THE PUBLIC MAY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT  
VIA THE ZOOM CONNECTION OR BY PHONING IN.

## **AGENDA**

1. Call to Order

2. Roll Call:

Dr. Robert Colon (Chair)	Holly Wilson (Vice-Chair)	Chris Johnson
James Glennon (Treasurer)	Caroline McIntosh	
Kaley Sproul Chapin	Brandon Shedd	
Alan Morris	Zach Gerber	
Shirley Alen-Kellerman	Dave Roden	
Linda Fitzgibbons	Stacy Smith	

3. Public Comment (*see notation below regarding public comment*). ACTION WILL NOT BE TAKEN

4. Approval of Minutes – *Dr. Robert Colon*. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Board of Trustees meeting minutes on September 15, 2022.

*ESTIMATED TIME: 5 mins*

5. Discussion and possible approval of a new Trustee, and matters related thereto. FOR POSSIBLE ACTION

A resume and letter of interest from a potential new Trustee are provided in the packet.

*ESTIMATED TIME: 5 mins*

6. Review, consideration, and possible approval of the Great Basin College Foundation external audit for FY22, and matters related thereto. FOR POSSIBLE ACTION

Jessica Sayles, HRC P.C., will discuss the GBC Foundation FY22 audit. Included in the packet are the Financial Statements and the Management Letter.

*ESTIMATED TIME: 10 mins*

7. Review, consideration, and possible approval of a donor's request to transfer a pledge payment of \$2,500 made toward the GBC Welding Lab to the balance owed towards the existing NEH pledge, and matters related thereto. FOR POSSIBLE ACTION

The donor's payment towards the Welding Lab campaign was received in September 2021. The donor would like to have this payment applied to his existing NEH pledge. At the Finance Committees November 3, 2022, meeting, they approved the transfer of the pledge.

*ESTIMATED TIME: 5 mins*

8. Review, consideration, and possible approval for a change in the Bylaws of Great Basin College Foundation that would rename the position of Foundation Director to Executive Director of Communications and Institutional Advancement, and matters related thereto. FOR POSSIBLE ACTION

This change in the bylaws would reflect the title that is currently held by the Foundation Director. Updates to the Bylaws are included in the agenda packet for review. If this change is approved, the changes would be forwarded to the Board of Regents meeting in December of 2023 for their approval.

*ESTIMATED TIME: 5 mins*

9. Review, consideration, and possible approval of raising the Executive Director of Communications and Institutional Advancement's discretionary disbursement limit to \$2,000.00, and matters related thereto. FOR POSSIBLE ACTION

At the Finance Committees September 1, 2022, meeting, they approved raising the amount from \$500 to \$2,000.00. This requires a change in the Authorization Parameters policy. An updated policy is included in the agenda packet for review.

*ESTIMATED TIME: 5 mins*

10. Review, consideration, and possible approval of transferring \$1,445.37 from Unrestricted funds to the General Scholarship Fund, and matters related thereto. POSSIBLE ACTION

This fund has been in the negative since the Fall of 2020 due to the fund being overspent. Parameters have been put in place between the Foundation and Financial Aid to ensure this does not happen again. At the Finance Committees September 1, 2022, meeting, they approved the transfer of funds.

11. President's Report – *President Joyce Helens*. INFORMATION ONLY – NON ACTION ITEM

President Helens may give an update on GBC matters.

*ESTIMATED TIME: 5 mins*

**12. Faculty Senate Report –Kevin Seipp. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the GBC Faculty Senate.

*ESTIMATED TIME: 5 mins*

**13. Foundation Board Chair Report – Dr. Robert Colon. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Board Chair.

*ESTIMATED TIME: 5 mins*

**14. Finance Committee Report – James Glennon. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; and Lynn Terras.

a. Accept the Finance Committee Reports. FOR POSSIBLE ACTION

Included in the packet are the reports from the November 3, 2022, Finance Committee meeting.

*ESTIMATED TIME: 5 mins*

**15. Development Committee Report – Chris Johnson. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Dave Roden; and Caroline McIntosh.

*ESTIMATED TIME: 5 mins*

**16. Foundation Update – Karrie Barrett. INFORMATION ONLY – NON ACTION ITEM**

Karrie Barrett may give an update on GBC Foundation matters.

*ESTIMATED TIME: 5 mins*

**17. Items from Board Members. INFORMATION ONLY – NON ACTION**

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

*ESTIMATED TIME: 5 mins*

**18. Public Comment (see notation below regarding public comment). ACTION WILL NOT BE TAKEN**

**19. ADJOURN**

This notice and agenda have been posted at or before November 14, 2022, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020., at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 890484
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Road, Winnemucca, NV 89445

#### IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's webpage at: <http://www.gbcnv.edu/foundation/meetings.html>. To request a copy of supporting documentation please contact the GBC Foundation Office at 775-327-2369.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting Law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.