**DEPARTMENT CHAIRS’ TRAINING**

January 15, 2009 11:00 a.m.

Elko – HTC #107; Winnemucca – #110

1. **Automated Course Add/Change/Cancel Process**

**AGENDA**

**DEPARTMENT CHAIRS’ MEETING**

January 15, 2009 12:00 p.m.

Battle Mountain – #1; Elko – HTC #121; Ely - #118; Pahrump – PVC #122; Winnemucca – #108

Approve November 14, 2008 minutes

1. **Dual Credit Statement**
2. **INT**
3. **INT 100 GBC Orientation**
4. **Integrative Studies Seminars/Divisions**
5. **Budgets**
6. **Strategic Plan**
7. **Faculty Positions**
8. **Additional Items as Time Permits**

The next meeting is Friday, February 13 @ 8:45 a.m.