**Minutes – Department Chairs – 3 October 2019**

*Approved 21 November 2019*

**Members Present:** Jinho Jung; Brian Zeiszler; Reme Huttman; Jennifer Stieger; Brandy Nielsen; Ping Wang; Laura Pike; Eric Walsh; Lauri Walsh for Stephanie Davis; Evi Buell; Kevin Siepp absent but voted by email; and Pete Bagley.

**Action Items:**

The Minutes of the 6 September meeting were approved.

The Faculty Position Priority List was discussed. Brian Zeiszler informed the committee that the Education department would be losing a faculty member and requested that a replacement be added to the list for a spring search for a fall 2020 hire. The amended list was approved unanimously.

**Discussion:**

The curriculum review process was discussed. The committee is aware that the discussions of the curriculum review committee are confidential but are optimistic that we will be informed of any developments that directly impinge on our purview.

Laura Pike let the committee know that Compensation and Benefits has been charged with updating the work load policy by the coming spring. She will keep us informed of developments.

Brian Zeiszler informed us that he is working on a partnership with WNC to allow their students to receive our secondary education BA degree. Specialties within the degree such as science with live labs will not be offered. Supervision of student internships would be shared between the two institutions.