**Evaluation Committee Agenda**

Wednesday, October 1, 2014

EIT # 201 Conference Room

11:00 AM – 12:00 PM

**Meeting Agenda**

1. **Topic:** Teaching Faculty Evaluations

**Person:** Stephanie Davis

**Time:** 10 minutes

**Purpose:**  Report on Sub-Committee Progress

2. **Topic:** Evaluation Instructions

**Person:** Stephanie Davis

**Purpose:** Create instructions that can be used for this year’s Evaluation

**Time:** 40 minutes

3. **Topic:** Evaluation Forms for ‘non-traditional’ classes

**Person:** Stephanie Davis

**Purpose:** Need to create evaluation forms for those classes that can’t be measured using IDEA forms.

**Time:** 30 minutes

Next meeting: Wednesday, October 29, 11:00am