***General Education Committee Meeting Minutes***

*December 5th, 2019, 4:00 P.M.*

Present:

Josh Webster

Madison Arbillaga

Daniel Murphree

Milinda Wasala

Mary Doucette-ex officio

Melissa Risi – ex officio

Malia Keep

Norm Whittaker

Dorothy Callander

Absent:

Rita Pujari (Sabbatical)

The General Education meeting was called to order at 4:01 p.m. by Chair Webster.

1. October meeting minutes were approved with no changes.
2. Agenda Items
	1. Lab Science Substitution – Padilla
		1. Discussion took place regarding a request from Denise Padilla in the Elementary Education Department for a transfer student. The requirement includes 7 credits of science including a life science course and a lab to be transferred in. The courses to be transferred are not currently offered at GBC. Courses include Chemistry courses. The Science department has approved this substitution. Motion to approve by Norm. Second by Malia. Committee approves.
	2. Lab Science Waiver – Zeisler
		1. Brian Zeisler of the Secondary Education Department is asking that two 3 credit science courses count as a waiver for the program science lab requirement. This request is taking into consideration a time constraint for the student to complete her degree. The committee states: this is a rare circumstance and will not be a normal occurrence. The passing of this request is conditional on the Science department approval. Motion to approve conditionally by Josh. Second by Malia. Approved by the committee.
		2. Melissa noted to the committee that this is an issue that arises frequently with the Education department. We recommend that the Education department look into a possible fix for this in the future. Emphasis that this is not a precedent
	3. BIOL Gen. Ed. Substitution – Risi (tabled)
		1. Transfer student in the Electrical program looking for approval of the Science department for a class that is not equivalent but will be approved by the Science department.
	4. Embedding BUS 110 into DT 101
		1. This request was proposed by the Diesel program to include the Human Relations requirement into the DT 101 course. The purpose is to embed the curriculum of BUS110. This was done by the Millwright program last year and was successful. Approved by Business department. Motion to approve by Daniel. Second by Malia. Committee approved.
	5. Update on Gen. Ed. Assessment
		1. Have not received many plans and Josh will send out an email. There will still be an end of January required timeline.
	6. Planning for Gen. Ed. Program Review
		1. Spring is the proposed date. A small committee will need to be formed including committee inside faculty and outside the committee. Mary will be looking for a Dean from another school as an outside reader. Josh recommends asking a faculty member of WNC.
		2. Writing will be done by a smaller group. Referring to the policy on how to create the group will determine how this will be done. Mary will be the policy focus component of this process.
3. New Business
	* 1. Discussion regarding developmental co-requisite for math took place. We are not sure what this will look like but is something that is considered in our process.
		2. Faculty senate was sent two votes to take place.

IV. Adjourn

1. Motion to adjourn Madison. Second by Josh. Approve by Committee.
2. The meeting was adjourned at 4:35 p.m.