GBC LIBRARY COMMITTEE
MEETING MINUTES – 6 October 2017, 10:00 am – 11:00 am
Elko: GTA 118; Winnemucca: GBC 123

ATTENDEES:
Scott Gavorsky [chair]; Brenda Willey [ex officio]; Tim Beasley; Greg Molyneux; Kathi Griffis; Stacy Rust [via e-mail]; Gary Chidester [via e-mail]; QUORUM

AGENDA:
1) Approval of 15 September 2017 Meeting Minutes—**APPROVED** via email conference 18-19 September 2017 [4 ayes, 2 non-responses; quorum met] – NOTE: Ex officio member (Library Director) accidently added to vote total in minutes for 15 September 2017.

2) Proposal for a "GBC Library" link on main GBC website (see below) – **ACTION**
   The Committee voted to approve the proposed language [6 ayes, 0 nays; quorum met]
   The attached Action Item will be sent to Faculty Senate for approval – 20 October 2017

3) Review of Policies and Procedures for Library – **DISCUSSION POSTPONED**
   The Library is still waiting on the final audit report from UNR, and would like to review the audit report before moving forward with a final Policies & Procedures draft. The Committee agrees with this request.

4) "Library Quiz" – Format and delivery
   The Committee discussed the creation of an online Library Quiz. After discussing options for delivery, it was decided that creating a Creative Commons version which could be housed in WebCampus and which could be incorporated into INT-100, ENG, or other courses would be the best approach. Faculty would be invited to incorporate the final quiz into classes.

   In terms of format, the Committee felt the Quiz should focus on two areas:
   a) Accessibility: Address issues such as how to contact the library, hours of operations, services offered, database access, holding information, etc.
   b) Skills: How to search for information, the differences in the various databases and collections, etc.

   Since the Library is currently collecting and reviewing user feedback information, the Committee decided it would be useful to review this information to identify areas which the Library Quiz could help address. Discussion will continue in future meetings.

5) New Business

    a) Community Building: Discussion grew out of the "Library Quiz" debate about how to increase traffic/community within the Library, which the Committee feels has been lacking. Three possibilities were discussed:

        i) Creation of More "Group Areas" in Library: Feeling was this would attract students and others to library for study or club activities. It was agreed that some "quiet spaces" would need to be created simultaneously to balance the needs of the two groups.

        ii) Vending Machines: Rather than have Library staff oversee the provision of coffee, the placement of vending machines in the hallway outside the back library entrance would help both traffic flow and make the library a more welcoming space (as well as address a deficiency on campus generally).

        iii) Possible Integration of ASC Tutoring Services in the Library: While not feasible in the short term, the separation of the ASC and the Library makes GBC different from many other schools. It is not clear to the Committee how this decision was originally made.

    These issues will continue to be discussed in future meetings.

    b) External Signage: A proposal was made to consider increased external signage for the Library as a means of guiding persons on campus to the Library. One possibility discussed was something similar to the "flag" device currently used by VRC to advertise coffee. Two of these devices, located at the corners of McMullen Hall (corner closest to clock tower and corner coming from Berg Hall/Student Center) would catch traffic coming across campus and may be relatively inexpensive. The possibility will be explored further in future meetings.

6) Set meeting schedule

    Fall Semester 2017:   Friday, 3 November, 10:00 am
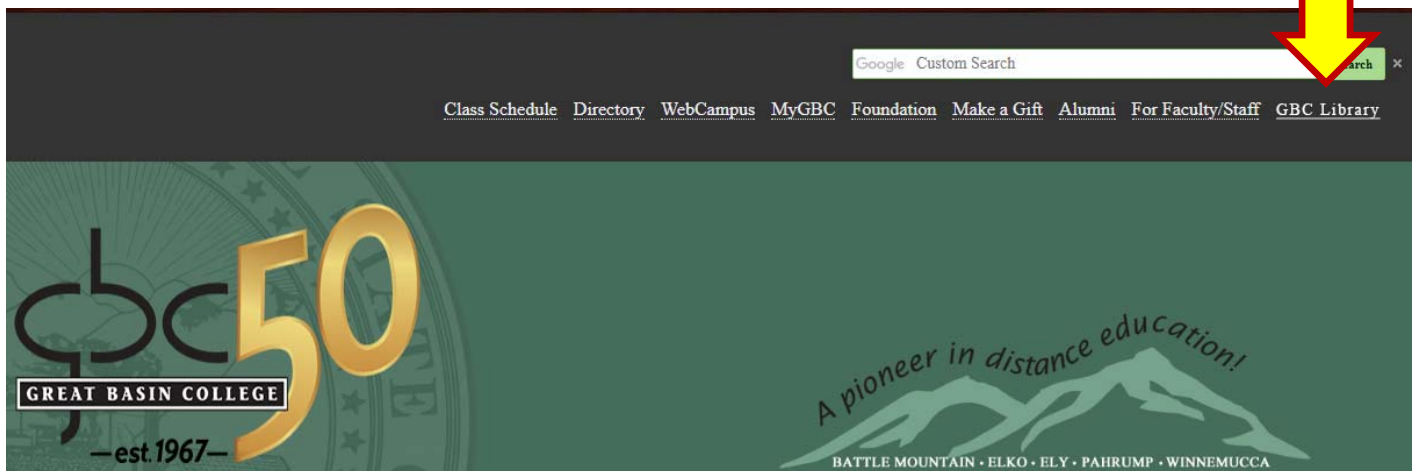   Friday, 1 December, 10:00 am

PROPOSED RESOLUTION [Action required]

The Faculty Senate requests that a text link reading "GBC Library" be added to the

top menu bar of the GBC main website page, since the GBC Library is both a

public library and a resource shared across all programs on campus.

Justification:

1) The GBC Library is a public library widely used by the community, and not just GBC
   students. Members of the community should be able to quickly locate the link.
2) The GBC Library is not just "another program on campus," but a shared resource which
   students should be encouraged to use regularly; ease-of-access helps with this goal.
3) In reviewing other institutions in Nevada, GBC peer institutions, and select others, the Library
   Committee feels that a prominent position on the main page load is the model for GBC to use
   [see attached sheet for details].
4) The proposed addition [see image below] will not distract from other elements of the current
   GBC main website page and presents no significant re-coding (it is just a text link).

Library Access from Main Institution Webpages – Comparison

Key: "under XXX" = Library link nestled under another link on main page (necessary to click on other item to access, like current GBC page)

Main Page: grey highlight = necessary to scroll down page to locate; **green bolded highlight** = link visible when page loads

Nevada Institutions	Peer Institutions	Other Institutions
	(*GBC Institutional Assessment Plan, 2015-2020*)	(GBC has no accessible public list of aspiring institutions)
UNLV: under Academics	Big Bend CC: under Academics	Boise State: Main Page (bottom bar)
UNR: ??? [no direct link]	**Blue Mountain CC: Main Page (top bar)**	**Dalton State College: Main Page (main menu)**
TMCC: Main Page (bottom bar)	**Clatsop CC: Main Page (top bar)**	Georgia Perimeter College: Main Page (bottom bar)
WNC: Main Page (bottom bar)	Colorado Mountain College: under Academics	Oglethorpe University: Main Page (bottom bar)
CSN: under Menu	Colorado Northwestern CC: under Resources and Departments	University of Georgia: under Quick Links
NSC: under Student Resources	Flathead Valley CC: under Campus Guide	**Emory University: Main Page (top bar)**
	Klamath CC: under Academics	**University of Alaska Anchorage: Main Page (top bar)**
	Lake Tahoe CC: Main Page (top bar)	Weber State University: Main Page (bottom bar)
	Luna CC: Main Page (left side bar)	Utah Valley University: Under Current Students
	Mid-Plains CC: under Student Resources	**College of Southern Idaho: Main Page (main menu)**
	New Mexico Junior College: under Student Services	
	Northern New Mexico College: under Academics	
	Otero Junior College: under Current Students	
	Prince William Sound CC: under Academics	
	Trinidad State Junior College: under Quick Links > L	
	West Hills College Coalinga: under Academics	
	Western Nebraska CC: under Academics	
	Western Nevada College: Main Page (bot. bar)	
	Western Wyoming CC: under Academics	
	Yakima Valley CC: Main Page (bottom bar)	