## PERSONNEL COMMITTEE REPORT 3 Dec 12

1. The committee met on Nov 14. Attendees included Amber Donnelli, Dorinda Friez, Tami Gailey, Marsha Holford, Steve Scilacci, and Laurie Walsh.

2. The Search Committee Guidelines were revised based on comment from Executive Committee. The guidelines were presented to Faculty Senate on Nov 19 and were approved.

3. At the Nov 14 meeting, the committee reviewed Russ Orr's tenure application packet and were in agreement to forward the application to the VPAA. The application was submitted to the VPAA on Nov 14.

4. The committee also reviewed three sabbatical applications. These were rated by members and averages calculated. Based on the overall scores, applications were ranked and these results reported to the VPAA. The applications were submitted to the VPAA on Nov 19.

5. The committee will look into the sabbatical application procedures this spring to see where these need to clarified.

6. Laurie Walsh will be meeting with the Evaluation Committee to discuss tenure-track procedures and the application of NSHE code to that process.