

**STUDENT CONDUCT REPORT**  
(submit a copy to VPSS)

Student Name:

Course:

Faculty Member:

Type of incident:

Check box

<input type="checkbox"/>	1 <sup>st</sup> unintentional plagiarism
<input type="checkbox"/>	2 <sup>nd</sup> unintentional plagiarism
<input type="checkbox"/>	3 <sup>rd</sup> unintentional plagiarism
<input type="checkbox"/>	Academic Dishonesty

Briefly describe incident (attach supporting documents if necessary):

Date of incident or discovery:

Briefly describe meeting with student and/or student and the VPSS including actions taken:

Date of meeting:

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Faculty Signature and Date

**STUDENT ACKNOWLEDGEMENT OF UNDERSTANDING ACADEMIC CITATION AND PLAGIARISM**  
(submit a copy to VPSS)

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Course:

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Type of incident:

Check box

<input type="checkbox"/>	1 <sup>st</sup> unintentional plagiarism
<input type="checkbox"/>	2 <sup>nd</sup> unintentional plagiarism

Briefly describe plagiarism educational materials/actions (attach supporting documents if necessary):

Date of delivery:

Student Acknowledgement of Her/His Understanding Academic Citation and Plagiarism:

I understand that when I use the work (including ideas, wording, voice, and so on) of others either in direct quotes or paraphrased forms, I am required to formally acknowledge the sources of that work in my written papers and formal presentations (as required by instructors) according to academic style guides such as APA or MLA. Failure to cite direct quotes or paraphrased material is a form of academic dishonesty. My future work will reflect this academically honest practice.

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Student signature and date

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Faculty signature and date