

# **NOTICE OF PUBLIC MEETING**

**GREAT BASIN COLLEGE FOUNDATION  
Finance Committee Meeting  
1500 College Parkway  
Elko, Nevada 89801  
McMullen Hall 102 Conference Room**

**Thursday, March 3, 2016, at 12:15 p.m.**

Video Conference from the Meeting Site to:

**GBC – Ely Center**  
2115 Bobcat Dr., GBC 105  
Ely, Nevada

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

## **AGENDA**

### *Call to Order of the Great Basin College Foundation Finance Committee*

ROLL CALL: James Glennon, Tana Gallagher, Mark Laffoon, Jim Kelley,  
John Pryor, Holly Wilson

- 1. Public Comment** *(see foregoing notation regarding public comment)* **Information only**
- 2. Approval of Minutes – James Glennon** **Information/Action**  
  
GBC Foundation Finance Committee will review, recommend changes, and/or approve the minutes of the GBCF Finance Committee meeting on October 29, 2015.
- 3. Update on the NSHE Endowment Pool Transfer – Greg Brorby** **Information**  
Greg Brorby will give an update on the transfer to the NSHE Endowment Pool.
- 4. Finance and Accounting Information /Action Item – James Glennon** **Information/Action**
  - A. The GBCF Finance Committee will discuss and/or approve the record of expenditures/check register for the months of October, November, December 2015 and January 2016.
  - B. The GBCF Finance Committee will discuss and/or approve the income/deposits for the months of October, November, December 2015 and January 2016.
  - C. The GBCF Finance Committee will review pledge receivables and aging report.
  - D. The GBCF Finance Committee will discuss and/or approve proposal to use DWRF funds to fund the Hoop House proposal.
  - E. The GBCF Finance Committee will discuss and/or approve the CD transfers/purchases.

5. **Discuss Auditor Services for this Fiscal Year – James Glennon** Information/Action
6. **Update on work that has been completed by Consultant – Greg Brorby** Information/Action  
Update will be given on the work that has been completed on the business process review by Consultant Lisa Reed.
7. **NEH Grant Fulfillment – Greg Brorby** Information/Action
8. **Director’s Report – Greg Brorby** Information/Action
  - A. Discuss and/or approve cancelling the CASE membership.
  - B. DWRF Annual Report.
  - C. Fund Driver Fee Increase on March 31, 2016.
  - D. Alumni Association Update.
9. **Controller’s Office Update – Sonja Sibert** Information
12. **Items from committee members** Information only  
Committee members may bring to the attention of the committee items pertaining to the Foundation that might be of interest to the group. No action may be taken on a matter raised under this agenda items
13. **Public Comment (see foregoing notation regarding public comment)** Information only
14. **Adjourn**

**This notice and agenda has been posted at or before 9:00 am on February 26, 2015, three business days before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

- GBC Foundation’s website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1500 College Parkway, Elko, NV 89801, Berg Hall
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 89048
- Great Basin College Winnemucca Center, 5490 Kluncy Canyon Rd., Winnemucca, NV 89445

### **IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined

for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's webpage at: <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Mardell Wilkins at (775) 753-2265.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 753-2265 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.