

NOTICE OF PUBLIC MEETING

GREAT BASIN COLLEGE FOUNDATION

Board of Trustee Meeting

1500 College Parkway

Elko, Nevada 89801

Berg Hall Conference Room

Thursday, September 17, 2015, at 3:00 p.m.

Video Conference from the Meeting Site to:

Great Basin College – Pahrump Center
551 E. Calvada Blvd./GBC PVC 119
Pahrump, Nevada

Great Basin College – Winnemucca Center
5490 Kluncy Canyon Road/ GBC 110
Winnemucca, Nevada

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

AGENDA

Call to Order of the Great Basin College Foundation Board of Trustees

ROLL CALL:

Dave Roden (Chair)

Maria Anderson

Dr. Robert Colon

Tana Gallagher

James Glennon

Gregory Hafen

Chris Johnson

Mark Laffoon

John Pryor

Pamela Smith

Holly Wilson

Jim Winer

1. **Public Comment** *(see foregoing notation regarding public comment)* **Information**
2. **Approval of Minutes – Dave Roden** **Information/Action**
 - A. GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBCF Board of Trustees meetings on May 14, 2015 and June 24, 2015.
3. **Foundation Board Chair Report - Dave Roden** **Information**
4. **Finance Committee – James Glennon** **Information/Action**
 - A. There will be no expenditures to approve because of the ongoing audit process and the Foundation office transition.
 - B. Consideration and possible approval of the budget for FY 2015/2016 as recommended by the Finance Committee.
 - C. Discussion on the sustainability of the Foundation.
 - D. Consideration and possible approval of the laddered Morgan Stanley CDs.

- E. Discussion of the GBC Foundation Investment Policy focusing on the dividends.
- F. Consideration and possible action to eliminate the Petty Cash fund as recommended by the Finance Committee.
- G. Consideration and possible action to approve new signature authorities for all GBC Foundation accounts as recommended by the Finance Committee.

5. **Governance Committee - *Dave Roden*** **Information/Action**
 - A. Discussion and possible approval of the number of Trustees serving on the Board and a review of the committee roles and membership.
6. **Great Basin College President's Report – *Dr. Mark Curtis*** **Information**
7. **Great Basin College Faculty Senate Report - *Mary Doucette*** **Information**
8. **Discussion of the role of the Controller's Office and its support of the Foundation – *Sonja Sibert*** **Information**
9. **GBC Foundation Director's Report – *Greg Brorby*** **Information/Action**
 - A. Provide status on identifying GBC priorities.
 - B. Update on possible fund raising approaches including, but not limited to, employee giving, alumni, those who have not recently given, and rebuilding relationships.
 - C. Report on annual giving.
 - D. Report on meetings with key stakeholders.
 - E. Discussion on the NSHE Investment Proposal.
 - F. Meeting schedule for the next semester.
10. **Campus Reports** **Information only**
 - A. Winnemucca center update *Dave Roden*
 - B. Ely center update *Holly Wilson*
 - C. Pahrump center update *Gregory Hafen*
11. **Items from Board Members** **Information only**

Board members may bring to the attention of the committee items pertaining to the Foundation that might be of interest to the group. No action may be taken on a matter raised under this agenda items.
12. **Public Comment (*see foregoing notation regarding public comment*)** **Information only**
13. **Adjourn** **Information only**

This notice and agenda has been posted at or before 9:00 am on September 11, 2015, three business days before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1500 College Parkway, Elko, NV 89801, Berg Hall
- Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 89048
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Rd., Winnemucca, NV 89445

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's webpage at: <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Mardell Wilkins at (775) 753-2265.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 753-2265 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.