

# **NOTICE OF PUBLIC MEETING**

**GREAT BASIN COLLEGE FOUNDATION**  
**Board of Trustee Meeting**  
**1500 College Parkway**  
**Elko, Nevada 89801**  
**Berg Hall Conference Room**

**Thursday, May 25, 2017, at 12:15 pm**

Video Conference from the Meeting Site to:

GBC – Pahrump Center  
551 E. Calvada Blvd./GBC PVC 115  
Pahrump, Nevada

GBC – Winnemucca Center  
5490 Kluney Canyon Road/ GBC 123  
Winnemucca, Nevada

GBC – Ely Center  
2115 Bobcat Dr. / GBC 118  
Ely, Nevada

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

## **AGENDA**

### *Call to Order of the Great Basin College Foundation Board of Trustees*

1. **ROLL CALL:**  
Mark Laffoon (Chair)  
Maria Anderson  
Dr. Robert Colon  
Tana Gallagher  
Zach Gerber  
Danny Gillins  
James Glennon  
Gregory Hafen  
Chris Johnson  
John Pryor  
Dave Roden  
Pamela Smith  
Kaley Sproul  
Holly Wilson  
Jim Winer
2. **Public Comment** *(see foregoing notation regarding public comment)* **Information**
3. **Approval of Minutes – Mark Laffoon** **Information/Action**  
GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBCF Board of Trustees meeting on March 16, 2017.
4. **Foundation Board Chair Report - Mark Laffoon** **Information**
5. **Governance Committee Report – Dave Roden** **Information/Action**
  - A. Discussion of Trustee terms and Upcoming Renewals
  - B. Discussion of Nomination of New Trustee members, Caroline McIntosh and Angela Prindle
  - C. Discussion of 2017-2018 Chair and Vice-Chair Nominations
  - D. Discussion of GBCF Committee Recruitment Strategy
  - E. Governance Committee Chair Report
6. **Finance Committee Report – James Glennon** **Information/Action**  
The Treasurer has the option of these items being approved as consent items or individually.  
The GBC Foundation Trustees will discuss and/or take action on the Finance Committee’s recommendations for the following:

Items to consider individually:

- A. The Finance Committee recommends approval of the change of the Beta Sigma Phi Scholarship from an Endowed scholarship to a Temporary scholarship. **(Information/Action)**
- B. Discussion of options for short-term and medium-term investments **(Information/Action)**
- C. Discussion on the quarterly distribution process from the NSHE Pooled Endowments **(Information/Action)**
- D. Discussion on Online Banking Procedures **(Information/Action)**
- E. Finance Chair Report (Information/Action) **(Information)**
  - a. Update on the NSHE Pool Transfer
  - b. Update on the NSHE Operating Agreement

Items to consider as a consent item: **(Information/Action)**

- F. The Finance Committee recommends approval of the record of expenditures/check register for the months of March and April 2017.
- G. The Finance Committee recommends approval of the income/deposits for the months of March and April 2017.
- H. The Finance Committee recommends approval of the income/deposits from Online Giving for the months of March and April 2017.
- I. The Finance Committee recommends approval of the income/deposits from Smile.Amazon.com for the months of March and April 2017.
- J. The Finance Committee recommends approval of the estimated \$944.00 request for DWRP funds to repair Solarium windows.
- K. The Finance Committee recommends approval of the write-off of three pledges, to total \$16,000.

**7. President's Report – *President Mark Curtis* **Information****  
President Curtis will give an update on GBC matters.

- A. Presidential Search
- B. GBC Graduation

**8. GBC Foundation Director's Report – *Greg Brorby* **Information/Action****

- A. Report and discussion on results of the Dinner with a Professor fundraising event for the NEH Grant
- B. Update and discussion on NEH Matching Grant
- C. Meeting schedule for next fiscal year
  - a. Proposed Finance Committee Meeting Dates
    - Thursday, September 7, 2017, 12:00 pm
    - Thursday, November 2, 2017, 12:00 pm
    - Thursday, January 11, 2018, 12:00 pm
    - Thursday, March 1, 2018, 12:00 pm
    - Thursday, May 3, 2018, 12:00 pm
  - b. Proposed Board of Trustee Meeting Dates
    - Thursday, September 21, 2017, 12:15 pm
    - Thursday, November 16, 2017, 12:15 pm
    - Thursday, January 25, 2018, 12:15 pm
    - Thursday, March 15, 2018, 12:15 pm
    - Thursday, May 17, 2018, 12:15 pm
- D. Planned Giving Workshop, August 3, 2017

**9. Discussion of potential Special Meeting – *Mark Laffoon* **Information/Action****  
Discussion and potential scheduling of a Trustee Workshop

- A. Anticipate scheduling for two hours
- B. Consideration of a date for the workshop and the preference for a Friday versus Saturday
- C. Main Purpose/Topic: Board expectations and engagement, metrics for measuring performance, ways to engage all communities within our service territory, and Signature Event.

**10. Controller's Office Update – *Sonja Sibert* **Information****

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|--|--------------------|
| <b>11. Faculty Senate Report – <i>Dr. John Rice</i></b>  | <b>Information</b> |
| <b>12. Special Presentation – <i>Mark Laffoon</i></b>  | <b>Information</b> |
| <b>13. Items from Board Members</b><br>Board members may bring to the attention of the committee items pertaining to the Foundation that might be of interest to the group. No action may be taken on a matter raised under this agenda items. | <b>Information</b> |
| <b>14. Public Comment</b> ( <i>see foregoing notation regarding public comment</i> )   | <b>Information</b> |
| <b>15. Adjourn</b>   | <b>Information</b> |

**This notice and agenda have been posted at or before May 22, 2017, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

- GBC Foundation’s website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1500 College Parkway, Elko, NV 89801, Berg Hall
- Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 89048
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncky Canyon Rd., Winnemucca, NV 89445

### **IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed at the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation’s web page at <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Kimberly Hess at (775) 753-2246.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 753-2265 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General’s Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.