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This project was funded \$4,009,331 (100% of its total cost), from a grant awarded under the Trade Adjustment Assistance Community College and Career Training Grants, as implemented by the U.S. Department of Labor's Employment and Training Administration.

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"Students who are able to participate in an internship are much better prepared for the workforce at the completion of their education."

- Bret Murphy, Dean
College of Business and Technology



GBC STUDENT INTERNSHIP PROGRAM

**Work-Based Learning
Opportunities for
CTE Students**



What are student internships?

Student internships provide work-based learning opportunities where skills and knowledge gained in coursework is applied in work environments related to specific career fields.

Student interns learn from highly-skilled, highly-experienced individuals while improving skills and increasing practical knowledge.

Employer partners provide student internships for a set length of time, typically, during the school / academic year. Employer partners help students identify strengths and areas of improvement to target during the internship.

Each student internship is unique. The length, hours worked, and wage paid to the student intern is determined by the employer partner.

Student interns are paid through the employer, or, a staffing agency chosen by the employer partner. Staffing agencies may require additional training, drug and alcohol screening or a background check.

How do student internships work?

Student internship positions will be posted on the GBC Student Internship website: *(In Process)*

Students can apply for general consideration based on the student's program of study at the beginning of the school year, or, for specific internships throughout the school year.

Students may only participate in **one** internship each school/academic year.

Students must meet the following criteria to be eligible for a student internship:

- Have a satisfactory GPA (Minimum of 2.5)
- Be enrolled in a current CTE program (*Industrial Millwright, Welding, Instrumentation, Electrical Systems or Diesel Technology*)
- Successfully complete any training (MSHA or OSHA), drug and alcohol screening or a background check required by the employer
- Be willing to obtain personal protective equipment (PPE) if required (steel-toed work boots, safety glasses, etc.)



Student Internship Expectations —

- Maintain a satisfactory GPA
- Complete the internship orientation
- Show up on time each day when scheduled to work and follow the attendance guidelines outlined in the student internship guide
- Maintain the GBC Student Intern Journal to track work-based learning experiences
- Abide by the policies, expectations and guidelines outlined by the staffing agency, employer partner/supervisor and GBC Internship Student Code of Conduct
- Use feedback from the internship worksite supervisor to improve skills, increase knowledge and grow personally
- Contact the GBC Pathways Specialist if any concerns or issues arise during the internship
- Complete a debriefing session with the GBC Pathways Specialist at the end of the internship

Contact —

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