



PHI THETA KAPPA

HONOR SOCIETY

Phi Theta Kappa Meeting Minutes

Date: October 11, 2018, at 1:30p.m.

Locations: Elko: GTA 118, Winnemucca: GBC 123, Ely: GBC 118, Pahrump: PVC 122

Call Meeting to Order

The meeting was called to order at 1:34p.m.

Members Present: Nick Cooley, Emily Wilson, Cindy De Leon, Sandra Solis, Thomas Crapo, Frank Sawyer, Kacie Ortiz, Halley Celly, and Christina Park

Secretary's Report:

Approval of Minutes:

Motion: Frank Sawyer made a motion to approve the minutes. Kacie Ortiz seconded the motion. The motion was passed.

Treasurer's Report:

Motion: Treasurer's report unavailable.

Advisor's Update:

- a. ***Officer Nominations-*** Nick Cooley received one email nomination for President, which nominated Kacie Ortiz. Since the remainder of the officer positions did not have nominees, Nick announced that officer nominations were reopened
- b. ***Bylaws***—Nick Cooley expressed interest in updating Phi Theta Kappa's Bylaws. The last time the Bylaws were updated was in 2014, and PTK's procedures and policies have changed significantly over the last several years. Nick proposed that future officers amend the bylaws and constitute a quorum by the end of the Spring 2019 Semester. Frank Sawyer agreed to amend the bylaws, and to constitute a quorum.

Kacie Ortiz and Nick Cooley reminded everyone that the GBC Chapter's Bylaws can be found and reviewed on the Phi Theta Kappa WebCampus page. More information about the Bylaws will be discussed at the November meeting.

Special Business:

Nominations and Election Process— Only one nomination was received during the WebCampus Nominations. Nick asked present members if they would be interested in acting as an officer during the 2018-2019 year. To ensure that all members knew what positions were opened, Nick read the officer positions and responsibilities in the Bylaws (sections 3-7). In addition, a copy of the Bylaws are passed around for present members to review, and to decide if they would like to nominate themselves for an officer position.

Kacie Ortiz and Nick Cooley asked present members if they would be interested in being nominated and elected as officers. Kacie Ortiz, Sandra Solis, Halley Celly, Cindy De Leon, and Emily Wilson agreed to be nominated for the following open officer positions for the 2018-2019 year.

- **President:** Kacie Ortiz
- **Vice President:** Sandra Solis
- **Secretary:** Halley Celly
- **Treasure:** Cindy De Leon
- **Historian:** Emily Wilson

Kacie Ortiz read the nominations for the officer of the 2018-2019 year. Cindy made a motion to elect the 2018-2019 officer nominees. The motion was seconded by Frank Sawyer. The motion was passed.

*Frank Sawyer will update the names of the new officers on the Phi Theta Kappa webpage.

New Business:

1. ***News from Frank on the Junior High Leadership Conference-*** Frank spoke with Erica Patrick about getting key note speakers to speak to the Junior High Leadership Conference. Erica was very interested in collaborating with Phi Theta Kappa, and will get back with Frank about what Phi Theta Kappa can do to help with the conference.

Frank mentioned that Phi Theta Kappa might be able to work with Elko High School's Student Council to help promote Great Basin College, the importance of higher education, and Phi Theta Kappa to junior high students. Frank suggested having an official meeting location for junior high students in the social room at the XP Gaming and Café. In addition, Nick Cooley suggested to bring the junior high students to campus, so they can spend time with a Phi Theta Kappa member to learn the importance of higher education.

2. ***Service Agenda for 2018-2019-*** Nick Cooley reminded everyone that Phi Theta Kappa needs to do a specific amount of service hours before it can begin fundraising. Before fundraising opportunities can be discussed, it is important that Phi Theta Kappa decides on community service activities to begin building up it's service hours.

Kacie Ortiz suggested that Phi Theta Kappa members help out at the manor during the weekends, and visit the residents during lunchtime. Frank Sawyer agreed that this would be a great community service, and that he would look into having his theatre group perform for the manor's residents. Frank will have more information at November's meeting.

3. ***SOLAR Representative-*** Nick Cooley mentioned that Phi Theta Kappa needed a representative to attend the SOLAR meetings once a month during the remainder of the fall semester and the spring 2019 semester. Christina Park agreed to represent Phi Theta Kappa at the SOLAR meetings. In addition, Nick will attend the meetings if he has no additional meetings on those days.
4. ***The Induction Ceremony-*** Nick reminded the group that the induction ceremony has competition with the May graduations. Nick recommends that the officers consider moving the induction ceremony to the fall semester in order to avoid conflicting schedules. Nick encouraged everyone to think about possible solutions to this issue with the induction ceremony.

5. ***Schedule next PTK meeting-*** Due to conflicting schedules a meeting could not be scheduled. Kacie Ortiz suggested that she send out a scheduling Doodle Poll to everyone, in order to choose November's meeting day and time.

Next meeting- Doodle Poll will determine the next meeting

Meeting Adjourned – 2:25p.m.