

# Assessment: Annual Report



## Operational (Acad Affairs) - Institutional Research and Effectiveness

**GBC Mission:** Great Basin College enriches people’s lives by providing student-centered post-secondary education to rural Nevada. Educational, cultural, and related economic needs of the multicounty service area are met through programs of university transfer, applied science and technology, business and industry partnerships, developmental education, community service and student support services in conjunction with certificates and associate and select baccalaureate degrees.

**Unit Mission:** The mission of Institutional Research and Effectiveness at Great Basin College is to foster a culture of evidence by facilitating the management, analysis, reporting and use of data and information in support of planning, assessment and decision-making.

<i>Outcomes</i>	<i>Assessment Measures</i>	<i>Results</i>	<i>Actions</i>
<p><b>IRE on-going projects are accurate and on-time</b> - The state of Nevada, the US Government, and other external entities have timely, consistent, and accurate data about GBC.</p> <p><b>Outcome Status:</b> Active  <b>N/A:</b> 2015-2016, 2020-2021  <b>Start Date:</b> 09/30/2014</p>	<p><b>IRE- Data</b> - Review all NSHE and Legislative requests for data and information. Track due dates, submission dates, whether or not they were standard or ad hoc requests, the comparability and accuracy of the submissions.</p> <p><b>Criterion:</b> 100% of all submissions meet deadlines, are completely accurate, and are comparable to similar and/or previous requests.</p> <p><b>Notes:</b> Set-up a log sheet to track requests and submissions at the beginning of 2014-15. Track fields or data that we’re not able to submit; track second submissions for data corrections; track due dates and submission dates. Consider tracking federal projects as well. Analyze data during summer 2015 and design interventions to ensure 100% data accuracy and timeliness. Track these projects as well.</p>	<p><b>Reporting Period:</b> 2015-2016  <b>Criterion Met:</b> No</p> <p>IRE reviewed all on-going projects for 2015-16 for timeliness and accuracy. Of the 30 federal projects, 100% were on-time and 97% were complete and accurate. Of the 30 NSHE projects, 93% were on-time and 87% were accurate the first time they were submitted. Of the 29 accreditation-related projects, 76% were on-time and 86% were accurate on completion. 10 additional projects had a 50% accuracy rate and 50% were completed on time. Overall, IRE completes 99 projects per year with 86% completed on-time and 88% completed accurately. (08/25/2016)</p> <p><b>Related Documents:</b>  <a href="#">IRE Project Calendar 2015-2016 Assessment.xlsx</a></p>	<p><b>Action:</b> IRE completes a high volume of reports and projects and now that most of them are somewhat automated, we can focus on quality control. We will continue to focus on complete documentation of every project as a way to increase both timeliness and accuracy and will add another layer of final proofing after submission to ensure that the submission process worked as well. NSHE data snapshots will go through a thorough review instead of assuming they were done correctly and NSHE SQL will be reviewed and updated prior to the snapshots so they are ready to go the day after -- this will give us another layer of checking for accuracy. Cathy will email directors/coordinators of programs earlier as a reminder to help get them to submit their reports on time. (08/25/2016)</p>