Assessment: Annual Report

Program (CT) - Medical Coding and Billing CRT

Unit Mission: The Professional Medical Coding and Billing Certificate is designed to help students gain the knowledge and skills for outpatient medical coding and billing, making students more flexible and marketable after graduation. The online training program consists of 20 course modules divided into seven classes.

Outcomes	Assessment Measures	Results	Actions
Grammar, punctuation and spelling while using medical terms - Apply rules of grammar, punctuation, and spelling while using medical terms correctly. **Outcome Status:** Active **Frequency of Assessment:** 2015-2016 **Start Date:** 12/07/2015	**Module -** Assessments after each area in a module and pass with a 85% or better **Criterion:** Passing grade for each assessment measure.	**Reporting Period:** 2015-2016 **Criterion Met:** Yes Fourteen student completed the certificate, one dropped and one received and F. (06/14/2016)	**Action:** Have students start using WebCampus for messaging and reporting. (06/14/2016)
Identify ICD-10 and basic claims processes using CPT and ICE-10 manuals - Identify ICD-10 and basic claims processes for medical insurance and third-party reimbursements and how to manually file claims using the CPT and ICD-10 manuals. **Outcome Status:** Active **Frequency of Assessment:** 2016-2017 **Start Date:** 05/09/2016	**Module -** Assessments after each area in a module and pass with a 85% or better **Criterion:** Passing grade for each assessment measure.	**Reporting Period:** 2015-2016 **Criterion Met:** Yes Fourteen student completed the certificate, one dropped and one received and F. (06/14/2016)	**Action:** Have students start using WebCampus for messaging and reporting. (06/14/2016)
Knowledge in finding the service and codes - Knowledge in finding the service and codes using the CPT, ICD-10 and HCPCS manuals. **Outcome Status:** Active **Frequency of Assessment:** 2017-2018 **Start Date:** 05/08/2017	**Module -** Assessments after each area in a module and pass with a 85% or better **Criterion:** Passing grade for each assessment measure.	**Reporting Period:** 2015-2016 **Criterion Met:** Yes Fourteen student completed the certificate, one dropped and one received and F. (06/14/2016)	**Action:** Have students start using WebCampus for messaging and reporting. (06/14/2016)

Outcomes	Assessment Measures	Results	Actions
Medical insurance and medical billing systems - Recognize the common types of medical insurance and computerized medical billing systems. **Outcome Status:** Active **Frequency of Assessment:** 2018-2019 **Start Date:** 05/06/2019	**Module -** Assessments after each area in a module and pass with a 85% or better **Criterion:** Passing grade for each assessment measure.	**Reporting Period:** 2015-2016 **Criterion Met:** Yes Fourteen student completed the certificate, one dropped and one received and F. (06/14/2016)	
Outpatient coding and real-life outpatient medical records - Implement standardized codes specific to outpatient coding and real-life outpatient medical records. **Outcome Status:** Active **Frequency of Assessment:** 2015-2016 **Start Date:** 01/11/2016	**Module -** Assessments after each area in a module and pass with a 85% or better **Criterion:** Passing grade for each assessment measure.	**Reporting Period:** 2015-2016 **Criterion Met:** Yes Fourteen student completed the certificate, one dropped and one received and F. (06/14/2016)	**Action:** Have students start using WebCampus for messaging and reporting (06/14/2016)
Complete insurance forms and solve insurance problems - Utilize the skills needed to complete common insurance forms and have the skills required to solve insurance problems. **Outcome Status:** Active **Frequency of Assessment:** 2015-2016 **Start Date:** 01/11/2016	Assessments after each area in a module and pass with a 85% or better **Criterion:** Passing grade for each assessment measure.	**Reporting Period:** 2015-2016 **Criterion Met:** Yes Fourteen student completed the certificate, one dropped and one received and F. (06/14/2016)	**Action:** Have students start using WebCampus for messaging and reporting. (06/14/2016)