

GREAT BASIN COLLEGE
PRESIDENT'S COUNCIL
February 19, 2008

PRESENT: Paul Killpatrick, Lynn Mahlberg, Mike McFarlane, Bill Reinhard, John Rice, Ed Nickel

GUESTS: Cliff Ferry, Pat Anderson

1. Approval of Minutes – The minutes of the President's Council meeting on January 29, 2008, were approved.
2. Accreditation Update – Mike McFarlane reported that the faculty and staff survey has been completed and the results were emailed out to faculty and staff. We received the official letter from Northwest Commission on Colleges and Universities that our evaluation dates will be April 29-30, 2008.
3. CLASS Employee Recognition Program – Lynn Mahlberg announced that fifty-five awards have been given since inception (July 2007). Nominations for this month were Buildings and Grounds, Cynthia Vaughn-Giles, Tawny Crum. Lisa Arkell was the recipient of the CLASS award for January. Please see the attached letters of nomination.
4. Facilities Use Policy – Pat Anderson
 - a. Use of property by general public (vendors, events, community use of facilities) – Pat Anderson brought forth the NSHE policy stating that institutional facilities may not be used for the purpose of raising monies to aid projects not related to some authorized activity of the institution or of institutional groups, and no efforts at conversion and solicitation by uninvited non-campus groups or individuals will be permitted on campus. Some groups who have been allowed to use our facilities for free in the past are now being requested to pay at least a minimum fee and others are being asked to comply with NSHE insurance requirements. For profit businesses such as Schwan's and Mountain Man Fruit and Nuts will no longer be allowed to sell their products on campus. Organizers of political events should pay the fees in advance. Pat Anderson will contact the companies affected to inform them that they will be unable to sell their goods on campus.
5. Strategic Plan & Use of Annual Action Plan – Cliff Ferry reminded us that planning was an area that GBC needed to improve upon from the last accreditation visit. Cliff would like to know if we have been using the annual action plan. We need some kind of self evaluation of the annual action plans. Have the action plans been useful? How should they be changed? Bonnie Hofland has received department goals with timelines. We are establishing a culture that is more inclined to set up objectives. The plans have been followed. We really need to revisit the strategic plan to add new objectives. Each objective has a series of sub-objectives. John Rice said he designed the college's marketing plan directly from the strategic plan. Lynn uses annual action plan, and it is constantly updated. The plans work if they are continually updated.

6. Faculty Senate Update – Ed Nickel

The Mission Statement was presented at Faculty Senate on February 15. Ed asked for input from the Senate. The Mission Statement will be voted on at the next Faculty Senate meeting. The Mission Statement is shorter than the original. The Ad Hoc committee broke the statement into smaller components. The value statements were too specific and too many of them. The new Mission Statement is brief with eight commitment statements attached to it. The new Mission Statement has been reviewed by the department chairs and the executive committee of Faculty Senate. President's Council suggests that it be taken to College Council, SGA, and the off-campus so that all groups have had input. John Rice will email the new Mission Statement to President's Council for comments which should go directly to Susanna Dorr. The Ad Hoc committee (representatives from all groups) should be commended on a well thought out document. The Mission Statement should be brought back to President's Council to approve on March 5, 2008.

Ed Nickel reported that Faculty Senate is addressing some issues:

- Procedure for student objection to content of a course such as a conflict between someone's religious beliefs and what the instructor is teaching.
- Grade record retentions policy.
- Mike and Ed had a discussion on the possibility of distance education faculty full-time tenured track faculty. The Comp and Benefits Committee and the Personnel Committee are researching.

Ed Nickel noted that the faculty senate committees are rather large. There needs to be a balance of committee work and service to the college. For instance the Crisis Intervention Team is not a faculty senate committee, yet the time spent working on the team is as worthwhile as serving on a Faculty Senate committee. These other committees should count toward faculty workload. We need to look at committee work with service to the institution. Ed will talk to all of the committee chairs in the Senate and look at other committees to make more workable groups.

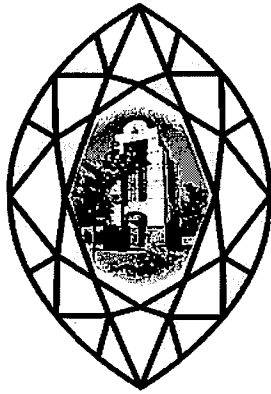
President's Council reviewed the office plan for the new Electrical/Instrumentation Technology Building.

President's Council approved (via email vote on February 25, 2008) the 2008 Equipment Requests.

7. Miscellaneous

- Pat Anderson will start scheduling Table Top Exercises to help administration prepare for large scale disasters. The active shooter scenario will require training sessions with the police and the fire department. Pat works with the Child Center every semester to do a shelter within drill once a year. A Table Top exercise takes at least half a day.

- Lynn Mahlberg reported that Senator Reid's office scheduled a College Financial Aid Night in Elko, Reno and Las Vegas for February 20, 2008. Representatives from Senator Reid's office will be attending as well as Regent Dorothy Gallagher.
- John Rice said the Foundation has sold 200 tickets so far for the Foundation dinner dance. They are aiming to sell 300 tickets.
- Bill Reinhard will be in Pahrump for a tour on February 27. Four major groups will be participating in the tour: NSHE, the Interim Finance Committee, Nevada Public Works and the Legislative Counsel Bureau. They will be looking at properties for the new campus location, as well as touring the Pahrump Valley Center.
- Paul Killpatrick will be participating in an environmental workshop in Reno tomorrow. Then, this weekend he will be in Las Vegas accepting the TRIO/Gear up Humanitarian award.



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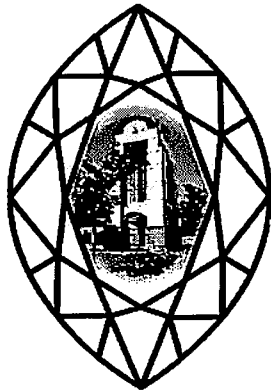
Name: Lisa Arkell

Department: English

From: Amber Overholser

Date of Outstanding Service: 1/28/2008

For: Lisa has such enthusiasm and injects it into everything she does. I appreciate how much she does for the students and all of her work with the ICE committee and The French Film Festival.



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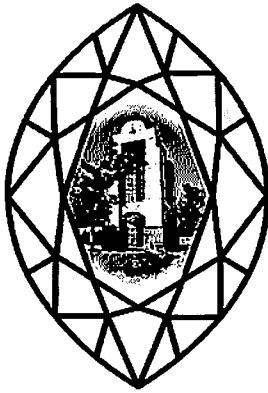
Name: Buildings and Grounds

Department: B & G

From: Susanna Dorr

Date of Outstanding Service: 1/7/2008

For: I find it astonishing to arrive at work after a snowstorm, sometimes a little early, and see that all the walkways (even the obscure one on the north side of Berg Hall) have been shoveled and salted. This morning, when I could barely make it out of Spring Creek or down the city roads on the way to campus, ALL the GBC parking lots had been plowed and all walkways were in great shape. I couldn't imagine what it took to make that happen! GBC just has to have the greatest B&G crew anywhere!!!



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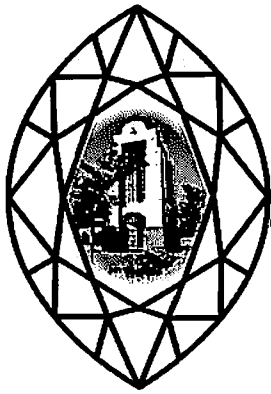
Name: Cynthia Vaughn-Giles

Department: SIS Operations

From: Pat Anderson

Date of Outstanding Service: 1/2/2008 & 1/8/2008

For: Service Date Jan. 2 & Jan. 8 Security need to find a way to identify those classes starting early so we would not lock buildings and prevent students from attending during the winter break weeks. On the same day as the request Cynthia stopped her work to design a focus report that gave us every class for a three week period. On Jan. 8th while working with V.P. Malhberg to decide on a campus closure we again need to know all evening classes Tues. and all Wed. classes. Cynthia stopped what she was working on and immediately worked up a report for us to know what teachers and classes to contact for the closure. Cynthia is one of GBC's hidden heros.



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Name: Tawny Crum

Department: Student Financial Services

From: Scott Nielsen

Date of Outstanding Service: 1/24/2008

For: Tawny always goes above and beyond her call of duty. Last week we had a student drive up from Ely to pick up his financial aid check and he went to the bank, but the bank would not cash it as it was over a certain amount and he did not have two forms of ID, so Tawny went with him to buy his books at the book store and then took him to her bank to cash the check. Tawny is the prime example of customer service and all of us can learn from her example.