

GREAT BASIN COLLEGE
PRESIDENT'S COUNCIL

October 11, 2016

1:30 p.m.

PRESENT: Mark Curtis, Lynn Mahlberg Lisa Frazier, Tom Reagan, Mary Doucette, Bret Murphy, Jonathan Foster, John Rice, Angie DeBraga, Cathy Fulkerson, Mardell Wilkins, Greg Brorby, Michelle Phay

ABSENT: Amber Donnelly, Sonja Sibert

1. Approval of Minutes – The minutes of the President's Council meeting on August 9, 2016, were approved.
2. SGA Update – Mark Curtis reported Chelsey Fox has resigned as SGA president. Augustina Fernandez who is the VP will be taking her place. The VP position will remain vacant until they decide what to do.
3. Faculty Senate Update – John Rice reported the Academic Standards recommendation on the plan for accepting ITT Tech students. He reported the Senate Committees are only now beginning to meet. A number of courses have been approved by the Senate. An ad hoc group has been formed to discuss online courses and traditional brick and mortar. We need to ensure online course offerings are strong and keep brick and mortar as strong as it can be as well. This will help to create a strategy for our online delivery as strongly suggested by our accreditors. Some of the challenges that President's Council offered up was the lecture capture sites we pay for hardware for the classroom and the hosting on the cloud. Lisa Frazier currently pays for this out of her department's budget.
4. Classified Council Update – Michelle Phay reported that October 31st is the Classified Council's Chili & Soup Cook-Off. There will also be a costume contest as well. The Science Tutoring Club would like to also host a party that day. Classified Council has awarded three scholarships to staff and two scholarships to students.
5. Institutional Research Update – Cathy Fulkerson reported that the National Faculty Survey on Culture of Assessment is going on now. Next week she will be able to get an idea on response rate. Cathy attended a workshop on Perkins funded programs. A meeting will be scheduled to discuss increasing enrollments for specific programs in the CTE area. Cathy is also continuing to research climate surveys which we will have to do next spring.
6. Vice President Reports
 - Business Affairs – no report.
 - Student Services/Academic Affairs – Lynn Mahlberg reported that D&D meets every week. The last D&D meeting Matt McCarty, IAC Chair came to visit. His main goal was to see our ideas on what the new Chancellor should be. The Educational consultant for Ameodei office was on campus last week. He was here for a two hour tour. The hope is that he will come back again to see all that we do. The Academic Master Plan has been sent

out for review and comments. The list of accomplishments are enormous. The incoming Regent Cathy McAdoo joined in for the tour and this morning for D&D meeting. She is very familiar with what GBC has been doing but wants to know more. She has weekly meetings with scheduled with President Curtis as well. The site coordinators are working on the spring schedule. Nichole Sirotek has accepted the CNA Coordinator position. The Barrick veteran's initiative for the internships has been finalized and a December advertisement is going out in a global military magazine.

7. Dean/Director/Assoc. VP Reports

- Continuing Ed – Angie DeBraga reported the Father/Daughter Ball has over 500 in attendance. October 26 is the book signing for Vince Juaristi at 7:00 p.m. in the GBC Theater. Dessert and coffee will be served in the foyer in front of the Book Store. Vince donates all proceeds from the sale of the book to scholarships. On November 3rd the Johnny B concert is scheduled in the GBC Theater.
- Health Science & Human Services – no report.
- Arts & Science – Tom Reagan reported the Teacher Education program put in an application to the state for alternative licensure and it should be approved tomorrow. He met with the Elko County School District last week on dual enrollment ideas and will meet with the other superintendents in our service area. Looking into other testing options other than Accuplacer.
- Business & Technology – Bret Murphy announced that the new Instrumentation instructor is Brian Assousta and the new Electrical Instructor is Kevin Site.
- Distance Education – Lisa Frazier reported that we have only received five transcripts from the ITT Tech initiative. We still have the ability to grab a significant amount of students. There is a lot of confusion from the Department of Education on if the students have to pay back their loans and if they can still get financial aid. Turn it In continues to have problems. They have not been helpful in fixing the integration problems. Renewal for Turn it In is October 15. There is another option that is ½ the price of Turn it In. Lisa needs guidance on how to proceed. PC recommended to survey the faculty to get a sense of how they want to proceed and use her expertise on how to proceed.
- GBC Foundation – Greg Brorby reported the Legacy Society dinner is scheduled for November 2nd. The Estate planning workshop that the Foundation hosted had 65 people in attendance. Within next week or two the Foundation should have the ability to accept donations online. The Annual giving letter will go out at the end of this month. The Stem Workforce Development Grant is due on December 1st and requires a 100% match.

8. President's Report – Mark Curtis presented his document on statistics for GBC as a State College. He will present the information to the Faculty Senate Executive Committee on Friday.

9. Miscellaneous

Mary Doucette reported that 500 flu shots were given at the drive by. The garage sale was successful and raised money for the rad students to go to conference.

A Go/No Go form for the Child and Family Center was sent out via email on August 26, 2016 and approved by President's Council via email to proceed with the grant.

A Go/No Go form for the Library Collections Security grant was sent out via email on August 31, 2016 and was approved by President's Council via email to proceed with the grant.



Wilkins, Mardell <mardell.wilkins@gbcnv.edu>

Child and Family Center Go/No-Go Form

Reagan, Thomas <thomas.reagan@gbcnv.edu>

Fri, Aug 26, 2016 at 11:38 AM

To: Mardell Wilkins <mardell.wilkins@gbcnv.edu>

Mardell,

Sarah Carone, the director the Child and Family Center, has a Go/No-Go form for PC to review/approve. Could you send this to the members for an email vote? Elko Institute for Academic Achievement recently approached us about this and we have a quick turnaround if we are going to approve and start pre-school classes in Carlin September 6.

In addition to the attached form, here is an abstract from Sarah:

The Nevada Ready Pre-K grant will allow the Little Red Caboose in Carlin to provide a high quality full day preschool experience for children 4 years old that meet the income guidelines. This will instill self-worth and foster independence in each child, as well as influence their present potential and establish an educational foundation for future educational endeavors. The grant partnership with EIAA, the Elko charter school, will allow the Pre-K program in Carlin to scale up from half day to a full day program.

Thank you,
Tom

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Thomas Reagan
Dean of Arts and Sciences
Great Basin College
1500 College Pkwy
Elko, NV 89801
[775-753-2266](tel:775-753-2266)

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GBC Grants and Projects Go-No Go Form.docx

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Great Basin College Grants and Projects Go/No Go Decision Making Worksheet

Project Agency and Title: Nevada Ready Pre-K at Carlin site											Decision: ☐ Go ☐ No Go	
Bid Factors	Weighted Decision Criteria											Estimated Rating
	Negative				Neutral			Positive				
	0	1	2	3	4	5	6	7	8	9	10	
1. Fit with College mission, Strategic Plan, research findings	Does not align with the College mission and plan				Marginally matches the College mission and plan			Helps fulfill the College mission and plan				8
2. Background (expertise of College in project area)	Weak in area or totally new area to college				Average experience in this area			Strong expertise in this area				8
3. Proposed College Principal Investigators	Poor in-house team				Good in-house team			Excellent in-house team				8
4. Financial Potential	Poor short term, poor long term, likely to cost College				Questionable short-term, questionable long-term			Excellent short- and long-term, likely to yield a margin				6
5. Team Members (College's partners and major subcontractors)	Partners and subcontractors dilute/weaken effort				Partners and subcontractors have no major effort			Partners and subcontractors have enhancing effect				6
6. Advance information on request for proposal (RFP) (Adequate information to respond)	Did not expect RFP, unprepared				Generally up to date with RFP, no major negatives			Good favorable information, ready to respond				10
7. Capability to effectively respond	Do not have staff time to adequately respond				Stresses staff time, but are able to respond			Have staff time to develop highly competitive proposal				10
8. Competitive Assessment (competition and funding probabilities)	Competition is very strong, odds under 10%				Open competition, odds are 10-50%			Open competition, odds exceed 50%				10
9. Funding Agency contact, history, and rapport	College is unknown to this agency and staff				College is known to this agency and staff			College has well-developed working relationships				7
10. College Resources (space, personnel, matching funds, reporting requirements)	Requires significant investment of college resources				Requires marginal investment of college resources			Requires minimal investment of college resources				6
Total Score (sum of scores for each factor evaluated)											79	

Proposed idea or grant proposal has been reviewed by Chair(s) and Deans of affected department(s), if applicable.

YES ☐ NO ☐

Vice President Signature _____

Date _____

**Great Basin College Grants and Projects
Go/No Go Decision Making Worksheet
Definitions**

1. Fit with College mission, Strategic Plan, research findings

How well does the grant/project support GBC's mission, strategic plan and any needs assessments GBC has conducted?

This supports the mission of the college because it allows parents who are students to attend classes while children are in full day care. Also, the income requirements for this program support students who have lower income due to being a student so their child can qualify for this program.

2. Background (expertise of College in project area)

What level of experience does GBC, as an institution or its faculty/staff, have regarding the grant/project that is proposed? Will this experience ensure that the project will be successful?

GBC Child & Family Center has received a state pre-k grant since 2002 which is similar to this program. With the knowledge we have regarding state funding and grant requirements I believe that this project will be successful. Great Basin College Child & Family Center has been operating the Little Red Caboose since 2006 with funds initially supported by Communities In Schools. These funds are not guaranteed long term.

3. Proposed College Principal Investigators (PIs)

Who will take the lead (be designated as the Principal Investigator) for the grant/project? PIs will also be considered the project coordinators/directors if the grant is awarded. Do the people who want to pursue the project have appropriate experience to lead such a project? Will the PIs have enough time to devote to the project?

Sarah Carone will lead this project with supervision and guidance from Tom Reagan, Jeannie Bailey and Elko Institute for Academic Achievement Executive Director, Connie Zellar. Sarah currently supervises the state pre-k grant and has experience with state pre-k requirements. This project should fit into the regular timeframe of this position.

4. Financial Potential

How much will the grant/project benefit GBC in the short and long term? Will there be any costs to GBC, and will they be recouped in the short or long term?

In the short term GBC will rely on some tuition and fund from the Communities In Schools partnership in addition to state preschool development grant funds. The long term goal is to fund the entire program through state preschool development grant funds or work with the Elko County School District to transfer operation of the preschool to the school district. The Little Red Caboose is located on the Carlin Combined Schools campus.

5. Team Members (College's partners and major subcontractors)

Who, from outside of GBC, will be involved? What outside experience will be provided for the proposed grant/project? How will the proposed partners strengthen the grant/project? Does the project strengthen GBC's networking capabilities or provide for future opportunities?

Elko Institute for Academic Achievement (EIAA) Executive Director, Connie Zellar; Nevada Charter School Authority, Nya Berry
EIAA will provide funding as approved by the Nevada Charter School Authority for the expansion of Nevada State Pre-Kindergarten programs not to exceed \$4,000 per qualifying student; provide collaborative planning and support for the Little Red Caboose Preschool; attend all applicable trainings and meetings as required per the grant.

6. Advance information on Request for Proposal (RFP) (Adequate information to respond)

How much time is available to put together a strong, competitive grant proposal/project? How complex is the RFP? How much information for the project is available?

EIAA Executive Director, Connie Zellar is the lead applicant for this grant so we just need to provide her with information regarding teachers, classroom, etc.

7. Capability to effectively respond

What other deadlines is the Grants Director under? Is there enough time to craft a strong grant proposal? Will anyone else assist with writing the proposal?

Grants Director necessary time is minimal. See #6

8. Competitive Assessment (competition and funding probabilities)

How many awards will be given? Approximately how many applicants will there be? How much total funding is available?

Connie Zellar has been informed that she will receive \$4,000 per student for however many students up to 20 that she applies for, therefore this grant is not competitive.

9. Funding Agency contact, history, and rapport

Does GBC have any connection with the funding agency? Does GBC have any connection with the agency's program officers, other staff or board members? Has GBC received funding from this agency before? Does GBC know what the agency's mission and goals are?

EIAA and GBC have a good rapport with Nevada Department of Education. This is new for us to receive money directly from the Charter School which is whom the grant will be funneled through.

10. College Resources (space, personnel, matching funds)

What will GBC need to provide for the project to ensure it is successful? Are matching funds required (or looked upon favorably)? Will current GBC personnel be needed to work on the project to ensure its success? How extensive are the reporting requirements if the grant is funded?

Supervision of program staff and grant requirements by GBC Child & Family Center Director. A full time teacher and possibly (depending on funding) a full time assistant teacher plus a part time assistant teacher will need to be employed by GBC. Communities In Schools will be contributing money towards teacher salaries. Resources from Controller's Office and the Grant Management Office will be needed.

Total Score (sum of scores for each factor evaluated)

How close is the score to 100? The closer the score is to 100, the more likely the decision is a "Go" for the grant/project.

Proposed project/grant proposal has been reviewed by Chair(s) and Deans of affected department(s), if applicable.

If a project/grant affects any departments in any way, all appropriate Chairs and Deans are aware of the project/grant and believe it provides a benefit to their departments/areas.

Vice President Signature & Date

Appropriate Vice President must sign the form to indicate that the checklist score is accurate to the best of his/her knowledge.

GBC Mission:

Great Basin College enriches people's lives by providing student-centered, post-secondary education to rural Nevada. Educational, cultural, and related economic needs of the multicounty service area are met through programs of university transfer, applied science and technology, business and industry partnerships, developmental education, community service, and student support services in conjunction with certificates and associate and select baccalaureate degrees.

NSHE Board of Regents, December 2011

Great Basin College Grants and Projects Go/No Go Decision Making Worksheet

Project Agency and Title: Library / Collection Security											Decision: ☐ Go ☐ No Go	
Bid Factors	Weighted Decision Criteria										Estimated Rating	
	Negative				Neutral			Positive				
	0	1	2	3	4	5	6	7	8	9		10
1. Fit with College mission, Strategic Plan, research findings	Does not align with the College mission and plan				Marginally matches the College mission and plan			Helps fulfill the College mission and plan			9 The library supports almost every component of GBC's mission	
2. Background (expertise of College in project area)	Weak in area or totally new area to college				Average experience in this area			Strong expertise in this area			9 Library Mgr. familiar with the requesting system	
3. Proposed College Principal Investigators	Poor in-house team				Good in-house team			Excellent in-house team			10	
4. Financial Potential	Poor short term, poor long term, likely to cost College				Questionable short-term, questionable long-term			Excellent short- and long-term, likely to yield a margin			10 Security system will prevent loss of materials	
5. Team Members (College's partners and major subcontractors)	Partners and subcontractors dilute/weaken effort				Partners and subcontractors have no major effort			Partners and subcontractors have enhancing effect			8 3M is the supplier of the security system; they are very familiar with libraries	
6. Advance information on request for proposal (RFP) (Adequate information to respond)	Did not expect RFP, unprepared				Generally up to date with RFP, no major negatives			Good favorable information, ready to respond			10	
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10. College Resources (space, personnel, matching funds, reporting requirements)	Requires significant investment of college resources				Requires marginal investment of college resources			Requires minimal investment of college resources			8 We have a small staff, however we plan to have students help implement and perhaps request funds (via grant) for additional help	

Total Score (sum of scores for each factor evaluated)	84
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Proposed idea or grant proposal has been reviewed by Chair(s) and Deans of affected department(s), if applicable.

YES ☒ NO ☐

Vice President Signature_____

Date_____

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