

GREAT BASIN COLLEGE
PRESIDENT'S COUNCIL

November 8, 2016

1:30 p.m.

PRESENT: Mark Curtis, Lynn Mahlberg, Sonja Sibert, Tom Reagan, Bret Murphy, John Rice, Mary Doucette, Jonathan Foster, Angie DeBraga, Cathy Fulkerson, Mardell Wilkins, Greg Brorby, Michelle Phay, Heidi Johnston
ABSENT: Amber Donnelly, Augustina Fernandez, Lisa Frazier

1. Approval of Minutes – The minutes of the President's Council meeting on October 11, 2016, were approved.
2. SGA Update – No report.
3. Faculty Senate Update – John Rice reported that Faculty Senate has been very busy. See attached reports from Curriculum and Articulation on new courses and Department Chairs on position prioritization. President's Council approved the new courses that the C&A recommended and approved the new CT Certificate in Graphics Communications and also approved the Department Chair's recommendation to fill the computer technologies position (Cindy Hyslop's position) contingent on funding. The General Education Committee approved CIT 129 as a general education technology option and approved a course catalog change to the Certificate of Achievement requirements summary in relation to the computation component.
4. Classified Council Update – No report.
5. Institutional Research Update – Cathy Fulkerson reported on several projects. She is meeting with the Deans & Directors this morning on workload and will report workload to NSHE on Monday. The GBC ratios will be compared with all other full-time and part-time faculty at the other institutions. We have been asked to do an audit of multiple awards per students. There were discrepancies found and a meeting will be held this afternoon to determine why. Cathy has received approval to move forward on a climate survey on sexual assault issues. We will partner with UNR to do the survey. The Noel Levitz student satisfaction survey will be going out. We have responded to the results of this survey in the past so we encourage students to take this survey. John asked if the campus safety committee could look at the questions on the campus climate survey on sexual assault and Cathy will provide that to them.
6. Vice President Reports
 - Business Affairs – Sonja Sibert reported they are in the process of doing WorkDay testing. She and Tami Potter will be gone all next week for training/testing. The next two months will be extensive WorkDay testing.

- Student Services/Academic Affairs – Lynn Mahlberg reported that spring registration is off to good start. The College Career fair loop is completed. There will be a Career Fair on November 17th. Her office is working on responding to many requests for information from the system office.

7. Dean/Director/Assoc. VP Reports

- Continuing Ed – Angie DeBraga reported that GBC had a parade entry to the Nevada Day Parade. We were able to use the CDL truck and it was plastered with GBC banners. Fifteen faculty/staff/students came to pass out fliers along the parade route. The Johnny B performance last week was a successful outreach to the middle school students in our area. It brought 126 students plus their teachers to the campus and it was a great recruiting tool. The Ted Talks is scheduled for November 16th at 7:00 p.m. in GTA 130.
- Health Science & Human Services – Heidi Johnston reported on the new CNA teacher. There are two advisory board meetings this week for the Paramedic program and for Health Sciences boards. The nursing program ranked at the top of the list according to the National Council of State Nursing.
- Arts & Science – Tom Reagan reported on the Gateway board policy for first time degree seeking students being continually enrolled. They are looking at if they are enrolled in a gateway math class or remedial math. We are 17 students away from meeting benchmark in mathematics and 15 students away from meeting the English benchmark. We still two semesters to reach the benchmarks.
- Business & Technology – Bret Murphy reported on the BAS Committee changing the Management in Technology program to the Management Supervision Program. Some of the BAS core courses and requirements will change. They are looking at BAS in Engineering Technician and at a Human Services degree coming online. It might go to Faculty Senate this month. Ken Pope is retiring from the CDL program. We hope to have a new instructor after the first of the year.
- Distance Education – No report.
- GBC Foundation – Greg Brorby reported the success of the Legacy Society dinner last week. The online giving module should go live on Thursday afternoon.

8. President's Report – Mark Curtis reported on the full day of meetings yesterday with the Chancellor, Vice Chancellor and Chair of the Board who were here to attend meetings on the presidential search process. They heard a lot and it was a learning experience for them. There seemed to be a strong consensus to move toward with a national search. Also a consensus with starting sooner rather than later. There are potential factors that could delay the GBC president search. The system is currently conducting a Chancellor's search, a search for a president for DRI, and the upcoming Legislative Session. They were guarded yet optimistic on the budget. The main priority for NSHE are raises for faculty and staff, increasing the weighted student credit hour for workforce courses, and enhancement for funding positions like teaching, nursing, and human services positions.

9. Miscellaneous

A Go/No Go form for the Operation Bravo, Veteran Internship program was sent out via email on October 23, 2016 and President's Council approved to proceed with the grant submission.

Report of the Curriculum and Articulation Committee

GBC Faculty Senate on September 23, 2016

The Curriculum and Articulation Committee met on September 8, 2016.

- (1) Approval of the Computer Technologies Certificate of Achievement in Graphic Communication.
- (2) Approval of BIOL 415 – Evolution, a Capstone course for the B.S. in Biological Sciences, pending Common Course Numbering approval from the other NSHE institutions. The course has received necessary approval from the General Education Committee.
- (3) Information item: Addition of ANTH 101 as a possible Program Elective for the A.A.S. in Criminal Justice, both Corrections and Law Enforcement Emphases.

Upcoming C & A Meetings, 1 p.m., MH 102 in Elko and Ely 118, other sites can be arranged if needed):

October 10

November 7

November 28

For consideration by the C&A Committee, submissions are due:

October 6

November 3

November 23

If necessary, a December meeting may be called.

Report of the Curriculum and Articulation Committee

GBC Faculty Senate on October 21, 2016

The Curriculum and Articulation Committee met on October 10, 2016.

Items for approval:

- (1) New dual-listed course: BIOL/PSY 105 – Introduction to Neuroscience.
- (2) New course: THTR 199 – Play Structure and Analysis
- (3) New course: THTR 214 – Theatre Technology II
- (4) New course: CIT 129 – Introduction to Programming (which has also been approved as a Gen Ed Technology course)
- (5) Change in prerequisites for CIT 130 & CIT 180

Informational items:

- (1) Reformatting and minor curricular changes in emphases of the AAS – Business Administration, so that they all have a common “Program Core”. These emphases are Accounting, General Business, and Entrepreneurship.
- (2) Adding BIOL/PSY 105 as an alternative to HDFS 201 in the BSW.
- (3) Adding MATH 128 as an alternative to MATH 126 & 127 in the AS Engineering degree.

Upcoming C & A Meetings, 1 p.m., MH 102 in Elko and Ely 118, other sites can be arranged if needed):

November 7

November 28

For consideration by the C&A Committee, submissions are due:

November 3

November 23

If necessary, a December meeting may be called, though that would delay Faculty Senate approval until Spring term.

Department Chairs Report

The Department Chairs Committee met on Friday, October 14, from 8:00 – 9:30 a.m.

Locations: Battle Mountain #1, Elko HSCI #107, Ely #114, Pahrump #122, Winnemucca #124

Voting Members Present: Rita Bagwe (Co) Science, Susanne Bentley, Committee Chair – Arts and Letters, Thomas Bruns – Career and Technical Education, Lisa Campbell – Winnemucca, Jill Chambliss – Battle Mountain, Wendy Charlebois – Social Science (BSW), Angie de Braga – Continuing Education/Community Outreach, Heidi Johnston – Health Science and Human Services, Karen Kimber – Physical Education and Exercise, Veronica Nelson – Ely, Lynne Owens – Math, Kathy Schwandt – Computer Technologies, Teresa Stauffer – Teacher Education, Glen Tenney – Business, Diane Wrightman – Pahrump

Members not present: Pete Bagley

Ex-Officio Members Present: Lisa Frazier – Online Education

Program Supervisors: Bret Murphy/Stephen Theriault – BAS

Guests: John Rice

Actions:

1. Approval of Meetings Notes (August 25, 2016)

2. Position Prioritization – Computer Technologies

Kathy Schwandt. Kathy presented a justification for refilling the Computer Technologies position, which will be vacated with Cindy Hyslop's retirement. The committee unanimously approved to send this request to Faculty Senate.

Discussions:

1. Informational presentation on Ad Hoc Group on Online/Brick and Mortar Balance Update

John Rice. See the attached additional handouts.

2. Math Department Long-term Schedule

Lynn Owens. Lynn asked for a sense of the committee regarding listing specific days and times for classes in the long-term schedule. Susanne Bentley said that the English courses also list specific dates and times, and this creates restrictions on finding qualified instructors at times. Other disciplines at GBC apparently do not list specific dates and times for classes in the long-term schedule. Brett Murphy would like for the Math and Arts and Letters Departments to continue to include specific dates and times for classes that are offered for CTE students. The committee agreed that removing specific dates and times for math and English classes that are not required for CTE students will not be a problem.

3. Informational Discussion of Hiring Priorities for GBC

Teresa Stauffer presented a justification for hiring a new position in the Teacher Education Department. See the attached additional handouts.

4. Informational Discussion of Dual Enrollment Students

Wendy Charlebois presented a list of concerns from the Social Sciences Department regarding dual enrollment students and courses. See the attached additional handouts.

The meeting was adjourned at 9:30 a.m.

Respectfully submitted by Susanne Bentley, committee chair, on October 18, 2016.



General Education Committee
Faculty Senate Report
October

Present: Heidi Johnston, Jin Jung, Mike Elbert, George Kleeb, Sharon Sutherland (teaching), Cindy Hyslop (teaching) Joshua Webster, Ping Wang, Katie Duryea, Scott Gavorsky, Russ Orr, ex-officio Tom Reagan

Action Item: Approve CIT 129 as a general education technology option.

Background: CIT 129- The General Education Committee agreed that the course fulfilled the requirements for being an upper division general education course.

The reinstatement of CIT 129, Introduction to Programming, will be beneficial in two ways:

- Provide the beginning programmer knowledge of developing structured program logic without the complexity of understanding a high-level programming language. It will teach them logical program design that can be incorporated into any programming language they will eventually use to write programs. This course will become a prerequisite to CIT 130 and CIT 180.
- Provide a lighter option for students interested in computer programming than the CS 135, which is currently a Gen Ed Technology course geared towards the engineering science pattern of study and carries a heavier prerequisite of Math 126. It will also be a recommended elective in the AAS-CT in Graphic Communications emphasis and possibly other science fields.

Action Item: Approve course catalog change to Certificate of Achievement Requirements Summary in relation to the computation component (p. 79) to read:

Computation includes the ability to:

- Interpret mathematical models
- Represent mathematical information symbolically, visually, numerically, and verbally
- Estimate and check answers

*Must be included as a course or demonstrate how computation components are embedded in other required courses for a Certificate.

Next meeting— October 24th at 3:30 PM



General Education Committee
Faculty Senate Report
September

1. Action Item: Approve David Freistroffer Bio 415 capstone course as a general education capstone course.

Background: BIOL 415 - Evolution is the capstone for the degree, and the General Education Committee decided that it fulfilled the requirements for being an upper division general education course. Also, it is a common capstone for biology degrees at other colleges.

2. Discussed action plan for Gen Ed assessment

- a. Use of outcomes to evaluate program
- b. Tools to evaluate program overall
- c. Goal to have plan in place to evaluate communication general education objective by end of fall.

Great Basin College Grants and Projects Go/No Go Decision Making Worksheet

Project Agency and Title:											Decision: ☐ Go ☐ No Go	
Bid Factors	Weighted Decision Criteria											Estimated Rating
	Negative				Neutral			Positive				
	0	1	2	3	4	5	6	7	8	9	10	
1. Fit with College mission, Strategic Plan, research findings	Does not align with the College mission and plan				Marginally matches the College mission and plan			Helps fulfill the College mission and plan				10
2. Background (expertise of College in project area)	Weak in area or totally new area to college				Average experience in this area			Strong expertise in this area				10
3. Proposed College Principal Investigators	Poor in-house team				Good in-house team			Excellent in-house team				10
4. Financial Potential	Poor short term, poor long term, likely to cost College				Questionable short-term, questionable long-term			Excellent short- and long-term, likely to yield a margin				10
5. Team Members (College's partners and major subcontractors)	Partners and subcontractors dilute/weaken effort				Partners and subcontractors have no major effort			Partners and subcontractors have enhancing effect				10
6. Advance information on request for proposal (RFP) (Adequate information to respond)	Did not expect RFP, unprepared				Generally up to date with RFP, no major negatives			Good favorable information, ready to respond				10
7. Capability to effectively respond	Do not have staff time to adequately respond				Stresses staff time, but are able to respond			Have staff time to develop highly competitive proposal				10
8. Competitive Assessment (competition and funding probabilities)	Competition is very strong, odds under 10%				Open competition, odds are 10-50%			Open competition, odds exceed 50%				10
9. Funding Agency contact, history, and rapport	College is unknown to this agency and staff				College is known to this agency and staff			College has well-developed working relationships				10
10. College Resources (space, personnel, matching funds, reporting requirements)	Requires significant investment of college resources				Requires marginal investment of college resources			Requires minimal investment of college resources				6
Total Score (sum of scores for each factor evaluated)											96	

Proposed idea or grant proposal has been reviewed by Chair(s) and Deans of affected department(s), if applicable.

YES ☐ NO ☐

Vice President Signature _____

Date _____

**Great Basin College Grants and Projects
Go/No Go Decision Making Worksheet
*Additional Information**

OPERATION BRAVO:

Barrick Gold Corporation, Great Basin College, and the Nevada Governor's Office of Economic Development have teamed together to establish Operation Bravo, a Veteran Internship Program. Operation Bravo assists our transitioning Veterans by setting them up for success through education and employment. While attending GBC and receiving their VA Educational Benefits, Student Veterans will gain valuable work experience within their major fields of study, interning with partner employers. Operation Bravo believes that by investing in our Veterans, we are investing in our communities. Veterans shouldn't waste the benefits that they've earned; their futures are waiting.

CURRENT FINANCES:

(Matched Funds) Barrick Gold Corporation has funded the following: **\$74,528**

- Sponsorship for (5) Student Veteran Internships for 400 hrs. / Yr.
 - **\$30,800**- $\$14/\text{hr.} \times 400 \text{ hrs.} = \underline{\$5,600} \times 10\% \text{ Fringe} = \underline{\$560}$
 $\$5,600 + \$560 = \$6,160 \times 5 \text{ Internships} = \$30,800$
- Provide (1) 19.5 hrs. /wk. at 780 hrs. (40 weeks) /Yr. letter of appointment position as the Operation Bravo Program Coordinator, which would be a GBC employee to manage the internship program.
 - **\$13,728**- $\$16/\text{hr.} \times 780 \text{ Hrs.} = \underline{\$12,480} \times 10\% \text{ Fringe} = \underline{\$1,248}$
 $\$12,480 + \$1,248 = \$13,728$
- Fund the joint advertising in Victory Media's Yearly Military Friendly Guides, and monthly GI Jobs publications as well as their digital online sources.
 - **\$30,000**- Full Digital Web Banners, Profile, E-Blast Emails, Articles and Videos.
(3) Pages in the 2017 Military Friendly Employers Guide & GI JOBS and ½ page in the 2017 Military Friendly Schools Guide.

GRANT FUNDS WOULD PROVIDE:

Due to the STEM Workforce Challenge Grant Round IV spending timeframe, grant funds will be used before the Barrick donation.

The STEM Workforce Challenge Grant Round IV funds would greatly increase the sustainability of Operation Bravo. This will be done by increasing the number of Interns that we can fund, as well as extending the Operation Bravo Coordinator position.

We currently have our advertising and marketing plan as a nationwide effort, which allows us to outreach to more potential GBC Student Veterans. Grant funds will be used to better advertise throughout our service area.