

GREAT BASIN COLLEGE
PRESIDENT'S COUNCIL

November 22, 2016

1:30 p.m.

PRESENT: Mark Curtis, Lynn Mahlberg, Sonja Sibert, Tom Reagan, Bret Murphy, Heidi Johnston, Angie DeBraga, Lisa Frazier, John Rice, Mardell Wilkins, Cathy Fulkerson, Mardell Wilkins, Greg Brorby, Joe Micke

ABSENT: Amber Donnelly, Augustina Fernandez, Jon Foster, Mary Doucette

1. Approval of Minutes – The minutes of the President's Council meeting on November 8, 2016, were approved.
2. SGA Update – No report.
3. Faculty Senate Update – John Rice reported the General Education Committee has been meeting a couple of times per month all semester. Each of the meetings the committee recommended course approvals which John discussed with PC. President Curtis made a comment that these documents were just sent out today and that is not enough time to review in case of any issues. Going forward specific agenda items need to be sent to Mardell Wilkins 5 days prior to the PC meeting so that the information can be distributed and reviewed in a timely manner. The Department Chairs voted to approve the English tenure track position be added for FY08 and went over the logic. The overtime being paid to English instructors would pay for the position. President Curtis disagreed that one additional position would cover all the English overload, but there is a benefit and we would not be running them into the ground. The GBC administration takes very seriously the recommendations of the Department Chairs. However, all positions and recommendations are contingent upon funding. Tom Reagan said that he supported the two tenure track English positions and one Teacher Education position. John Rice said it was noted by professional faculty that we have been approving teaching positions along the way as they are vacated and now are backfilling as they are watching their numbers dwindle and workloads being increased. It was brought up in the meeting. We all understand the work that everyone is doing. The Curriculum & Articulation Committee approved a number of new courses and recommended a name change for the BAS Management in Technology Emphasis to the BAS in Management & Supervision. President's Council approved the new courses and the renaming of the degree. These next items were reviewed by PC and will be brought back to the next PPC meeting for approval: the Comp & Benefits Committee approved five professional development fund requests. The Budget & Facilities reviewed all of the equipment requests and recommends \$175,000 be dispersed (see spreadsheet).
4. Classified Council Update – Joe Micke reported the Classified Christmas party is December 7th from 11:00 am to 1:00 pm in the Solarium.

5. Institutional Research Update – Cathy Fulkerson reported receiving the faculty workload information back from NSHE will be pulling that all together. She has proofed the performance pool indicators and we are over 130% above our target. She is working with Tom Reagan to bring in some student learning indicators. She said we many need to schedule a meeting dedicated entirely to indicators.
6. Vice President Reports
 - Business Affairs – Sonja Sibert reported we are receiving phone calls from community members about the Tiffany Urresti Scholarship. This scholarship is not set up through the college, but rather through the Elko High School. Please review any one inquiring to Karen Hügey at the Elko High School. Tiffany was the only graduate for the Fire Science degree for an AAS. She was also a nursing graduate.
 - Student Services/Academic Affairs – Lynn Mahlberg reported the Career Fair last Thursday was very successful. Vendors were pleased with the number of people who stopped by. Monday Lynn will be going to Tonopah for some opportunities to look at with the local school district and rural development people. Then she will travel to Pahrump and then pre meetings for the Board of Regent then back to Ely.
7. Dean/Director/Assoc. VP Reports
 - Continuing Ed – Angie DeBraga reported on the local diversity group meeting last week. There were twenty-seven people present at the meeting. There are students concerned about being deported to Mexico. The group would like more resources on the Deferred Action on Childhood Arrivals (DACA) and the DREAM Act to be available on campus. It seems that people are interested in knowing more of the Office of the President of the United States of America and specifically what are his executive powers and how soon can he act. Andy Meirins was there and he would be happy to come conduct a forum for the community about the Executive Office.
 - Health Science & Human Services – Heidi Johnston reported on the two advisory board meetings for the Paramedics program and the Health Sciences. Good discussions were generated at both advisory board meetings. The Paramedic instructor in Winnemucca will resign at the end of the semester. It is a grant funded position that will need to be filled. The accreditation for the Radiology program has been granted for 8 years instead of 5 which was very good news.
 - Arts & Science – Tom Reagan met with Math department last week. There will be a one week math boot camp in August for incoming freshman to move them up the gateway math pathways. He is hopeful that it will be opening up to the incoming high school seniors as well. We have been doing quite well in following the initiatives of the Nevada Complete College America. Tom attended a conference attended last week and there is a push on strategic scheduling. Everything that they were recommending at the conference GBC already is doing. The talked about banded tuition so if someone is going full time it would be a flat rate no matter how many classes they take. NCTQ is a group who is rating all teacher education programs. We have submitted our information and their report will come out on December 6th.
 - Business & Technology – Bret Murphy reported several faculty members have completed the mentoring process. The Mentoring Policy was incomplete and Bret has been working on updating the policy. It has been presented to the Personnel Committee. A template has been created for the faculty, administrator and supervisor to use. Bret has also

finished meeting with faculty to talk about the faculty evaluations. There was concerns last year on documentation and other issues. Bret reported on December 12th the Tempel family will be here at 4:30 p.m. to look over the plaque and see what we have done with their \$25,000 donation.

- Distance Education – Lisa Frazier reported the Distance Education Committee created a document for the guidelines for online courses as part of the recent Financial Aid audit. The document needs to be completed. She will be in Pahrump on December 6th. She and Bob Hannu will be presenting at a conference in Las Vegas the first part of December.

- GBC Foundation – Greg Brorby reported Amazon has a program called Smile Amazon where by using a specific link you can choose a non-profit of your choice and they will donate half a percent of you order to that charity. The link is smile.amazon.com. The Foundation will send an email out with the information.

8. President's Report – President Curtis hoping to glean some information next week at Board of Regents' meeting on the presidential search, the NSHE priorities, and the legislative agenda.

9. Miscellaneous

Joe Micke reported the Battle Born float took 1st place at the Veterans Day Parade.

Great Basin College
COMPENSATION AND BENEFITS COMMITTEE MEETING MINUTES

Thursday, November 3, 2016

10:00 a.m.

Present: Kara Coates, Steve Garcia, Lynn Owens, Laura Pike, Sonja Sibert, Tami Mette (chair)

Absent: Jim Stugelmayer

Minutes from September 19th meeting approved by committee

Workload policy for advising

A question was raised by the Evaluation committee concerning the intent of the wording in the workload policy concerning compensation for advising students. The wording in the policy created confusion as to whether the number of students that were advised during a semester where what made up the count of 20 or the number of advising sessions contributed to that set number. The C & B committee unanimously agreed that it was the number of students, not the number of advisement sessions per semester. The chair agreed to send the policy out to committee members in an attempt to determine a clearer meaning in that policy. Review of suggestions will take place in the December meeting.

Professional Development Funds

The committee received 5 requests for Professional Development Funds in the fall semester. All 5 applicants were granted funds to support professional development attendance:

Michael Bail

Jinho Jung

Frank Amankonah

Reme Huttman

Kathy Schwandt

New Business

Discussion also ensued in regard to the wording of the Professional Development policy and the requirements for application submission. Some of the committee members felt that the policy should better indicate what the committee is considering for approval. The chair agreed to email the Professional Development Funds policy to all members for review and possible re-wording. This will be discussed during the December 8th meeting.

Meeting adjournment: 11:05 a.m.

Next Meeting: November 8th, 10:00 am, place to be announced.

WRITTEN REPORT WITH ACTION ITEMS
DEPARTMENT CHAIRS
From meeting on Friday, November 04, 2016

English Tenure-track Instructor Positions

Action Item: Department Chairs requests that a tenure-track English instructor position be added for FY2018 with recruitment occurring in spring 2017. In addition, the department requests the ability to re-fill the vacated tenure-track position due to Russ Orr's impending retirement.

During this fall 2016 semester, the department has a 58% to 42% full time to part time instructor ratio. This is changed from the spring 2016 68% to 32% ratio. Overload payouts for the current fiscal year should be approximately \$130,000-140,000. Maintaining a desired 60-40 split between full time and part time instruction could still be accomplished by reducing the overload of the current positions to support an added position. Historically, the department has had seven full time English instructors, but currently has six.

Increased enrollments at the lower division level as well as building enrollment and interest in the BA English degree support the addition of an English instructor position and re-fill of the impending vacant position.

Teacher Education Tenure-track Instructor Positions

Action Item: Department Chairs requests that two Teacher Education tenure-track positions be added for FY2018 with recruitment occurring in spring 2017.

The teacher education department provided data and information indicating increased student enrollment, course workload, new standards and overload to warrant two new faculty positions.

Justification for adding an Education Position – October 14, 2016

Program	Overload figured per semester	Actual Credits per semester	Number of Students this semester	Credits taught by part-time faculty
Secondary Education (Zeiszler)	+11	34	137	21
Elementary Education (ELAD, SPED, ARL)	+17.87	62.5	173	36

(Stauffer)				
Early Childhood (Macfarlan)	+10	27	94	18
Total	38.87	157.5	404	75 cr./58% of classes
=				
Work load reasonable	15 +3 =18			
People Needed	+38.87/18 =2.16	+157.5/18=8.75 -3=5.75		

Considerations:

School Districts' Teacher Shortage – Projection increase for minimum 10 years to come.

Increase in student numbers past 6 semesters:

FA 12	SP 13	FA 13	SP 14	FA 14	SP 15	FA 15	SP 16	FA 16
314	354	441	375	451	493	625	680	740

State Mandates:

Spring 2016 – All teachers licensed after July 1, 2015, will take the State Approved Family Engagement Course - EDUC 323 – online and offered all over the state of NV

Fall 2016 – All degrees must include ELAD endorsement (additional 9-12 credits) Must be offered 6 credits every semester instead of 3 every fall and a 2-year rotation for the others.

Fall 2016 –ARL program official – 90 students added to degree program all upper level courses in Fall 16. Projection according to Dean Reagan and Superintendents of 35 within our service area added per year for the next 11 years. See Elko Co. alone with retirement projection numbers – people with full 30 years only. We have not hit the crunch yet.

Department Chairs

Great Basin College

Friday, October 14, 2016 at 8:00 a.m.

Battle Mountain #1, Elko HSCI #107, Ely #114, Pahrump #122, Winnemucca #124

MEETING NOTES

Call to Order – Roll Call

Members Present: Rita Bagwe, Susanne Bentley, Tom Bruns, Lisa Campbell, Jill Chambliss, Wendy Charlebois, Angie de Braga, Heidi Johnston, Karen Kimber, Veronica Nelson, Lynne Owens, Kathy Schwandt, Teresa Stauffer, Glen Tenney, Diane Wrightman, Lisa Frazier, Carrie Gaxiola, Robert Hannu, Ping Wang

Members Absent: Pete Bagley, Meachell Walsh

Guests: Bret Murphy, John Rice, Stephen Theriault, Cindy Hyslop

Item #1: Approval of Meeting Notes

- a. Meeting notes from the August 25, 2016 meeting were approved with minor changes to the call to order section.

Item #2: Ad Hoc Group on Online/Brick and Mortar Balance Update

- a. The committee was convened in response to balancing between online and brick and mortar operations. The committee's immediate focus will be:
 1. Understand the significant enrollment growth in online education; conduct research on high school and traditional college student enrollments.
 2. Identify accessibility, flexibility, or asynchronous modality.
 3. Distance education online strategic planning.
 4. Incorporating more lecture capture opportunities.
- b. Online enrollment is GBC's biggest campus; approximately 60% of enrollment. GBC has a large brick and mortar presence throughout rural Nevada and would like to expand by building new facilities in both Pahrump and Elko. It is important to identify the need for new buildings when most enrollment is from online.
- c. It is the responsibility of departments to make scheduling decisions; however, program requirements often dictate course delivery. There are some institutions that do not accept online course work to be transferred. It is usually discipline specific and applies to live laboratory experience.

Item #3: Math Department Long-term Schedule

- a. Lynne Owens expressed concern over restrictive dates and times listed on the math department's long-term schedule. Restrictions are limiting the department's ability to be flexible and can create issues when trying to find qualified part-time instructors. The English department shares the same concerns. The committee agreed that removing specific dates and times for math and English classes that are not required for CTE students is an acceptable practice, as long as the information is communicated to departments.

Item #4: Position Prioritization – Computer Technologies

- a. Computer Technologies will have an open position upon the retirement of Cindy Hyslop. Information was provided indicating the justification for the position. Current faculty in the

department are unable to absorb the full workload of the position and part-time instructors cannot be expected to advise and supervise programs. Department chairs voted to approve the computer technologies instructor position for rehire. The item will be presented as an action item at the next faculty senate meeting on October 21.

Item #5: Hiring Priorities for GBC

- a. Career and Technical Education will provide written explanations for instructor positions needed for their department at the next meeting. Budget limitations are frustrating and are a concern for all departments.
- b. The Teacher Education department provided data and information to explain the need for an additional two full-time faculty positions to maintain a quality program. The State of Nevada continually changes education requirements, this past week GBC received notification that four new courses must be added to each degree program. These requirements are increasing course load and student enrollment. Full-time faculty are engaged in heavy workloads and are receiving large amounts of overload.
- c. The teacher education program is viewed nationally and by the state. The chair expressed concern over quality of the education program and if quality goes down it will negatively impact GBC. Last year, department chairs did approve for a teacher education instructor position be placed on the priority hiring list. The dean for the area informed the department that it would take two years before a position could be hired due to the legislature and funding sources. The chair stated that it is not honest for GBC to report that faculty can continue to carry on with the heavy workload for the next two years.
- d. The possibility of employing someone on a short-term basis for one year is not an option. An additional challenge is locating qualified part-time instructors. Currently, part-time instructors teach 58% of the courses taught within the education department. The issue is not going to go away; enrollment trends will continue to rise for at least the next ten years. The department is in immediate need of additional full-time faculty. The concerns of the department will be shared with President Curtis.

Item #6: Dual Enrollment

- a. The Social Science department has concerns with dual enrollment students. Some of the concerns are:
 1. Special courses just for high school students.
 2. Testing occurring without oversight of an instructor or proctor.
 3. Students are often not prepared to take college level courses and are not required to take an orientation class.
 4. Lack of submitting assignments on a regular basis.
 5. Assigned textbooks are not being used.
 6. Minors taking classes where provocative material is present.
 7. Criteria to enroll in college-level courses.

Item #7: Turn-It-In Program

- a. The integrity of the program is in question because the system cannot be relied upon to accept and receive assignments and significant issues have not been resolved by the company. The license for the program is up. Research has been conducted on similar programs; however, costs are higher and the format is different. Chairs recognized the issues and expressed their support of terminating the license with Turn-It-In and exploring an agreement with Vera-Site.

Item #8: Discussion with Dean of Arts and Sciences

- a. Wendy Charlebois will organize a meeting with Dean Reagan to share concerns over the budget, faculty positions, and dual enrollment for the arts and sciences departments.

Department Chairs

Great Basin College

Thursday, August 25, 2016 at 10:00 a.m.

Battle Mountain #2, Elko HTC #123, Ely #118, Pahrump #122, Winnemucca #115

MEETING NOTES

Call to Order – Roll Call

Members Present: Susanne Bentley, Wendy Charlebois, Kathy Schwant, Ping Wang, Angie de Braga, Karen Kimber, Teresa Stauffer, Meachell Walsh, Tom Bruns, Lisa Campbell, Veronica Nelson, Lynne Owens, Pete Bagley, Rita Bagwe

Members Absent: Glen Tenney (P), Heidi Johnston (P), Diane Wrightman,

Guests: Thomas Reagan, Bret Murphy, Lynn Mahlberg, John Rice, George Kleeb (P), Jonathan Foster, Mary Doucette (P), Stephen Theriault

Item #1: Selection of Chair of Chairs

Susanne Bentley was selected as the chair of chairs.

Item #2: Meeting Dates

Committee meetings will be scheduled on the mornings just prior to executive committee at 8:00.

Item #3: Academic Affairs Update

IDEA Student Ratings - The transition from paper to online student ratings did not occur as expected. Full implementation is now scheduled for November 2017. Piloting of the online system will either occur during summer or winter sessions of 2017.

WebCampus New Design Tools – There are new design tools in WebCampus and they are very valuable tools. There is now an institutional policy area that can be utilized for GBC and department policies. The documents can be linked directly to a syllabi.

Library – Data collected through a survey that was performed last fall indicated students are unaware of online library access and services. The library distributed tote bags to students at all center locations that included information on available online services. The library is focused on reaching out to all students to provide them with resources that will help them be successful in their studies. Departments were asked to promote the library to students.

The library will be hiring an Administrative Assistant III position that will be funded from the 4% student fee increase that was approved by the Board of Regents. Recruitment for the position will begin over the next few months.

Dual Enrollment – Dean Reagan will supervise the dual enrollment program. Last year GBC lost approximately \$200,000 for dual enrollment courses. Negotiations occurred with Nevada State High School and they will now be paying full tuition for courses. The Board of Regents will be considering new language that allows institutions to negotiate a fair and appropriate fee for distance education courses. If approved, there will be a fee increase; however, it has not been determined as of yet.

Program Assessment/Student Learner Outcomes – Dean Reagan has been appointed as the accreditation liaison officer for Northwest Commission on Colleges and Universities. Last year, departments did a very good job of putting together five-year program assessment plans. Dean Reagan plans to meet with programs to assess current plans and to target and implement program needs with emphasis on student learner outcomes. The E-Portfolio system can be a valuable tool for qualitative and general education assessment. Clear expectations of assessment requirements need to be identified and shared with departments.

Part-time Instructor Performance Review – New part-time instructors are to be evaluated during the first semester of instruction and every 5th year thereafter. Department chairs will be notified of which part-time instructors are subject to be reviewed at the start of each semester.

Department Chair Responsibilities - Chairs were asked to review the policy to stay up-to-date with the responsibilities of the position. Chairs of departments are facilitators and negotiators; they are to make sure the department runs smoothly and works together. As a reminder, the general view is that 1 day a week should be designated for department chair duties; this is approximately 20% of a full-workload for instructional faculty.

Guidelines for Departments' Interactions with Branch Center Directors Policy – The policy describes the cohesive collaboration between departments and the centers. All payment requests for part-time instructors will be generated at the department level. Support staff will work closely with center directors and department chairs to ensure an organized and consistent process is maintained. It is important for chairs to approve the payment requests as soon as they can. Human Resources will no longer accept late requests.

Grievance and Grade Appeals – Vice President Mahlberg briefly described the processes. The student must first inform the instructor of the issue. If the issue is unable to be resolved at this level then the department chair will be brought into conversation.

Catalog Changes – All finalized catalog changes will be due by December 15; this date is nonnegotiable. This includes the approval process through Curriculum and Articulation.

Long-term Schedule – Departments were asked to hold true to the schedule. It is essential to communicate changes to all departments when a change to the schedule occurs. A request to have access to make changes to the schedule was requested. All proposed changes to the long-term schedule will be presented to department chairs at the November meeting.

Program Reviews – Programs responsible for performing reviews this year are the BSN, BAS-DIS, A.D.N.-Nursing, Radiology Technology, and Criminal Justice.

Support Services Throughout GBC Departments – Areas all across GBC are experiencing heavy workloads. Support staff received accommodations for the work they perform and their willingness to assist whenever requested.

Orientation for New Full-time Faculty – The faculty senate executive committee along with the guidance of administration will be looking at revising the orientation process for new full-time faculty.

Budgets – Budgets will remain the same as last year. Vice President Mahlberg expressed caution to use funds appropriately and stay within allocated allotments. GBC does not have unlimited resources and covering over expenditures is difficult.

Load Distribution and Upper Division Multiplier Effect – The Board of Regents passed a policy to address upper division course workload at the community college level. Many factors will have to be considered and administration wants input from faculty on how GBC approaches the 1.25 multiplier per credit. Three possible options were presented to chairs for consideration: 1. Implement a phase-in plan, 2. Postpone for one year to see the results of the legislature budget approvals, and 3. Pay now and use institutional reserves. A suggestion to use the endowment for new program distribution could be used as a possible source. There is typically \$60,000 that is awarded each year. Chairs were encouraged to discuss the options with their departments. Vice President Mahlberg will present the suggestion to use endowment funds to President Curtis.

Annual Performance Review – Dean Murphy explained some of the strengths and weaknesses that occurred with the FY 2016 annual evaluation. He also acknowledged the hard work of the committee and faculty that took place last year. Meetings will be scheduled to communicate expectations and to address any issues that need resolved. Faculty were encouraged to go through the appeals process to address any unresolved issues or to meet directly with the appropriate dean.



General Education Committee

Faculty Senate Report

November

Present: Heidi Johnston, Jin Jung, Mike Elbert, George Kleeb, Sharon Sutherlan, Cindy Hyslop, Joshua Webster, Jan King, Ping Wang, Katie Duryea, Scott Gavorsky, Russ Orr, ex-officio Tom Reagan

Action Item: Approve COT 240 to replace BUS 110 in Medical Coding Certificate

Action Item: Approve THTR 100 for the humanities requirement for a student pursuing an Associate of Arts in Early Childhood Education so that she can graduate in December.

Action Item: Approve BAS changes to have a common BAS core curriculum

Background: The reason for these changes is threefold; first, the BAS Core for all emphases should be consistent, second, an updated title change for the BAS- Management in Technology to Management and Supervision, and third, looking to the future by adding two new emphasis areas one in Human Services and another in Engineer Technician.

With these changes, and looking to the future, the BAS Core has been changed to fit the needs of all BAS emphasis areas and were made to either bring the program up to industry standards or to better prepare students for upper division course work.

Next meeting— November 21st at 3:30 PM

	DEPARTMENT	ITEM	QTY	PRICE	AMOUNT	DEPT TOTAL	AWARD AMOUNT	ACCOUNT / NOTES	STRATEGIC PLAN REFERENCE	JUSTIFICATION	SUPPORTIVE DOCUMENT	AUTHOR	APPROVAL	SUPERVISOR COMMENT	SUPERVISOR
1	Academic Success and Testing Center	ScanSnap S1300i Scanner	1	\$ 260.00	\$ 260.00	\$ 260.00	\$ 260.00	TECH	Academic Success Center (Shirley Jones): 4.4.3	Hi, we would like to request a new scanner for students to use at ASC. With the online orientation course (0.5 credit) and more courses offered online, more and more students need to scan their paperwork/documents and submit them to WebCampus. Our front desk and myself have assisted them with using a printer to scan. If we could have a new scanner connected to a sign-in computer over our front desk area, students can scan and upload files by themselves, with our staff's guide and direction, and I believe it will benefit our students a lot. Thanks! -Ping		Ping Wang	Yes		Tom Reagan
2	Diesel	equipment with pressure compensated hydraulic system	1	\$ 50,000.00	\$ 50,000.00		\$ -	INSUFFICIENT FUNDING	CTE Diesel Technology (Cliff Ferry): 2.23.7	In the past Cat has been able to donate a backhoe for our use during the school year. They are no longer able to do this. We need a piece of equipment that has a pressure compensated and pilot operated system on to teach from. The advisory board also ask that we get our students on more real life equipment to prepare them for the field.		Earl Owen	Per Comment	I agree with this request, but the machine purchased should have electronic hydraulic pump controls, and a powershift transmission that will satisfy AED requirements.	Bret Murphy
3	Diesel	Transmissions	5	\$ 1,000.00	\$ 5,000.00		\$ 5,000.00	GIF	CTE Diesel Technology (Cliff Ferry): 2.23.8	we have expanded the power terrain class and need the use of better lab aids such as transmissions for students to tear down and assemble to learn the concepts inside. We also would like to have uniform transmissions to make it easier to manage.		Earl Owen	Yes		Bret Murphy
4	Diesel	interactive panels	2	\$ 5,000.00	\$ 10,000.00		\$ 11,000.00	TECH	CTE Diesel Technology (Cliff Ferry): 2.23.9	Looking into the future we want to teach more like the way our students learn. We want to start incorporating the use of technology for the students to learn the subject matter. Our overhead projectors are poor quality at best and makes it hard to see the board especially with diagrams and these panels would enhance the visual aspect. We could also save the notes and such on the panels and can be saved to any device with a blue tooth connection. The blue tooth can also allow students to interact from there own tablet or phone.		Earl Owen	Per Comment	I approve of this request as long as what is purchased stays within the college's protocols for these devices.	Bret Murphy
5	Diesel	Anti lock training air brake board	1	\$ 42,000.00	\$ 42,000.00		\$ -	INSUFFICIENT FUNDING	CTE Diesel Technology (Cliff Ferry): 2.23.10	starting in 1998 DOT has required that over the road trucks have ABS. Our current training board does not have this updated hardware. We would like to get a new training board for use in the class room as well as in the shop. It is also used by the CDL program.		Earl Owen	Yes		Bret Murphy
6	Diesel	planetary power shift transmission	1	\$ 138,000.00	\$ 138,000.00	\$ 245,000.00	\$ -	INSUFFICIENT FUNDING	CTE Diesel Technology (Cliff Ferry): 2.23.11	planetary power shift transmissions are used in a wide variety of mining and agriculture equipment. We have also began to look into the future and if we expand with the program it will be required. We can only show video of the application at this time but would like to move it to a hands on training and diagnosis.		Earl Owen	Yes		Bret Murphy
7	Electrical Systems Technology	Electrical Motor training equipment	8	\$ 12,500.00	\$ 100,000.00		\$ 12,500.00	GIF	CTE Electrical Systems Technology (Cliff Ferry): 1.2.3	The Electrical motor training equipment we currently have is outdated and has limited effectiveness in teaching motor theory and applications. New electrical motor training equipment is needed. These training packages could easily be shared between different sites, i.e. Elko and Winnemucca.		Steve Garcia	Yes		Bret Murphy
8	Electrical Systems Technology	Classroom Instructional Equipment	2	\$ 8,000.00	\$ 16,000.00		\$ -	INSUFFICIENT FUNDING	CTE Electrical Systems Technology (Cliff Ferry): 1.2.3	The electrical classrooms are in need of newer interactive delivery media.		Steve Garcia	Per Comment	I approve of this request as long as what is purchased stays within the college's protocols for these devices.	Bret Murphy
9	Electrical Systems Technology	Low voltage lab equipment	1	\$ 6,000.00	\$ 6,000.00		\$ 6,000.00	GIF	CTE Electrical Systems Technology (Cliff Ferry): 4.1.1	Equipment is needed to enhance low voltage (Voice, Video and Data) laboratory projects.		Steve Garcia	Yes		Bret Murphy
10	Electrical Systems Technology	Lab tools and equipment	1	\$ 5,000.00	\$ 5,000.00	\$ 127,000.00	\$ -	INSUFFICIENT FUNDING	CTE Electrical Systems Technology (Cliff Ferry): 4.1.1	the lab intensive electrical program needs to update and replace various hand tools and meters.		Steve Garcia	Yes		Bret Murphy
11	Ely Center	Folding Classroom Tables	6	\$ 137.00	\$ 822.00	\$ 822.00	\$ 822.00	GIF	GBC Ely Center (Cliff Ferry): 2.5	Several classroom tables have begun to bow in the middle. They also have chips and cracks, making it difficult for students to write on them. This upgrade will be beneficial to the students who have classes in the rooms with these older tables.		Veronica Nelson	Yes		Lynn Mahlberg
12	Health Sciences	MegaCode Kid Advanced	2	\$ 4,999.99	\$ 9,999.98	\$ 9,999.98	\$ 9,999.98	GIF	Health Science and Human Services Department (Margaret Puccinelli): 3.31	Simulated patient scenarios allow students to critically think and use clinical reasoning through real-life scenarios. This allows students to deliver quality patient care with continuous training to reduce errors and improve patient outcomes. Simulations are recommended teaching and learning strategies for students and is supported by several landmark studies. MegaCode Kid will allow for high fidelity simulation, has a realistic airway, extensive ECG library, defibrillation and pacing capabilities, allows drug administration and intraosseous infusion to help teach the critical skills of managing pediatric emergencies. This will allow radiology, paramedic, and nursing students of the Health Sciences and Human Services Department to provide safe and effective patient centered pediatric care.	http://www.gbcnv.edu/equipment_requests/data/Health_Sciences/00003.pdf	Heidi Johnston	Yes		Amber Donnelli
13	Interactive Video	SDI Cameras/Lecture Capture	4	\$ 2,136.00	\$ 8,544.00		\$ 6,408.00	GIF	Interactive Video Office (Cliff Ferry): 4.2.1	Modern, high resolution cameras are needed for each of the stand-alone Lecture Capture facilities- Lundberg 102, Lundberg 115, Winnemucca 108, and Ely 111.		Robert Hannu	Yes		Lynn Mahlberg
14	Interactive Video	SMART SPNL4070 IA FLAT PANEL	1	\$ 5,133.00	\$ 5,133.00		\$ -	INSUFFICIENT FUNDING	Interactive Video Office (Cliff Ferry): 1.2.1	The Diesel Instructors have asked for a portable, flat screen TV based SmartBoard system for their classroom (GTA 113). This would augment/replace the aging video projector in that classroom.		Robert Hannu	Yes		Lynn Mahlberg
15	Interactive Video	HTC classroom rebuild/upgrade	1	\$ 15,000.00	\$ 15,000.00		\$ 4,530.02	GIF	Interactive Video Office (Cliff Ferry): 2.1.5	HTC 137 is one of the few remaining non-High Resolution originating IAV rooms on the Elko campus. Due to lack of space in the existing room, and upgrade has been unfeasible. As a result, we are proposing a "room swap" to HTC 110 to allow us to replace the Polycom, video monitor, and instructor station to be compatible with the High Resolution standard.		Robert Hannu	Yes		Lynn Mahlberg
16	Interactive Video	In-Focus IN3136a Video Projector/mount	1	\$ 860.00	\$ 860.00		\$ 860.00	GIF	Interactive Video Office (Cliff Ferry): 4.2.1	The ceiling video projector, used with the SmartBoard, in Health Science 106 is an obsolete "surplus" projector we received from TMCC. We need a new, widescreen-capable projector for that room to be usable.		Robert Hannu	Yes		Lynn Mahlberg
17	Interactive Video	In-Focus IN3134a video projector/w mount	3	\$ 850.00	\$ 2,550.00		\$ 2,550.00	GIF	Interactive Video Office (Cliff Ferry): 4.2.1	The ceiling mount video projectors in McMullen 219, GTA 118, and Lundberg 102, which are used with the existing SmartBoards are obsolete, low ouput units that need to be replaced		Robert Hannu	Yes		Lynn Mahlberg
18	Interactive Video	In-Focus IN3134a projectors/mounts	4	\$ 850.00	\$ 3,400.00		\$ 3,400.00	TECH	Interactive Video Office (Cliff Ferry): 4.2.1	We need to replace the video projectors in DCIT 202, 205, 103, and 104. These are the original projectors and are deteriorating in light output and overall quality. These classrooms are used on a daily basis.		Robert Hannu	Yes		Lynn Mahlberg
19	Interactive Video	Regional Campus IAV Room Upgrade	1	\$ 15,000.00	\$ 15,000.00		\$ -	INSUFFICIENT FUNDING	Interactive Video Office (Cliff Ferry): 3.2.2	There are still several heavily used classrooms at GBC's branch campuses that use tube-type TVs and standard definition Polycom equipment. This request would provide an upgrade to one of those rooms (i.e., Battle Mountain #1).		Robert Hannu	Yes		Lynn Mahlberg
20	Interactive Video	In-Focus IN3134a projectors/mounts	11	\$ 850.00	\$ 9,350.00		\$ 9,350.00	GIF	Interactive Video Office (Cliff Ferry): 4.2.1	The are a number of obsolete "legacy" projectors on the Elko and branch campuses that need to be replaced. They are located in the Elko Welding classroom, Lundberg 111, McMullen 221, The Battle Mountain Computer lab, DCIT 110, GTA 119, DCIT 201, DCIT 159, DCIT 113, McMullen 221, and Winnemucca 124		Robert Hannu	Yes		Lynn Mahlberg
21	Interactive Video	Winnemucca Room Upgrades	1	\$ 28,000.00	\$ 28,000.00	\$ 87,837.00	\$ -	REMOVED PER BOB/DUPLICATE REQUEST WITH WMCA	Interactive Video Office (Cliff Ferry): 3.2.2	The Winnemucca campus had requested pricing on room upgrades for Room 123 and 124, in addition to adding IAV capabilities to the Electrical classroom (modular building). Delays in receiving equipment pricing may have prevented the campus director from submitting these on the campus' behalf by the deadline on 10/1/16, so I am submitting this duplicate request of their behalf.		Robert Hannu	Yes		Lynn Mahlberg
22	Land Surveying Geomatics	All-Weather Rite in the Rain Polydura Bound Notebooks	10	\$ 21.60	\$ 215.98	\$ 215.98	\$ -	LAB FEES SHOULD BE CONSIDERED FOR THIS PURCHASE	Land Surveying Geomatics Department (Laura Gallegos): 3.3	What Constitutes Original Survey Field Notes? Field Notes are generally considered to be one of the most important aspects of a survey. In many cases it may be the only remaining evidence that we have of the conditions at the time of the survey. All field notes must be recorded at the time the work is being done. A surveyor's competency and credibility may be judged by the quality of the field notes. Our land surveying student chapter should have access to new field books when completing activities associated with community service and competition events. I would like to have 10 field books available for our student chapter. Rite in the Rain Transit Bound Notebook, 7-1/4"x 4 5/8", 156 Pages Waterproof, 21598 are Ideal for Legal Proceedings Rite in the Rain Polydura Bound Notebooks feature a high visibility Polyethylene cover and waterproof paper ideal for use in the field or humid locations. Includes 156 consecutively numbered, bound pages. Recommended for use in any situation where findings may be used in legal proceedings. Transit Bound Notebook, 4 5/8"x 7-1/4", 156 pages List Price: \$19.15 x 10 = \$191.50 + 10.88 Shipping + 13.60 Tax = 215.98	http://www.gbcnv.edu/equipment_requests/data/Land_Surveying_Geomatics/00002.pdf	Byron Calkins	Yes		Bret Murphy

23	Library	KINGSLEY 4EVER™ neverRust™ Outdoor Return - Dual Drop Return	1	\$ 5,336.51	\$ 5,336.51	\$ 5,336.51	\$ 1,000.00	GIF	Library (Cliff Ferry): 2.1	The Great Basin College Library has only one library material return box located outside the library main doors, inside of McMullen Hall. However, we often hear from our students that they attempted to return library materials after hours or on the weekend, only to find the building is locked therefore preventing them from returning the materials on-time. This is a frustrating experience for our patrons as they not only have to return to the library during hours we are open (which is not always when they are available), but also the library system accrues late fees on their account if they are past due. By having a library return located outside for patrons to return material, we can make returning library materials possible at all times, easier for the patrons as they do not need to park and exit their cars to enter the building, and this will also make patrons feel favorable about returning to the library and checking out materials again in the future knowing that returning these items will not be a nuisance for them. Having an outdoor library return will benefit all patrons greatly by ensuring that we receive returned materials timely, then we can make these materials available for the next patron.		Carrie Gaxiola	Yes		Lynn Mahlberg
24	Millwright	2" x 8"; Fusion Machine	1	\$ 18,240.00	\$ 18,240.00		\$ 18,240.00	GIF	CTE Industrial Millwright Technology (Cliff Ferry): 1.11.111	This machine would upgrade our millwright program because it welds HDPE pipe. The cost is significantly cheaper because it is electric instead of gas. We will use it in both the regular and contract classes. It also has a hydraulic pressure setting so we can use it to teach proper pressure sets in class. It is a smaller version of the larger fusion machines used at the mines.		Norm Whittaker	Yes		Bret Murphy
25	Millwright	VersaTube Steel Shelter	1	\$ 3,700.00	\$ 3,700.00		\$ -	FUNDING FROM OTHER SOURCES (TAACCT)	CTE Industrial Millwright Technology (Cliff Ferry): 1.11.111	We have been trying to buy this shelter for several years because of the extreme weather damage our lab equipment has been suffering due to lack of proper covered storage. This shelter has been approved by Buildings and Grounds as well as Security.		Norm Whittaker	Yes		Bret Murphy
26	Millwright	4000 Lbs. Gantry Aluminum Crane	1	\$ 7,690.00	\$ 7,690.00		\$ -	INSUFFICIENT FUNDING	CTE Industrial Millwright Technology (Cliff Ferry): 1.11.111	Gary Chidester can now teach Crane Rigging Certification and already has some classes scheduled with the mines. This crane is mobile and can be used for off-site training in areas where cranes are not available. We will also use it in our regular student classes to teach rigging so the students will have multiple work stations.		Norm Whittaker	Yes		Bret Murphy
27	Millwright	2000 Lbs., 10 Ft. Lift Height Hand Chain Hoist	2	\$ 375.00	\$ 750.00		\$ -	INSUFFICIENT FUNDING	CTE Industrial Millwright Technology (Cliff Ferry): 1.11.111	This hoist can be used in the new rigging classes as well as the student classes to set up multiple rigging stations.		Norm Whittaker	Yes		Bret Murphy
28	Millwright	1500 Lbs., 5 Ft. Chain Come-Along	2	\$ 735.00	\$ 1,470.00		\$ -	INSUFFICIENT FUNDING	CTE Industrial Millwright Technology (Cliff Ferry): 1.11.111	This chain come-along can be used in the new rigging classes as well as the student classes to set up multiple rigging stations.		Norm Whittaker	Yes		Bret Murphy
29	Millwright	Opti-Line Laser Alignment Tool	1	\$ 22,000.00	\$ 22,000.00	\$ 53,850.00	\$ -	INSUFFICIENT FUNDING	CTE Industrial Millwright Technology (Cliff Ferry): 1.11.111	New laser alignment tool for our alignment classes so we stay current with the latest technology and the equipment used at the mines.		Norm Whittaker	Yes		Bret Murphy
30	Physical Education and Exercise	backpacks-\$230 ea, bckpckng tents-\$200 ea, sleeping bags-\$230 ea	10 each	\$ 660.00	\$ 6,600.00	\$ 6,600.00	\$ -	LAB FEES SHOULD BE CONSIDERED FOR THIS PURCHASE	Fitness Center (Norm Cavanaugh): 1.4	The PEX request is for equipment to start a new class – Backpacking. This class correlates with the GBC Strategic Plan Core Theme 1: Provide Student Enrichment. On page 15 of our GBC catalog, GBC main campus is promoted as being at "the center of some of the most dramatic and remote landscape in the nation...[with] plenty of opportunity for hiking, camping..." Many colleges have outdoor recreation programs for students and community members, and in fact, our NSHE CCN has an approved "Backpacking and Hiking" course, PEX 101. At GBC, our current single outdoor recreation option is Rock Climbing, which has been a popular class for many years. For students and community members desiring to pursue other outdoor opportunities, such as overnight backpacking/camping/hiking, having a class with an experienced guide/instructor will make the first trip safer in numerous ways. We have several current and past PEX instructors who are experienced backpackers and who have indicated great interest in teaching this class. In order to offer such a course, the necessary equipment would need to be available for student use, as the investment would be substantial for anyone wanting to “try out” this recreation. The start-up costs for equipment are not something I can manage in the regular PEX budget. The equipment could be stored in the existing PEX storage shed. A lab fee would be necessary to cover cleaning costs for the equipment.	http://www.gbcnv.edu/equipment_requests/data/Physical_Education_and_Exercise/00002.docx	Karen Kimber	Yes		Tom Reagan
31	Radiology	Radiology Phantom	1	\$ 26,040.00	\$ 26,040.00	\$ 26,040.00	\$ 26,040.00	GIF	HSHS Radiology Technology Program (Cliff Ferry): 4.2	Justification: HSHS Priority 1: Due to the addition of a live radiology room through the Pennington Grant, we need a phantom to produce images for the students to evaluate. The grant only provided money for the remodeling of the room and the digital equipment. This phantom is a life-size full body phantom with removable parts. With the addition of the phantom, the student experience will be very comparable to a clinical experience. The student will be able to position the phantom for the majority of X-ray procedures, select appropriate techniques, demonstrate proper radiation protection procedures, and evaluate the final image for accuracy, anatomy, and image quality.	http://www.gbcnv.edu/equipment_requests/data/Radiology/00002.pdf	Mary Doucette	Yes	This item is key in having our working live lab and the students ability to use the new equipment. Radiology has not made a request in the past so this is a priority.	Amber Donneli
32	Student Services Services for Students with Disabilities	Ergonomic Office Chair	7	\$ 200.00	\$ 1,400.00	\$ 1,400.00	\$ 1,400.00	GIF	Services for Students with Disabilities Office (Yvonne Sutherland): 4.1	The GBC Disability Resource Center (DRC) provides students with special chairs when they have disabilities which cause them to have pain or discomfort when sitting in normal classroom chairs. GBC has not purchased new chairs, for this purpose, in over 5 years. Many of the chairs currently in use are worn. Additionally, some of the original chairs, purchased for the purpose, have broken and can no longer be used. The number of students, applying for accommodations, has been steadily increasing over the past few years and given these two factors the DRC will soon be unable to meet the need for special chairs for students with this approved accommodation. The purchase of these 7 chairs will help to keep current with the demand for this accommodation.		Julie Byrnes	Yes		Lynn Mahlberg
33	Teacher Education	BRACKEN - 3 RECEPTIVE KIT	2	\$ 363.00	\$ 726.00		\$ 726.00	GIF	Education Department Teacher Education Program (Bonnie Hofland): 1.11	This is a testing kit (need 2), that GBC students learn to administer during the EDSP 452 course. The demand for qualified special education teachers has grown and the addition of State mandated full-day kindergarten and school based pre-schools means to be qualified our early childhood special education teaching students must be knowledgeable in using the approved tests.		Teresa Stauffer	Yes	Needed for current curriculum	Tom Reagan
34	Teacher Education	BRIGANCE Early Childhood Screens III Kit (3-5 years)	3	\$ 279.00	\$ 837.00		\$ 837.00	GIF	Education Department Teacher Education Program (Bonnie Hofland): 1.11	The State just approved the BRIGANCE testing kit as one of the tests that is used to detect possible reading difficulties and must be administered by trained special education teachers to all students. Our GBC special education assessment course EDSP 452 needs these particular kits for student training.		Teresa Stauffer	Yes	Needed for current curriculum	Tom Reagan
35	Teacher Education	BRIGANCE Early Childhood Screens III Kit (K &1)	3	\$ 279.00	\$ 837.00	\$ 2,400.00	\$ 837.00	GIF	Education Department Teacher Education Program (Bonnie Hofland): 1.11	The State just approved the BRIGANCE testing kit as one of the tests that is used to detect possible reading difficulties and must be administered by trained special education teachers to all students. Our GBC special education assessment course EDSP 452 needs these particular kits for student training.	http://www.gbcnv.edu/equipment_requests/data/Theatre/00002.pdf	Teresa Stauffer	Yes	Needed for current curriculum	Tom Reagan
36	Theatre	ETC Color Source LED lighting fixtures and attendant equipment	1	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	TECH	Fine Arts and Humanities Department (Shirley Jones): 1.123	The request part of the on-going process of updating the lighting and sound technology in the GBC theatre. The facility and its original equipment are now in their third decade of service. Please refer to the attached documents for narrative detail, including the request's ability to support the Great Basin College Mission.	http://www.gbcnv.edu/equipment_requests/data/Theatre/00002.pdf	John Rice	Yes		Tom Reagan
37	Welding	Miller process selector control	16	\$ 575.00	\$ 9,200.00		\$ 9,200.00	GIF	CTE Welding Technology (Jon Licht): 3.1.4	Created new Welding Courses to support other programs at GBC. Need to update and improve existing equipment for the GBC, Welding Courses.		Steven Scilacci	Yes		Bret Murphy
38	Welding	Miller Dimension 652 Mig Runner Package	1	\$ 8,700.00	\$ 8,700.00		\$ 8,700.00	GIF	CTE Welding Technology (Jon Licht): 3.1	Update and improve existing equipment for the GBC Welding Program.		Steven Scilacci	Yes		Bret Murphy
39	Welding	Miller Dynsty 350 Package	1	\$ 8,200.00	\$ 8,200.00		\$ -	INSUFFICIENT FUNDING	CTE Welding Technology (Jon Licht): 3.1	Update and improve existing equipment for the GBC Welding Program.		Steven Scilacci	Yes		Bret Murphy
40	Welding	Miller XMT 304 Mig runner package	1	\$ 5,650.00	\$ 5,650.00	\$ 31,750.00	\$ -	INSUFFICIENT FUNDING	CTE Welding Technology (Jon Licht): 3.1	Update and improve existing equipment for the GBC Welding Program.		Steven Scilacci	Yes		Bret Murphy
41	Winnemucca Center	IAV Equipment Upgrades	2	\$ 10,170.00	\$ 20,340.00		\$ 20,340.00	TECH	GBC Winnemucca Center (Cliff Ferry): 2.3	We have two rooms that are in need of upgrade to make hi-definition and instructional presentation capable. Most every class we teach or receive relies on interactive video. Between faculty teaching from our rooms and students requiring presentation, we need to upgrade our rooms. We will use the old equipment to build another IAV room to expand our available options to match the other centers and the main campus.		Lisa Campbell	Yes		Lynn Mahlberg
42	Winnemucca Center	Wireless Mic/Presentation System	1	\$ 1,500.00	\$ 1,500.00		\$ -	INELIGIBLE - SPECIAL EVENTS	GBC Winnemucca Center (Cliff Ferry): 2.3.2	We hold special events for students including a career fair, ceremonies, and graduation celebrations. We have over a hundred people present without capability to project electronics.		Lisa Campbell	Yes		Lynn Mahlberg
43	Winnemucca Center	Event Tables/Cart	1	\$ 1,500.00	\$ 1,500.00	\$ 23,340.00	\$ -	INELIGIBLE - SPECIAL EVENTS	GBC Winnemucca Center (Cliff Ferry): 2.3.2	When we hold events we do not have tables to hold student centered events. This would allow portable tables to be set up and a cart to hold them. Our campus does not have an operating account to support these initiatives.		Lisa Campbell	Yes		Lynn Mahlberg
GRAND TOTAL						\$ 636,851.47	\$ 175,000.00	\$ -							