

President's Council Meeting

November 14, 2018

MINUTES

PRESENT: Joyce Helens, Jake Hinton Rivera, Matt McCarty, Mardell Wilkins, Angie DeBraga, Amber Donnelly, George Kleeb, Jinho Jung, Becky Linville

ABSENT: John Rice, Sonja Brown, Sonja Sibert, Bret Murphy, Joe Micke

1. Enrollment/FTE Increase – Jake Rivera talked about enrollment increases. Spring term is being monitored on a daily basis. He is having ongoing discussions with his staff on what can we do to maintain these increases in enrollments. It is important to identify why the increases are happening and what we need to do to replicate that. Part of the reason for growth is that we received \$500,000 in Silver State Opportunity Grant money. We need to see if we can access those funds in the future. It will take additional funding to continue to move those numbers up.
2. SSOG (Silver State Opportunity Grant) if funds are not used by other institutes then we can use it. And we did use \$500,000 this year. Staff targeted students notifying them if they took 3 more credits then they would qualify for SSOG grant money. This was a big reason for our increase in numbers. Data is important so we can replicate. 15 to Finish has also been instrumental in getting students to increase credits taken and leads to completion.
3. Faculty Senate Update – Jinho Jung presented 3 action items (see below). Discussion on why the changes in machining and manufacturing technology. Jinho reported that Chancellor Reilly will be Elko to attend the FS meeting in April 2019. There was a discussion on the MOU with MGM and how that can be replicated at the other campuses. Our campus needs to be more proactive. To be able to engage MGM the key is our website - we need to make it easy and efficient. Marketing is so important. The website will be critical element for students to navigate the programs we have to offer. Jake and Sonja Brown attended meetings on the MGM agreement. They are aware we need to identify a one place source for students to go. NSHE will probably have to develop a site. GBC is waiting to hire a Chief Information Officer that these things would fall under. Jake is interested to see what NSHE comes up with to identify all of our programs and future programs. Jinho says we need to engage MGM sooner than later. Perhaps form a team of faculty to go down there for face to face. President Helens stated these were all great ideas, but added the MGM program is run a bit differently. It is completely up to the company what employees will participate. MGM does know that we currently offer the most online degrees. UNLV will offer 3 programs online next year. We will not see any students for a year. On December 5th Jake and Sonja Brown will be meeting with ASU to talk about their agreement with Starbucks. President's Council also discussed 8 week schedules and getting state funding for summer sessions. All of these discussions are laying the foundation for why we need a strategic enrollment plan.

Faculty Senate Action Items:

- a. Curriculum and Articulation Recommendations – President's Council approved. See attached documents
- b. Department Chair Recommendation – President's Council approved. See attached documents.
- c. General Education Recommendation – President's Council approved. See attached documents.
4. SGA Update – Becky Linville reported that food drives are being done at all locations. In Battle Mountain they are also doing scarves and socks. Becky will attend the BOR meeting in Elko at end of month. There is an SGA meeting this Friday and on December 7th.
5. Classified Council Update – no report
6. Academic Affairs Update – no report

7. Student Affairs Update – Jake Rivera talked about new committees that have been created for Strategic Enrollment Management and a Retention Committee. He has been working on getting a group to help Cassie Stahke implement retention strategies. We have great ideas for retention we need to focus on making sure students are coded correctly. Recruit, retain and graduate is the focus. Jake met with the FS Diversity committee and will start breaking into smaller to accomplish some diversity goals. The financial aid process affects the things that faculty do so communication is important. The INT 100 orientation class content was up for debate and has been put on hiatus. Jake is in the process of identifying positions that are desperately needed. The veteran's assistant has been posted and the student life coordinator and the additional advisor will be posted soon. Jake is also working to unify an advisement process. He would also like to establish a contact center to receive the students as they come through the front door.
8. Business Affairs Update - no report.
9. President's Update – President Helens reported that the meetings of President's Council will be scheduled directly the week after Faculty Senate meets. Tonight there is a Town Hall meeting to talk about athletics at GBC. Kevin Seipp will be leading the discussion. The athletics program at GBC will be on the next BOR agenda for information. Joyce talked about the Elko High School not having teachers for construction and electrical programs due to retirements, so they stopped the programs. She stated GBC can help out here and offer the programs. A town hall meeting has been scheduled for this week to talk about Athletics. Kevin Seipp is leading the discussion. The GBC IAC chair DR. Andrew Bath has resigned. We continue to search for new members and will be asking current members to step up to resume the chair seat.
10. Miscellaneous
Matt McCarty would like to develop a strategic plan for the Foundation. He is also requesting that Trustees become more engaged, involved and focused. Matt would like to coordinate the requests for funding to Newmont as they are requesting only one ask per year which would include the scholarships as well. He would like to get everything into one request and submit by mid-January. Matt said the Foundation will be working on how they do in kind donations and an employee giving campaign. The Foundation Finance Committee meets tomorrow and will be voting on eliminating the 10% administrative fee.

REPORT OF THE CURRICULUM & ARTICULATION COMMITTEE

GBC Faculty Senate on October 19, 2018

Items for approval:

COURSES:

MTT 101 Introduction to Machine Shop

MTT 230 Computer Numerical Control I

MTT 232 Computer Numerical Control II

MTT 234 Computer Numerical Control III

MTT 291 CNC Practice

MTT 292 Computer Aided Manufacturing I

MTT 293 Computer Aided Manufacturing II

MTT 296 Computer Numerical Control Practice II

CERTIFICATES:

The new proposed Manufacturing Machining and Technology (MTT) Program has been vetted and reviewed with a Certificate related to the above courses and previously approved courses.

PROGRAMS

The new proposed Manufacturing Machining and Technology (MTT) Program has been vetted and reviewed with an AAS related to the above courses and previously approved courses.

Informational Items- RE: Catalog Change

PROGRAMS

Change Computer Programming AAS by removing CIT 112 Network + (3 credits) and replace with CSCO 120 CCNA Internetworking Fundamentals (4 Credits) This change will cause an increase of one credit to the overall requirements of the degree.

Change to Computer Programming AAS: remove CIT 252 Web Database Development (3 credits) and replace it with CIT 152 Web Script Language Programing (3 credits). Making this change does not causes in the overall credit requirements of the degree.

Changes to Network Specialist AAS: Add CSCO 130 Fundamentals of Wireless LANs (4 credits) to the Cisco Certification list. Add CIT 263 Project Management to the Microsoft Certification list. Reduce CIT 215 from 6 credits to 3 and remove the statement "To be taken twice with different topics". Neither of these changes impact the minimum number of credits for the degree as were changes to electives options.

Bachelor of Applied Science in Management & Supervision Catalog change

Add to pages 91 and 105 of the 2019-2020 catalog the following prerequisite:

The Management and Supervision emphasis requires an associate's degree in any field, plus a solid foundation in elementary accounting and economics that is evidenced by completion of ACC 201 and either ECON 102 or ECON 103.

CERTIFICATES:

COURSES:

Industrial Millwright Technology (IT) 102 Pipefitting Principles

Thomas Burns is asking that we reactivate this course, per the Millwright's Advisory Boards request.

Computer Medical Imaging (CMI) 376 Sectional Anatomy in Medical Imaging

Change prerequisites to: BIOL 223 or EMS 204 or instructor permission.

The final deadline for submission to the C & A committee is November 20, 2018 for inclusion in the 2019-2020 catalog. This is the Tuesday before Thanksgiving, please remember to have your information reviewed and vetted by Melissa Risi prior to submitting to C & A. This will allow us to get the information approved by Faculty Senate in December.

Department Chairs Report

October 5, 2018

Department Chairs met on October 5th at 9:00 a.m. and wishes to bring the following recommendations to Faculty Senate for ratification:

Action Item: The Chairs Committee wished to make a recommendation to the administration that the vacant History faculty position be filled as soon as possible.

The committee will also be reviewing the Hiring Priorities list in future meetings to ensure it is accurate, up to date, and reflective of the needs of the institution and our departments.

General Education Report

October 4, 2018

The General Education Committee met on October 4 at 3:00 p.m. Dr. Brown attended the meeting and offered helpful, initial guidance on assessing Gen. Ed. for our Accreditation Visit in 2020 and the committee will be following up on this at future meetings.

Action Item: The committee also voted to forward MTT 100 (see attached documentation) to Faculty Senate for approval as Gen. Ed. course in Technology for A.A.S. degrees.