

Leadership Council Meeting

May 21, 2020

1:30 pm

Berg Hall Conference Room

MINUTES

PRESENT: Joyce Helens, Jake Rivera, Bret Murphy, Amber Donnelly, Mary Doucette, Karl Stevens, William Brown, Mardell Wilkins, Jennifer Sprout, Brian Zeiszler, George Kleeb, Kevin Seipp, Angie DeBraga, Joe Micke

ABSENT: Melanie Dodson, Matt McCarty, Sonja Sibert, Amber Donnelly

1) **President's Update (Information)** – The CTE students will be finishing out this week. GBC received a donation of 800 face masks from Vogue Laundry. GBC employees are to stay home until the end of May. More information is expected then. GBC will not put anyone at risk. GBC will be flexible. The next Board of Regents meeting in June will be all virtual. GBC will present the successful collaborations between GBC and UNR. There is a special BOR meeting in May to authorize potential furloughs. At this point we don't know what our budget cuts will be due to the shutdown, but we plan on up to 14% cuts.

2) **Faculty Senate Update (Information)**

This will be George Kleeb's last Leadership Council meeting as Chair of the Faculty Senate. He will be handing over everything to Brian Zeiszler. Brian reported on the following:

- **Vice Chair Elect:** Kevin Seipp is the new Faculty Senate Vice Chair and will be next year's Chair.
- **Academic Standards:** Changes to the SAT scores for Math 126 and ACT and SAT scores for Math 120 were approved by Senate and aligns with what other institutes are doing.
- **C & A:** Senate approved course change from 4-5 credits to 3-4 credits for CSCO 120, CSCO 121 and CSCO 220.
- **Personnel:** Senate approved the emeritus application for Gretchen Skivington to be forwarded to the president.
- **New Business:** Senate is interested in the formation of a Bylaws committee next year to look at helping to update the GBC Bylaws. Language is very outdated.
- **Informational Item:** During the Senate meeting Justine Stout reported that 10 iPads have been donated to Highland Manor as well as other devices.
- **FS Bylaws:** Unanimously approved revisions to Article VII: Senate Committees

President Helens thanked George Kleeb for his service.

3) **SGA Update (Information)** No report

4) **Classified Council Update (Information)** Joe Micke reported that Classified Council is seeking nominations for new board this month. They are also seeking nominations for Outstanding Classified employee award. The duck race will be a virtual event this year where they will be asking for donations.

5) **Student and Academic Affairs Update (Information)**

Student Affairs - Jake Riveras talked about enrollment which has been climbing for the fall. We are seeing an 18% growth for summer enrollment. Expanded marketing effort with mass mailings – 12,500 post cards are being mailed and utilizing text messaging that will reach more people. He and the Deans will be meeting with school district superintendents to talk about the dual enrollment

partnerships and streamlining enrollments. Advisor is contacting students and documenting efforts. Spring enrollment is up 3% FTE and 6% headcount.

Academic Affairs - Mary Doucette has been working on the dual enrollment meetings with the superintendents. Also, work is being done to put all courses for fall in a hybrid mode of delivery. The lab courses will be live using social distancing. Accreditation visit will be virtual. Mary asked that everyone become familiar with our Self-Assessment document. An English instructor has been hired; an offer has been made for the Math instructor position; scheduling interviews for 3 other positions, Philosophy, Fine Arts (Music), and Language (Spanish).

Bret Murphy reported that searches are being conducted for a Land Survey/Geomatics instructor and a CDL instructor. He reported on a potential investor in Wendover who is interested in funding some technical programs and providing a facility, too. Preliminary talks indicate they could potentially invest \$1.6 million to start.

Karl Stevens said courses need to be put into Canvas by June 1st. He talked about SARA and the ability to offer courses to students in other states. Careers that require professional licensure we must disclose to current and future students the status of our program in their state if they can get professional licensure once they are finished. Nursing, education, land surveying, social work and radiology would fall under SARA. SARA will have new rules starting July 1st so we must pay attention to the student's location and residency.

- 6) Business Affairs Update – no report
- 7) Foundation Update – no report
- 8) Communications Update **(Information)** Jennifer Sprout reported her team has been busy with catalog changes, marketing campaigns that include video and flyers, postcard mailing, and new webpages for the CARES act.
- 9) Other Business **(Information)**

Mary Doucette mentioned that we should all start thinking about the GBC Strategic Plan as this is the year that it will be updated.

Continuing Education will be offering some new programs in fall – Dental Assistant, Pharmacy Technician, Physical Therapy Technician, EKG Technician, Hemodialysis Technician and Veterinary Assistant. Amber Donnelly has given her approval for the Allied Health Programs and we are working on approval from Nevada Works so students can get funding.