

Leadership Council Meeting
April 2, 2024
1:30 pm via Zoom

MINUTES

ATTENDEES: Joyce Helens, Jake Hinton Rivera, Amber Donnelly, Tony Asti, David Sexton, Leslie Maple, Mardell Dorsa, Katelynn Gurr

GUESTS: Pat Anderson

1) President's Update – President Helens reported that everyone has been very busy with end of year things. There are many state and federal reports that are due at this time of year. We are preparing for all of the graduations in our service area.

2) SGA Update – No report.

3) **POLICIES (Information/Possible Action)** – presented by Pat Anderson.

Pat Anderson and Jake Rivera have been working on updating these three policies and Procedures. These are not new policies and are just updating names and departments. Some of the changes incorporate changes that the Regents have made to NSHE policy and procedures. The changes have been made and this would just be a formality. Leadership Council approved the following policies:

- 4.27 Mandatory Reporting and Child Protection Policy
- 4.24 Campus Sex Crimes Prevention Action Program
- 4.25 Hate Crimes Policy and Harassment and Bullying

4) **Faculty Senate Update (Information/Possible Action)** – David Sexton provided copies of the following items for Leadership Council. He stated he wasn't sure what needed to be brought forth, so he gathered all of the items of the past Faculty Senate meetings and submitted all of this information knowing it was probably more than what was needed. Since he was not sure what he was supposed to submit for agenda items he submitted it all to Leadership Council.

- Grade Appeal 03-15-24
- Professional Development Funding Request Procedure 03-15-24
- General Education Faculty Senate Report for 02-16-24
- AI Changes to catalog 12-15-23
- General Education Faculty Senate Report 12-15-23
- Bylaws Change #1 - 3 11-17-23
- General Education Faculty Senate Report for 11/17/23
- Gen Ed Embedment Procedure 11-17-23
- Bylaws Change 05-19-23
- General Education Faculty Senate Report for 3/15/24
- Proposed April FS Tenure Policy changes
- Curriculum Changes:

- i) Curriculum Review 03-19-23
- ii) Curriculum Review 02-17-23
- iii) Curriculum Review 12-18-23

President Helens asked for a synopsis since there was a tremendous amount of information. Mr. Sexton did not have a synopsis of the agenda items. VP Rivera recommended that most of the items fall under the academic affairs area. When this is the case, the items need to be brought to the VP for Academic Affairs for review and approval from that office. From there it will be determined whether to bring it forward to Leadership Council for information and/or vote for approval. Mr. Sexton will schedule a meeting with VP Rivera to go over the items in time for a Leadership Council meeting the first week in May to get the appropriate items approved.

- 5) Classified Council Update – Katelynn Gurr reported on classified council activities. There is the annual Chili Cookoff on April 29. Proceeds of the event will go towards scholarships. President Helens then brought up the anonymous letter that was sent to various departments voicing concerns about being able to speak out and not having a voice within Faculty Senate. President Helens wanted everyone to know that if ever anyone feels unheard or unsafe that they can always go to Sherri Baker in Human Resources and confidentially report that to her. We want people to be comfortable and feel safe voicing their opinions.
- 6) Student/Academic Affairs Update – VP Rivera reported on a crazy month preparing for end of semester and all the graduations. The CTE showcase is on April 3. This is the opportunity for industry and prospective students to tour our programs. The GBC Career Fair will be held on April 17. We have 50 vendors. We will have tours and presentation for this event as well. The Student Awards ceremony is on April 9 and will include a dinner for the student recipients and their families. GBC is hosting a transfer fair on April 30. There will be five institutions. In the past it has only been one institution – UNR. Finally, work on all four graduations is ongoing. We are just finalizing last minute details. VP Rivera announced that the following positions have been filled: system ops analyst/OnBase administrator. He reported that WNC is moving to another system for the data warehouse. GBC will be following suit and this new hire will be about to work with WNC to transition to the new database.

VP Rivera stated Communications has been working on the student success with the pictures of our students in certain programs and those should be up by the end of April. There will be 17 different banners hanging throughout the Elko campus. The other campuses will have banners of their own as well.

GBC has officially notified Lander County that we will not be renewing the lease in Battle Mountain. The county manager and superintendent have been notified as well. The GBC services will continue. We just will not have the office space.

- 7) Business Affairs Update – Tony Asti reported that he has been very busy working to put together a biennium budget process. One major report was concluded today (IPS report) and there are two more to complete.
- 8) Foundation Update – Leslie Maple reported on events the Foundation is working on. June 27 is the first Food Truck Event. The GBC Gold Tournament is scheduled for August 3. The Foundation is looking for volunteers for the golf tournament. President Helens thanked Ms. Maple for working

with Sara Massie in Communications. It has made a very positive difference. President Helens says it is critical that everyone understands that the Foundation is not “separate” from the college. It is important for everyone to make the Foundation aware of program needs. They may already be working with a connection, and it will make things easier. Ms. Maple will be working closely with the Deans through the VPSAA so that the Deans can get that message out to their departments.

Ms. Maple reported she has been working with Dean Staci Warnert at the request of Northern Nevada Regional Hospital to present a mini class for their Ladies Night Out event on April 12.

Ms. Maple stated he has personally met with all the Foundation board members and is now working to reengage some of the donors that have not given for two years or so. The board members are really interested in advocating for the college. She met with a major donor who has not been contacted since 2019 and they wanted to know what we have going on and what they could support. And finally, Ms. Maple said she has heard from a couple of donors who say that they are getting multiple requests from the college. The Foundation is here to coordinate and combine certain requests that make sense so please contact the Foundation with any funding or in kind needs that you may have.

9) Other Business – No other business.