



What is my initial password?

- The first three letters of your last name, with the first letter capitalized, followed by
- The first three letters of your first name, with the first letter capitalized, followed by
- Your birthday date (**NOT month**) and last two numbers of year:

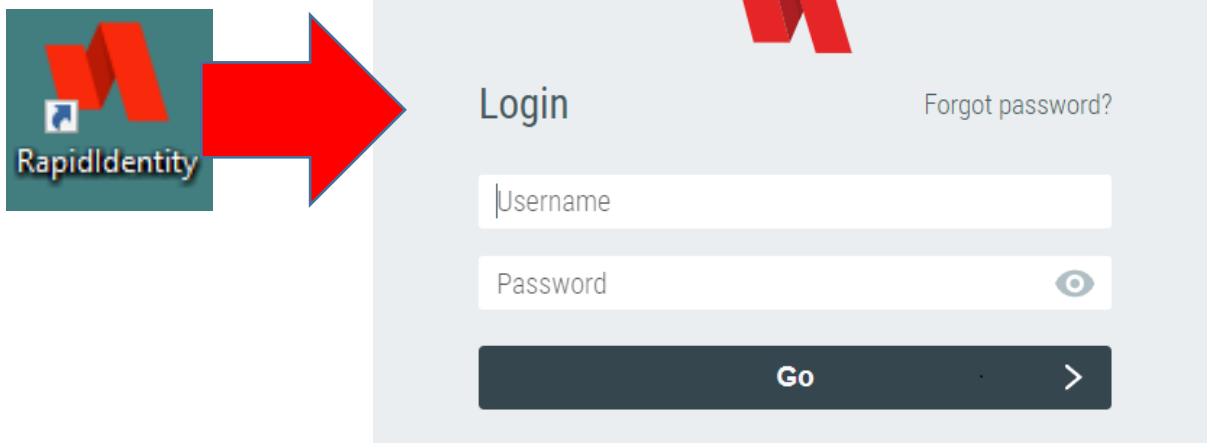
For example, if your name is Megan Reed and your birthday is March 6th 1999, then your initial password will be ReeMeg0699. Birthdays, such as the 6th that only contain one number, will contain a zero in front (06).

If you have any issues with your credentials, please contact helpdesk at 775-327-2170 to verify your account information or request a password reset.

Using Rapid Identity to reset password

1. You may reset your password either on campus or from home. If you are using a GBC computer, there will be a “RapidIdentity” icon on the desktop. To reset your password visit:

[HTTPS://ARMS.ELKO.GBCNV.EDU](https://arms.elko.gbcnv.edu)

The image shows a desktop icon for 'RapidIdentity' on the left, which is a red 'M' logo with the text 'RapidIdentity' below it. A large red arrow points from this icon to a login page on the right. The login page has a red header with the text 'RapidIdentity for Great Basin College'. Below the header is a red 'M' logo. The page is titled 'Login' and has a link for 'Forgot password?'. There are two input fields: 'Username' and 'Password'. The 'Password' field has an eye icon to toggle visibility. At the bottom is a dark grey button with the text 'Go' and a right-pointing arrow.

2. Create your Security Questions:

1st Answer your first question, “What is your mother’s maiden name*”

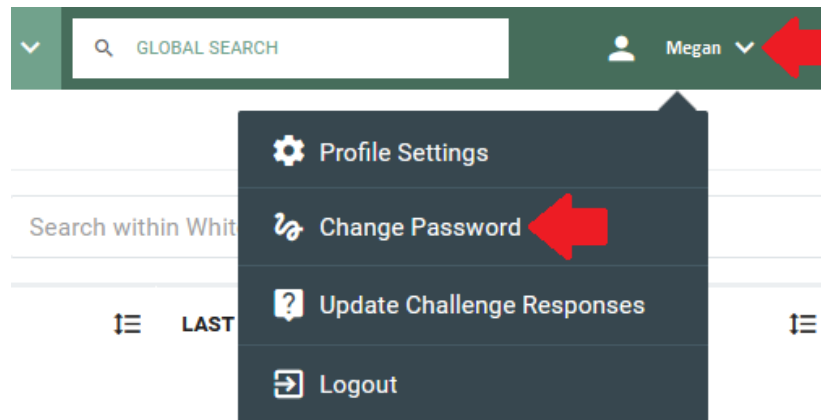
2nd Click on the with “YOUR CHOICE” tab. You will create your question, then answer it:

The image displays two sequential screenshots of the "Setup Security Questions" dialog box, illustrating the steps to create a custom security question.

Left Screenshot (Step 1): The "PRE-DEFINED" tab is selected. A red arrow labeled "1" points to the dropdown menu showing "What is your mother's maiden name *". Another red arrow labeled "2" points to the "YOUR CHOICE" tab.

Right Screenshot (Step 2): The "YOUR CHOICE" tab is selected. A red arrow labeled "3" points to the "create question" button. A red arrow labeled "4" points to the "Answer" input field. A red arrow labeled "5" points to the "Save" button.

3. Ensure to update your password, as the temporary will expire shortly
Select your name or the drop down arrow and click “Change Password”:



“CURRENT PASSWORD” may be your birthday default or other password provided to you by GBC Staff or the Helpdesk. You will then enter your new password and confirm it once more:

A screenshot of a 'Change Password' form. The form has a title bar with a close button. Below the title, it says 'Default Password Policy' and provides instructions. It lists password requirements: at least 8 characters, at least 1 uppercase letter, at least 1 lowercase letter, at least 1 number, and no character can be repeated sequentially more than 3 times. It also lists what not to use: Surname, Given name, Title, Telephone Number, or User ID. There are three input fields: 'CURRENT PASSWORD', 'NEW PASSWORD', and 'CONFIRM NEW PASSWORD'. Each field has a red arrow pointing to it. To the right of the input fields, there is a box titled 'Your new password MUST be:' with a red border, containing four green checkmarks: '8-255 characters long', 'Minimum 1 uppercase letter', 'Minimum 1 lowercase letter', and 'Minimum 1 number'. Below this box is a 'Do NOT use:' list with items: Telephone, Title, Email, Username, Last Name, Full Name, Display Name, and First Name. A red arrow points to this list. At the bottom of the form, there are 'Cancel' and 'Save' buttons. A red arrow points to the 'Save' button.

This will change your password that you will use for your GBC student email, library database, computer login & Wi-Fi, MyGBC & Canvas (Webcampus). You will use your GBC student email and same password for Microsoft Office & Adobe on GBC computers and at home.