

STUDENT GRIEVANCE PROCEDURE

Student Grievance Procedure

Any student who believes they have suffered a non-grade related injustice may implement the following grievance procedure:

- Formal grievance procedures are initiated only after informal attempts have been found unsatisfactory in reaching a just solution. A grievance must be filed in writing to the Vice President of Student Affairs within 30 calendar days of the alleged infraction.
- Members of a grievance committee will be selected by the Vice President of Student Affairs. This committee will consist of the Vice President of Student Affairs, two faculty members, one student, and one representative from the GBC Student Government Association.
- The student and involved parties will be given the opportunity to present their case in a formal hearing to the selected grievance committee.
- The committee will then recommend a course of action to the college President.
- The student will receive written notification of the final decision from the college President.