

BYLAWS AD HOC COMMITTEE MEETING
Sept 12, 2014 10:30-11:30am

Present:

Laurie Walsh
Tom Reagan
John Rice (participation via email)
Mary Doucette (participation via email)
Mardell Wilkins (participation via email)

This meeting was a preliminary orientation to assess what needs to be done for ByLaws. Areas identified thus far include potentially revising the preamble, defining shared governance; potential revision of Article 4.6 in regard to the use of a proxy for committee attendance, clarify Article 7.4, revise definition of Executive Faculty to include Deans, add ByLaws to committee list, assess all committee descriptions to make consistent, assess descriptions to be sure X committee performs said function; determine if committees are overburdened and if there are gaps in committee roles; assess for gaps in policies, and search for other inconsistencies and gaps in overall content.

The ByLaws Committee asks each faculty senate committee to consider the committee descriptions in terms of duties and a simple mission statement. Each description should be detailed enough that any faculty member would know what committee to consult. If a committee has specific duties (i.e., grievance), that committee needs to form policies and procedures accordingly.

The committee will work toward a more definitive list for the next meeting.