**Great Basin College**

**Compensation & Benefits Committee**

**October 13, 2021 3:00 pm**

**Zoom Meeting**

1. **Call to Order**: 3:00 pm

|  |  |  |  |  |  |
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| **Members** | **Present** | **Absent** | **Members** | **Present** | **Absent** |
| **M. Husbands (chair)** | **X** |  | **R. Pujari** |  | **X** |
| **S. Beck** | **X** |  | **K. Schwandt** | **X** |  |
| **K. Coates** | **X** |  |  |  |  |
| **J. Gonzalez** | **X** |  |  |  |  |
| **T. Mette** |  | **X** | **K. Seipp** |  |  |
| **E. O’Donnell** | **X** |  | **S. Sibert (ex-officio)** |  |  |

1. **Approval of Minutes –** 10/13/21 not approved. Edits required to add. Plan: will correct and email to  
   committee members for approval via remail response
2. **Announcements**
   1. **Invited guests:** none
3. **Old Business** 
   1. Faculty Workload Policy 5.21
4. **New Business**
   1. **Substitute Instruction policy** – committee members reviewed written report submitted to Faculty Senate. K Schwandt raised concerns and provided an edited version with embedded comments/questions about the verbiage that required revision for clarity. Plan: E. O’Donnell & M. Husbands will review and forward to S. Sibert requesting additional information/answers. C&B members agreed to present policy as a separate verbal and written report no action item on 10/13/21 and inform Faculty Senate voting representatives that the policy will be brought forth in November for an action item.
   2. **Oversight of Student Teaching** - committee members reviewed written report submitted to Faculty Senate. K Schwandt raised concerns and provided an edited version with embedded comments/questions about the verbiage that required revision for clarity. Plan: E. O’Donnell & M. Husbands will review and forward to S. Sibert requesting additional information/answers. C&B members agreed to present policy as a separate verbal and written report no-action item on 10/13/21 and inform Faculty Senate voting representatives that the policy will be brought forth in November for an action item.
   3. **Telecourse description** – committee members reviewed and agreed to present description as a separate verbal and written report no-action item on 10/13/21 and inform Faculty Senate voting representatives that the policy will be brought forth in November for an action item.
   4. **Equitable options for the online multiplier** – tabled at this time. Plan: E. O’Donnell will prepare a comparison spreadsheet of” What if” calculations of class sizes (i.e., 21, 30 students, etc.) and the current online multipliers for committee members to review at the November meeting and to discuss a realistic time frame to present equitable options to GBC faculty and Faculty Senate.
   5. **Remote Work Policy** – tabled at this time
   6. **Faculty Advisement Requirement vs. Personal Professional Adviser** – tabled at this time
5. **Next Meeting -** TDB
6. **Adjournment –** 4:00 pm
7. **Recorder of Minutes –** M. Husbands