

Curriculum and Articulation Committee Meeting Minutes

10:00 a.m. Monday, February 9, 2015

DCIT 201

Committee Members Present: Tammi Cavender, Dave Douglas, Peggy Drussel, Jonathan Foster, Joshua Webster, Ping Wang and Delores Whittaker. Jan King was absent but contributed by email.

Non-Committee Members Present: Cynthia Giles, David Freistroffer. Lynne Owens, Laura Pike, Teresa Stauffer and Heather Steel

Meeting was called to order at 10:00 a.m. Minutes from the previous meeting were approved with corrections. The date will be corrected to January 12, 2015 and Cynthia Giles will be added to the non-committee members present. Delores Whittaker also suggested that the wording be corrected to add a statement to the second bullet point, second paragraph which would explain that substitutions will have to be done if students have taken another human relations class to receive certification.

- Bachelor of Arts in English Proposal: The Academic Program Proposal form was presented for final approval from this committee. Josh Webster was questioned about the associate's degrees required for entrance as he has listed the requirement of an A.A. degree on page 1 and an A.A. or A.S. degree on page 10. It was suggested that this be consistent throughout the proposal. Jan King also questioned by email the 60 credits of upper division required for the BA in English. Josh said that this cannot be changed due to the requirements of the B.A in Secondary Education with the English emphasis offered by the education department. He was also aware that the cumulative "C" average (for the list of courses on page 11) cannot be checked by the degree audits. It was also suggested that the format be similar to what is in the catalog but David Freistroffer said that both new degree programs will follow a similar format. He said he checked with Laura Gallegos in Media Services and she said that she can reserve pages to insert these new degrees into the catalog once they are approved by NSHE. It was also noted that INT 349 was removed and all of the upper division credits are upper division English. Motion was made and passed to approve the new Bachelor of Arts in English.
- Bachelor of Science in Biological Science Proposal: David Freistroffer said that his department added BIOL 223 & 224 as allowable electives to this new degree. After a short discussion about the need for this degree, the motion was made to approve this new degree and was passed.
- CIT 130 Course Addition: Laura Pike was present and submitted the course articulation form and paperwork to add CIT 130. She was asked to correct the title to "Beginning Java" which was incorrect. It will be written in rather than have her re-submit the form. The committee voted to approve the addition of this course.
- CIT 263 Course Addition: Laura Pike submitted the paperwork for the addition of CIT 263. Cynthia stated that it is assumed that the instructor will need to approve if the student has not taken the prerequisite so it does not need to be included on the course articulation form on the prerequisite line. The prerequisites are pulled into Peoplesoft in the course

descriptions. Laura agreed to have this removed this from the form and the class was approved by the committee. Laura mentioned that Computer Technologies – Information Specialist Emphasis will be changed to Computer Technologies – Computer Programming. This will align with other institutions.

- **MATH 126E Course Addition:** Lynn Owens was present and was asked about the new course that the MATH department was proposing. The expanded pre-calculus course is being considered as UNR cannot teach developmental courses. This class will be offered for 5 credits and will enable students to advance quicker. Delores Whittaker stated that the audits will accept 3 credits of MATH 126E and will drop the other two credits to populate elsewhere. There was discussion on how these 5 credits should count on the degree. The committee elected to table a decision on the MATH 126E course addition until the next meeting after Delores can check on how it would be coded. Heather and Teresa said that their students would benefit from this option. Lynne said that her department is planning on offering this class in spring 2016.
- **WELD 110, 210, 220, Course Revision:** The welding classes will change to variable credit to accommodate for the CTE College Credit articulation agreements. This change will eliminate substitutions as students have many options and receive credit if they have taken welding classes in high school. The committee approved these changes.
- **CTE College Credit Policy:** Heather presented a revised section of the catalog dealing with the changes in her CTE College Credit program. The committee voted to approve those changes.
- **EDUC 323 Course Revision:** Teresa Stauffer explained that this course is required by Nevada Department of Education. GBC has been teaching this component but is requesting the name change and course description to better reflect this. Delores suggested that “instructor permission” be removed from the course description as this class is only offered to students in the education program. She also asked that the “cross listed as EDUC 323” be removed from the course title. The committee agreed to approve this class revision with the suggested changes.
- **Information Items:** Elementary and Secondary Education Program Changes: Teresa presented a packet of program changes for Teacher Education Programs, Elementary Education. The committee reviewed her changes and suggested that she consult with Tom Reagan on some of the specifics especially the total upper division credits. *Note: email to Delores from Teresa states that the upper division credits will need to be 42 instead of 51.

The meeting was adjourned at 11:20.