

Curriculum and Articulation Committee Meeting Notes
February 12, 2016
8:00 a.m.

Members Present: Delores Whittaker, Jan King, Josh Webster, David Ellis, Cynthia Giles, Kevin Hodur and Tammi Cavender

Non-Members Present: Laura Pike, David Freistroffer, and Jonathan Foster

- BIOL 394 – David Freistroffer, representing the Science department, is adding a course which will be transferable. He said that the lab will be 2 credits. David said that this class will need to be set up like BIOL 241. Cynthia will be given this information and will enter into Peoplesoft. David said that BIOL 341 is offered once a year and BIOL 394 will be offered every two years. The “L” is not part of the course number in common course numbering so will not be part of the numbering for this class even though it is a lab. After discussion, this class addition was approved by the committee.
- The Education documents were pulled from this meeting. Program mission statement and student learning outcomes for Early Childhood Education were given as information items and will be added to the catalog. Lynette McFarlan would like to revise the course description for ECE 200. Lynette will be contacted for more complete information.
- Laura Pike was in attendance and asked that the committee review changes that her department would like to have in the new catalog. She would like to replace CIT 110 with CIT 114. CIT 114 is a new course to GBC. Laura will check with her department to check on current and upcoming catalog changes. It was noted that the course sequence in the spring fourth semester is incorrect. Laura would also like to replace the learning outcomes for Computer Programming. Laura will review the pages with her department with this emphasis as there are only 3 core courses and duplicates. Digital Information was also looked at and the department is asking to replace CIT 454 with CIT 480 which is going to be reactivated. This change will need to be approved also. Michael Bail will check with his department to make sure catalog changes have been made to reflect the ECON 311 changes in 2016-2017. PHIL 311 has been reactivated and will be co-listed as ECON 311 for a period of time. This was approved earlier in November by the C & A committee.
- The committee was not provided paperwork prior to this meeting for CIT 114 and CIT 480 so an email review will be done. Laura explained that she would like to reactivate CIT 480 to replace CIT 454 on the BAS-DI degree page. She would like to replace CIT 110 with CIT 114 as a three credit course on the two AAS pages. Delores said that this class is a variable credit course in CCN and is listed as a B course. Laura would like to teach it as a three credit course but did not add that on her form. Laura will resubmit the paperwork as both changes were not approved.

- Carrie Meisner requested some changes in the student learning outcomes in the AS Geoscience program catalog pages which was an information item to the committee. This information will be added to the catalog.
- Jonathan Foster was present with the BA Social Science catalog pages. To maintain consistency, it was asked that he list the Gen Ed courses in the Gen Ed heading and move the non-Gen Ed courses under another heading. Jonathan asked about the requirement for student handbooks which will list more specific information about the degree. Jan said that it is preferred that all degree requirements be listed in the catalog. Student handbooks are not current and maintained at the department level. Jonathan was reminded that the catalog often is not complete for the next academic year so advising will be difficult if the students accepted into the degree program need advisement before the catalog is released. Jonathan will resubmit his pages with the suggested corrections.
- Josh Webster asked for approval for new courses that will be offered for the new BA English degree. ENG 205, ENG 259 and ENG 303 were approved. Delores asked Josh if the Education department will submit catalog changes as it stated that this course was to “be developed.” Josh will check with Tom Reagan. Delores said that Cynthia will need the specific 200 level courses for prerequisites.

ENG 402A was also approved by the committee. The prerequisites will need to be corrected to say "Must have completed ENG 205 and either ENG 221 or ENG 261." Cynthia asked about repeatability and Josh would like it to be taken a total of two times for 6 credits.

Teresa Howell will be teaching ENG 475B as a new course. The 200 level course list will also be needed for Cynthia to input and Josh said he will inform Teresa to include that information on her syllabus. This course was approved also.

ENG 498 which is an honors thesis course for students of senior status is also a new course that the English department would like to offer. The course is the English capstone. Jan questioned whether the word “the” should be capitalized as shown in the course description on the course articulation form. Josh will check on this. Cynthia will code senior status and student group for prerequisites and co –requisites. The course was approved.

The reactivation of ENG 100 was proposed and approved. Josh will work with Russ Orr to make sure this change is added to all the related pages in the catalog. Delores said that the title, description and prerequisites are different from what is listed in CCN. Josh will modify so it will be as close to the previous listing as possible. ENG 100 was last included in the catalog in 2008-2009. ENG 100 is a five credit class and three credits will be given for Math and two credits will go toward electives once the student completes.

ENG 267 was approved to be reactivated with a slight change to the catalog description. Students must be enrolled in ENG 102 or have taken it.

ENG 221 and ENG 261 were approved for prerequisite changes. Students enrolled in ENG 221 must have completed ENG 205 and students enrolled in ENG 261 must have completed 205 and ENG 102.

- The Bachelor of Arts in English pages were brought back to committee. ENG 310 was not part of this packet. Josh will be bring that course to the committee meeting in March. INT 301 and ENG 425A have been removed. The new classes presented will be included in the degree pages. He will resubmit so the catalog changes can be made.
- The maze was discussed briefly. Frank Sawyer is working on a process for the webpage.