**Evaluation Committee Meeting**

**December 3, 2014 11:00am – 12:15pm**

In attendance: Stephanie Davis, Mardell Wilkins, Lora McCarty, Hang Nguyen. Excused: Lynette McFarlan, Clint Kelly

1. Teaching Faculty Evaluations
	1. Discussion on how form should be scored – quantitatively or qualitatively?
	2. How much should IDEA scores be weighted and should they be their own separate role?
	3. Is service to community required for faculty?
	4. How do we make the form equitable with both administrative faculty and other NSHE Institutions?
		1. Admin. Faculty scoring is qualitative, i.e. based on how well they perform their duties
		2. TMCC Teaching Faculty form is based on done/not-done, i.e. if you do your basic job, then perform extra duties, you can get merit
	5. How do we make requirements for merit fair without institutionalizing extra work as a satisfactory rating?

Plan: Lora will revise the excel form based on our discussion, then we will distribute it to committee and sub-committee to see how it works when we try to fill it out.