

## Post-Assessment Exception Form

Adult educators must document reasons for all post-assessments administered prior to the recommended timeframes for post-testing as stipulated in *Nevada Assessment Policy*, Section 2.

This form must be filed with the student's records, and a copy of the form must be available for inspection by the State office upon request.. The files are subject to review during monitoring and site visits.

Instructions: Fill in student's name, LACES ID, and answer all status questions. Check reason(s) for exception. Complete the adult educator section and sign.

**Student Name:** \_\_\_\_\_ **Student ID#:** \_\_\_\_\_

**Assessment Used:** \_\_\_\_\_ **# of Instructional Hours :** \_\_\_\_\_

**Reason(s) for post-assessment exception** (check all that apply):

\_\_\_ Student indicated he/she was leaving the program and has accrued the minimum required instructional hours.

\_\_\_ Student's initial assessment, educational goals or level of participation suggest he/she may pass a high school equivalency exam and exit the program prior to the recommended number of hours. Student has accrued the minimum required instructional hours.

**Adult educator's name** (please print): \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Agency** \_\_\_\_\_