

# NOTICE OF PUBLIC MEETING

## GREAT BASIN COLLEGE FOUNDATION

### Board of Trustee Meeting

1500 College Parkway

Elko, Nevada 89801

Berg Hall Conference Room

Thursday, November 17, 2016, at 12:15 pm

Video Conference from the Meeting Site to:

GBC – Pahrump Center  
551 E. Calvada Blvd./GBC PVC 122  
Pahrump, Nevada

GBC – Winnemucca Center  
5490 Kluncy Canyon Road/ GBC 123  
Winnemucca, Nevada

GBC – Ely Center  
2115 Bobcat Dr. / GBC 118  
Ely, Nevada

Members of the public may attend the meeting and provide testimony or public comment at these sites via video conference connection.

## AGENDA

### *Call to Order of the Great Basin College Foundation Board of Trustees*

#### **ROLL CALL:**

Mark Laffoon (Chair)

Maria Anderson

Jodi Brandis

Dr. Robert Colon

Tana Gallagher

Zach Gerber

Danny Gillins

James Glennon

Gregory Hafen

Chris Johnson

John Pryor

Dave Roden

Pamela Smith

Kaley Sproul

Holly Wilson

Jim Winer

- 1. Public Comment** *(see foregoing notation regarding public comment)* **Information**
- 2. Approval of Minutes – Mark Laffoon** **Information/Action**  
GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBCF Board of Trustees meeting on September 15, 2016.
- 3. Foundation Board Chair Report - Mark Laffoon** **Information**

- 4. Finance Committee Report – James Glennon** **Information/Action**
- The Treasurer has the option of this being approved as a consent item or individually.  
The GBC Foundation Trustees will discuss and/or take action on the Finance Committee's recommendations for the following:
- Items to consider individually:
- A. Discussion and/or approval of the annual Foundation Audit and associated letters for Fiscal Year 2016/2017 which was performed by Eide Bailly in August.
  - B. Discussion and/or approval of the Fiscal Year 2016/2017 Financial Statements prepared by Glennon & Sandoval.
  - C. Discussion and possible approval of reimbursing the Health Science Department for Nursing Starter Kits, totaling \$3,318.40. The Student Nursing Organization (SNO) Starter Kit fund (#152) has a balance of \$426.00, which would be used in whole, with the remaining \$2,892.40 being taken from the #095 Board-Designated Nursing Starter Kit fund. This would leave the #095 fund with a balance of \$17,084.75.
- Items to consider as a consent item:
- D. The Finance Committee recommends the continued use of Eide Bailly for the annual audit/review for Fiscal Year 2016/2017.
  - E. The Finance Committee recommends approval of the record of expenditures/check register for the months of July, August, and September 2016.
  - F. The Finance Committee recommends approval of the income/deposits for the months of July, August, and September 2016.
  - G. The Finance Committee recommends approval of the final FY2016/2017 budget.
  - H. Form 990 extension – Information only
- 5. President's Report – Mark Curtis** **Information**
- President Curtis will give an update on GBC matters.
- 6. GBC Foundation Director's Report – Greg Brorby** **Information/Action**
- A. Update on Online Giving and third-party credit card processing vendor, with demonstration.
  - B. Legacy Society Dinner update
  - C. Board of Regents Annual Report
  - D. Heart of Elko video
  - E. Foundation information for new GBC employees
- 7. Process for Selecting Interim or Acting GBC President** **Information/Action**
- A. Discuss and possibly select the Board's preference for an Interim or Acting President
  - B. Discuss the attributes the Board would like in the next President
  - C. Discuss and possibly develop a process for determining if there is a suitable local candidate for President.
  - D. Discuss the option of participating in a joint meeting with other GBC Stakeholders to discuss Presidential attributes and/or local candidates for the next President.

- E. Discuss and/or take action on the possibility of the Foundation assisting with the cost of a national Presidential search.

- 8. **Faculty Senate Report – *Dr. John Rice*** **Information**
- 9. **Items from Board Members** **Information**  
Board members may bring to the attention of the committee items pertaining to the Foundation that might be of interest to the group. No action may be taken on a matter raised under this agenda items.
- 10. **Public Comment** (*see foregoing notation regarding public comment*) **Information**
- 11. **Adjourn** **Information**

**This notice and agenda has been posted at or before November 14, 2016, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1500 College Parkway, Elko, NV 89801, Berg Hall
- Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 89048
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Rd., Winnemucca, NV 89445

### **IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's webpage at: <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Kimberly Hess at (775) 753-2246.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 753-2265 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.