

NOTICE OF PUBLIC MEETING

GREAT BASIN COLLEGE FOUNDATION Board of Trustee Meeting

Thursday, January 21, 2021, at 12:15 pm

Due to Covid-19, this meeting will be conducted utilizing Zoom Meeting. Please download Zoom in advance at <https://zoom.us/join>.

The public can request meeting materials or meeting information to view and/or participate in the virtual meeting on a computer, tablet or smart by contacting the Foundation at 775-753-2246 or 775-753-2260.

AGENDA

1. Call to Order

2. Roll Call:

Dr. Robert Colon (Chair)	Holly Wilson (Vice Chair)		
Danny Gillins	Caroline McIntosh	Molly Popp	Dave Roden
James Glennon	John Pryor	Gregory Hafen	Melanie Newton
Alan Morris	Zach Gerber	Kaley Sproul	Chris Johnson
Shirley Alen-Kellerman			

3. Public Comment (*see notation below regarding public comment*). **INFORMATION ONLY**

4. Approval of Minutes – *Dr. Robert Colon*. **POSSIBLE ACTION**

GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBCF Board of Trustees Meeting on November 19, 2020.

ESTIMATED TIME: 5 mins

5. President's Report – *President Joyce Helens*. **INFORMATION ONLY**

President Helens may give an update on GBC matters.

ESTIMATED TIME: 5 mins

6. Faculty Senate Report – *Brian Zeiszler/Kevin Seipp*. **INFORMATION ONLY**

The Board may receive an update from the GBC Faculty Senate.

ESTIMATED TIME: 5 mins

7. Redirection of \$45,670 from Athletics to Winnemucca Building. POSSIBLE ACTION

President Joyce Helens and Vice President for Business Affairs Sonja Sibert requests that the GBC Foundation Board of Trustees redirect the \$45,670 that was set aside for Athletics to the new building project in Winnemucca. This amount reflects the match of \$4,330 that has been transferred to Athletics (Fund 106).

Background information

Now that we are not moving forward with Athletics in the immediate future, we would like to request that the Foundation redirect the \$45,670 from the support of Athletics to the Winnemucca building project. The schedule of the Winnemucca Building has been expedited in order to meet the requirements in the amended construction grant agreement between the GBC Foundation and the William N. Pennington Foundation. Due to this expedited schedule, the timing of the plan review and permitting process has shifted until after the finalization of the Guaranteed Maximum Price Contract (GMP). Due to this shift, there may be modifications during the plan review/permit process through State Public Works Division (SPWD) that could result in additional costs. Legal Counsel has advised that GBC be prepared with approximately 10% or \$1 million available for contingencies and modifications. The college has come up with approximately \$900,000, by earmarking reserves, residual funding from operating pool distributions, and reallocation of student generated capital improvement fees from other projects and placing those projects on a temporary hold. The addition of \$45,670 would bring the contingency funding to an appropriate level, even though slightly below the recommended \$1 million.

Included in the packet is a breakdown of the Athletics Fund.

****The following motion was made and passed unanimously by the Board of Trustees at their November 19, 2020, meeting to postpone this item until their next meeting.*

****The following motion was made and passed unanimously to forward to the Board of Trustees at the January 7, 2021, Finance Committee meeting for this item.*

ESTIMATED TIME: 15 mins

8. Foundation Board Chair Report – Dr. Robert Colon. INFORMATION ONLY

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

9. Development Committee Report – Chris Johnson. INFORMATION ONLY

The Board may receive an update from the Development Committee.

- a. Update on the Welding Lab Campaign

ESTIMATED TIME: 5 mins

10. Finance Committee Report – James Glennon. INFORMATION ONLY

The Board may receive an update from the Finance Committee.

- a. Accept Finance Committee Reports. **POSSIBLE ACTION**
ESTIMATED TIME: 5 mins
- b. Discussion of an administrative fee to help support the operations of the Great Basin College Foundation. **INFORMATION ONLY**
ESTIMATED TIME: 5 mins

11. Update on the search for the Great Basin College Foundation Director. INFORMATION ONLY

The Board will receive an update from Vice President Sibert.

ESTIMATED TIME: 10 mins

12. Executive Director, Institutional Advancement and Communications Report – Jennifer Sprout. INFORMATION ONLY

Jennifer Sprout may give an update Communications and Marketing for Foundation.

ESTIMATED TIME: 5 mins

- a. Great Basin College Foundation Awareness Campaign. **INFORMATION ONLY.**

Morgan Kaisershot, Marketing & Social Media Specialist, will present the Awareness Campaign to the Board.

ESTIMATED TIME: 10 mins

13. Vice President for Business Affairs Report – Sonja Sibert. INFORMATION ONLY

Vice President Sibert may give an update on GBC Foundation Matters.

- a. Update on the Winnemucca Health Sciences and Technology Building. **INFORMATION ONLY**
ESTIMATED TIME: 5 mins
- b. Update on Capital and Deferred Maintenance Projects. **INFORMATION ONLY**
ESTIMATED TIME: 5 mins
- c. Biennial Budget and Legislative Session update. **INFORMATION ONLY**
ESTIMATED TIME: 5 mins
- d. March meeting items. **INFORMATION ONLY**
ESTIMATED TIME: 5 mins

14. Items from Board Members. INFORMATION ONLY

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

15. Public Comment (see notation below regarding public comment). INFORMATION ONLY

ADJOURN

This notice and agenda have been posted at or before January 15, 2021, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1025 Chilton Circle, Elko, NV 89801

IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed at the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's web page at <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Kelli Baker at (775) 753-2246.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Foundation at (775) 753-2246 in advance so that arrangements may be made.

PUBLIC COMMENTS: Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments may be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.