

# **NOTICE OF PUBLIC MEETING**

## **GREAT BASIN COLLEGE FOUNDATION Board of Trustee Meeting**

**Thursday, March 18, 2021, at 12:15 pm**

Due to Covid-19, this meeting will be conducted utilizing Zoom Meeting. Please download Zoom in advance at <https://zoom.us/join>.

The public can request meeting materials or meeting information to view and/or participate in the virtual meeting on a computer, tablet or smart by contacting the Foundation at 775-753-2246 or 775-753-2260.

### **AGENDA**

**1. Call to Order**

**2. Roll Call:**

Dr. Robert Colon (Chair)	Holly Wilson (Vice Chair)		
Danny Gillins	Caroline McIntosh	Molly Popp	Dave Roden
James Glennon	John Pryor	Gregory Hafen	Melanie Newton
Alan Morris	Zach Gerber	Kaley Sproul	Chris Johnson
Shirley Alen-Kellerman			

**3. Public Comment** (*see notation below regarding public comment*). **INFORMATION ONLY**

**4. Introduction of Geneil White, Great Basin College Foundation Director.**  
**INFORMATION ONLY**

**5. Approval of Minutes – Dr. Robert Colon. POSSIBLE ACTION**

GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBCF Board of Trustees Meeting on January 21, 2021.

***ESTIMATED TIME: 5 mins***

**6. Board of Trustees Open Meeting Law Training. INFORMATION ONLY**

John Albrecht, attorney for GBCF, will provide an overview of the Nevada Open Meeting Law.

Included in the packet is a self-assessment test.

***ESTIMATED TIME: 30 mins***

**7. Review of IRS Form 990 for FY20. POSSIBLE ACTION**

Provided in the packet is the 990 Form that was submitted to the Internal Revenue Service.

The Finance Committee recommended approval of the 990 Form at their March 11, 2021 meeting.

***ESTIMATED TIME: 5 mins***

**8. Review and possible action to approve the proposed FY2022 Budget, and matters related thereto. POSSIBLE ACTION**

A proposed FY2022 Budget is provided in the agenda packet for review.

The Finance Committee recommended approval of the proposed FY2022 Budget at their March 11, 2021 meeting.

***ESTIMATED TIME: 10 mins***

**9. Review and possible designation to retain Eide Bailly to prepare the FY2021 Financial Statement and Audit, and matters related thereto. POSSIBLE ACTION**

The Finance Committee approved to retain Eide Bailly at their March 11, 2021 meeting.

***ESTIMATED TIME: 5 mins***

**10. Review and possible action to fund a request in the amount of \$550.00 for the Hoop House, and matters related thereto. POSSIBLE ACTION**

Provided in the packet is an overview of the Hoop House funding provided by George Kleeb, Management and Marketing Professor for GBC. Also provided is an invoice in the amount of \$550.00.

The Finance Committee recommended approval of the request of the Hoop House funding at their March 11, 2021 meeting.

***ESTIMATED TIME: 5 mins***

**11. President's Report – *President Joyce Helens.***

President Helens may give an update on GBC matters. **INFORMATION ONLY**

***ESTIMATED TIME: 5 mins***

**12. Faculty Senate Report – *Brian Zeiszler/Kevin Seipp.***

The Board may receive an update from the GBC Faculty Senate. **INFORMATION ONLY**

***ESTIMATED TIME: 5 mins***

**13. Foundation Board Chair Report – *Dr. Robert Colon.***

The Board may receive an update from the Board Chair. **INFORMATION ONLY**  
***ESTIMATED TIME: 5 mins***

**14. Development Committee Report – *Chris Johnson.***

The Board may receive an update from the Development Committee. **INFORMATION ONLY**

- a. Discussion and possible approval of a campaign for the Great Basin College Welding Lab Expansion, a lead gift of \$500,000, possible naming opportunities, and matters related thereto. **POSSIBLE ACTION**

Included in the packet is a presentation on the Welding Lab Expansion.

This Development Committee recommended approval of the campaign and the lead gift of \$500,000 at their March 11, 2021 meeting.

***ESTIMATED TIME: 5 mins***

**15. Finance Committee Report – *James Glennon.***

The Board may receive an update from the Finance Committee. **INFORMATION ONLY**

- a. Accept the Finance Committee Reports. **POSSIBLE ACTION**
- b. Discussion and possible approval of a 3% administrative fee on cash donations to help support the operations of the Great Basin College Foundation, and matters related thereto. **POSSIBLE ACTION**

The Finance Committee recommended approval of a 3% administrative fee on cash donations to help support the operations of the Great Basin College Foundation their March 11, 2021 meeting.

***ESTIMATED TIME: 20 mins***

**16. Executive Director, Institutional Advancement and Communications Report – *Jennifer Sprout.***

Jennifer Sprout may give an update Communications and Marketing for Foundation. **INFORMATION ONLY**

***ESTIMATED TIME: 5 mins***

**17. Vice President for Business Affairs Report – *Sonja Sibert*.**

Vice President Sibert may give an update on GBC and Foundation Matters.  
**INFORMATION ONLY**

- a. Update on the Winnemucca Health Sciences and Technology Building.
- b. FY2021 Budget, Biennial Budget, and Legislative Session update.

**INFORMATION ONLY**

***ESTIMATED TIME: 5 mins***

**18. Items from Board Members. INFORMATION ONLY**

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

**19. Public Comment (*see notation below regarding public comment*). INFORMATION ONLY**

**ADJOURN**

**This notice and agenda have been posted at or before March 15, 2021, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020, at the meeting location and at the following public locations:**

- GBC Foundation’s website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College, 1025 Chilton Circle, Elko, NV 89801

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed at the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation’s web page at <http://www.gbcnv.edu/foundation/board.html>. To request a copy of supporting documentation please contact Kelli Baker at (775) 753-2246.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Foundation at (775) 753-2246 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments may be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Board Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Board Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Foundation Board of Trustees, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.