

# NOTICE OF PUBLIC MEETING

## GREAT BASIN COLLEGE FOUNDATION Board of Trustee Meeting

1290 Burns Road, Elko, Nevada 89801  
High Tech Center #123

Thursday, September 16, 2021 at 12:15 pm

### To join the meeting on a computer or mobile phone:

<https://bluejeans.com/761739213/6683?src=calendarLink>

BlueJeans Dial-In: 408.317.9254, ID: 761 739 213

Video Conference from the Meeting Site to:

GBC Battle Mt. Center  
835 N. 2<sup>nd</sup> St.  
GBC BM 3  
Battle Mountain, NV 89802

GBC Ely Center  
2115 Bobcat Dr.  
GBC 112  
Ely, NV 89301

GBC Pahrump Center  
551 E. Calvada Blvd.  
GBC PVC 115  
Pahrump, NV 89048

GBC Winnemucca Center  
5490 Kluney Canyon Rd.  
GBC 123  
Winnemucca, NV 89445

THE PUBLIC MAY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT AT THIS SITE. IN-PERSON ATTENDANCE MAY BE LIMITED IN ACCORDANCE WITH APPROVED CAPACITY AND SOCIAL DISTANCING GUIDELINES FOR ELKO COUNTY, AND SUBJECT TO GBC COVID-19 PROTOCOLS AND POLICY.

## AGENDA

### 1. Call to Order

### 2. Roll Call:

Dr. Robert Colon (Chair)	Holly Wilson (Vice Chair)	
James Glennon (Treasurer)	Caroline McIntosh	Molly Popp
Danny Gillins	John Pryor	Kaley Sproul Chapin
Alan Morris	Zach Gerber	Chris Johnson
Shirley Alen-Kellerman	Melanie Newton	Dave Roden

### 3. Public Comment (*see notation below regarding public comment*). **INFORMATION ONLY**

### 4. Approval of Minutes – *Dr. Robert Colon*. **FOR POSSIBLE ACTION**

GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBCF Board of Trustees Meeting on May 19, 2021.

***ESTIMATED TIME: 5 mins***

**5. Discussion and possible approval of two (2) new Trustees, and matters related thereto. POSSIBLE ACTION**

Provided in the packet are resumes and letters of interest from two (2) potential new Trustees.

***ESTIMATED TIME: 5 mins***

**6. President's Report – President Joyce Helens. INFORMATION ONLY**

President Helens may give an update on GBC matters.

***ESTIMATED TIME: 5 mins***

**7. Vice President for Business Affairs Report – Sonja Sibert. INFORMATION ONLY**

Vice President Sibert may give an update on College finance related items.

***ESTIMATED TIME: 5 mins***

**8. Faculty Senate Report –Kevin Seipp. INFORMATION ONLY**

The Board may receive an update from the GBC Faculty Senate.

***ESTIMATED TIME: 5 mins***

**9. Foundation Board Chair Report – Dr. Robert Colon. INFORMATION ONLY**

The Board may receive an update from the Board Chair.

***ESTIMATED TIME: 5 mins***

**10. Review, discussion, and possible direction for use of funding received for a scholarship that is in a temporary holding fund by the Foundation, and matters related thereto. FOR POSSIBLE ACTION**

A donation in memory of Dr. Thomas H. Gallagher was received in 2017 by the Foundation and placed in a temporary holding fund. The donor has since passed away and staff has attempted to contact his family members to no avail. The donor's intent was to create a scholarship for graduates of Wells High School.

Staff is seeking direction on what parameters to use in the creation of this scholarship so the donor's wishes may be carried out. Included in your packet is a draft criteria sheet for your review.

***\*\*\*At the September 2, 2021 Finance meeting a Motion was made by Mr. Gillins, seconded by Mr. Pryor, to name the scholarship after Dr. Thomas Gallagher with the scholarship criteria as presented. Motion passed unanimously.***

***ESTIMATED TIME: 10 mins***

**11. Review, consideration, and possible approval to ratify the Foundation Director's decision to write off a pledge in the amount of \$380.00 as of June 30, 2021, and matters related thereto. FOR POSSIBLE ACTION**

There has been no contact with the person who initiated the pledge in two (2) years, therefore it is unlikely that any more monies will be received on the pledge.

*\*\*\*At the September 2, 2021 Finance meeting a Motion was made by Mr. Gillins, seconded by Ms. Alen-Kellerman to write off the pledge in the amount of \$380.00. Motion passed unanimously.  
**ESTIMATED TIME: 5 mins***

**12. Finance Committee Report – James Glennon. INFORMATION ONLY**

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; and John Pryor.

**a. Accept the Finance Committee Reports. FOR POSSIBLE ACTION**

Included in the packet are the reports from the September 2, 2021 Finance Committee meeting.

***ESTIMATED TIME: 5 mins***

**13. Development Committee Report – Chris Johnson. INFORMATION ONLY**

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Dave Roden; and Caroline McIntosh.

**a. Discussion and review of lead gifts, time frame of receiving gifts, and naming opportunities for the Welding Lab Campaign, and matters related thereto. INFORMATION ONLY**

***ESTIMATED TIME: 5 mins***

**14. Foundation Director Update – Geneil White. INFORMATION ONLY**

Geneil White may give an update on GBC Foundation matters.

***ESTIMATED TIME: 5 mins***

- a. GBCF Accounting services
- b. Eide Bailly FY2020-2021 Audit
- c. Legislative Counsel Bureau Audit
- d. GBCF RFP for Audit/Review services
- e. GBCF Board Designated Funds Update as of June 30, 2021
- f. Development: communications and website
- g. Direct mail campaign
- h. CDL update
- i. Grant submittals
- j. New scholarships

## 15. Items from Board Members. INFORMATION ONLY

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

## 16. Public Comment (*see notation below regarding public comment*). INFORMATION ONLY

### ADJOURN

This notice and agenda have been posted at or before September 13, 2021, no later than 9:00 am, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020., at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801
- Meeting location: Great Basin College Battle Mt. Center, 835 N. 2<sup>nd</sup> Street, Battle Mt., NV 89820
- Meeting location: Great Basin College, 1290 Burns Road, Elko, NV 89801
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 890484
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Road, Winnemucca, NV 89445

### IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's webpage at: <http://www.gbcnv.edu/foundation/meetings.html>. To request a copy of supporting documentation please contact the GBC Foundation Office at 775-327-2382.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

**In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.**