

# **NOTICE OF PUBLIC MEETING**

**GREAT BASIN COLLEGE FOUNDATION  
Board of Trustee Meeting  
1025 Chilton Circle, Elko, Nevada 89801**

**Thursday, May 18, 2023, at 12:15 pm**

**To join the meeting on a computer:**

<https://gbcnv-edu.zoom.us/j/84211368156?pwd=T1lEMzlaVFo2QmpGU2czcERDODYzQT09>

**To join the meeting by phone:**

**669 900 6833**

**Meeting ID: 842 1136 8156**

**Passcode: 481615**

THE PUBLIC MAY ATTEND THE MEETING AND PROVIDE PUBLIC COMMENT  
VIA THE ZOOM CONNECTION OR BY PHONING IN.

## **AGENDA**

1. Call to Order
2. Roll Call:

Dr. Robert Colon (Chair)	Holly Wilson (Vice-Chair)	Chris Johnson
James Glennon (Treasurer)	Caroline McIntosh	Shane Valentine
Kaley Sproul Chapin	Brandon Shedd	
Alan Morris	Zach Gerber	
Shirley Alen-Kellerman	Dave Roden	
Linda Fitzgibbons	Stacy Smith	
3. Public Comment (*see notation below regarding public comment*). ACTION WILL NOT BE TAKEN
4. Approval of Minutes – *Dr. Robert Colon*. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Board of Trustees meeting minutes on March 16, 2023.

*ESTIMATED TIME: 5 mins*

5. President's Report – *President Joyce Helens*. INFORMATION ONLY – NON ACTION ITEM

President Helens may give an update on GBC matters.

*ESTIMATED TIME: 5 mins*

6. Finance and Administration Report – *Executive Director, Jared Keller*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Finance and Administration.  
*ESTIMATED TIME: 5 mins*

7. Faculty Senate Report –*Kevin Seipp*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Faculty Senate.  
*ESTIMATED TIME: 5 mins*

8. Executive Committee Report – *Dr. Robert Colon*. INFORMATION ONLY

The Board may receive an update from the Executive Committee. The Executive Committee consists of Dr. Robert Colon, Chair; Holly Wilson, Vice-Chair; (Vacant) Immediate Past Chair; James Glennon, Treasurer/Finance Chair; Chris Johnson, Development Chair; Joyce Helens, Secretary; Karrie Barrett, Foundation Director.

- a. Consideration and approval of the reappointment of the following individuals to the GBC Foundation Board of Trustees for three-year terms commencing July 2023, and matters related thereto. FOR POSSIBLE ACTION

- Mr. Alan Morris (2026) (*Year of term expiration*)
- Dr. Robert Colon (2026) (*Year of term expiration*)
- Ms. Shirley Alen Kellerman (2026) (*Year of term expiration*)
- Ms. Caroline McIntosh (2026) (*Year of term expiration*)

These reappointments will be approved at the NSHE Board of Regents, Great Basin College Foundation Meeting of the Member of the Corporation to be held in December of 2023.

*ESTIMATED TIME: 5 mins*

- b. Consideration and possible approval of officer appointments of a new Board of Trustees Chair, Vice Chair, and Treasurer for a two-year term commencing July 2023, and matters related thereto. FOR POSSIBLE ACTION

*ESTIMATED TIME: 5 mins*

9. Review, consideration, and possible acceptance of the GBC Foundation FY24 Budget, and matters related thereto. FOR POSSIBLE ACTION

Included in the packet is draft budget for review and possible approval.

10. Review, consideration, and direction to staff regarding certain scholarships that may be un-awardable, and matters related thereto. FOR POSSIBLE ACTION

This item is being placed on the agenda in accordance with the GBCF Gift Acceptance Policy, VIII. Endowments; 1.

Included in the packet is a list of endowed scholarships that have become difficult to award over the years. When these scholarships were created, there were more live classes on the campuses. Staff is asking for permission to change the “must attend live on campus” to “must reside in the respective county which the campus is located in if no live classes are available”. This would allow more scholarships to be awarded each semester.

*ESTIMATED TIME: 5 mins*

**11. Foundation Board Chair Report – Dr. Robert Colon. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Board Chair.

*ESTIMATED TIME: 5 mins*

**12. Finance Committee Report – James Glennon. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; Lynn Terras; and Brandon Shedd.

*Due to the cancellation of the Finance Committee meeting of May 4, 2023, items a and b are being placed on the Board of Trustees agenda.*

- a. Review and possible acceptance of a bequest to Great Basin College Foundation, and matters related thereto. FOR POSSIBLE ACTION

This item is being placed on the agenda in accordance with the GBCF Gift Acceptance Policy, VII. Types of Gifts, which states the Finance Committee must approve this bequest as it is over \$10,000.00.

- b. Review, consideration, and possible approval to modify the award amount of an endowed scholarship, and matters related thereto. FOR POSSIBLE ACTION

This item is being placed on the agenda in accordance with the GBCF Gift Acceptance Policy, VIII. Endowments; 1.

Due to the downturn in the market over the past few years, the return on endowments continue to decline. In your packet is a scholarship with its award amounts as is, and the suggested amount to award.

- c. The GBCF Finance Committee will discuss and/or take action to approve the Management Reports for the periods ending February 2023 and March 2023. FOR POSSIBLE ACTION
- d. The GBCF Finance Committee will discuss and/or take action to approve the Gift Summary Report Income/Deposit Report for the months of February 2023 and March 2023. FOR POSSIBLE ACTION
- e. The Gift Summary Report FY23. FOR POSSIBLE ACTION

*ESTIMATED TIME: 5 mins*

**13. Development Committee Report – *Chris Johnson*. INFORMATION ONLY – NON ACTION ITEM**

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.

*ESTIMATED TIME: 5 mins*

**14. Associate Development Director Update. INFORMATION ONLY – NON ACTION ITEM**

- Winnemucca Halloween Event
- 2023 Golf Tournament

**15. Executive Director of Communications and Institutional Advancement Update – *Karrie Barrett*. INFORMATION ONLY – NON ACTION ITEM**

Karrie Barrett may give an update on GBC Foundation matters.

*ESTIMATED TIME: 5 mins*

- Mining Center of Excellence
- GBCF Golf Tournament

**16. Items from Board Members. INFORMATION ONLY – NON ACTION**

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

*ESTIMATED TIME: 5 mins*

**17. Public Comment (*see notation below regarding public comment*). ACTION WILL NOT BE TAKEN**

**18. ADJOURN**

This notice and agenda have been posted at or before May 15, 2023, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020., at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbenv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Meeting location: Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 890484
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncy Canyon Road, Winnemucca, NV 89445

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

NOTE: Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda, or discussion relating to an item on the agenda may be delayed at any time.

Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's webpage at: <http://www.gbcnv.edu/foundation/meetings.html>. To request a copy of supporting documentation please contact the GBC Foundation Office at 775-327-2369.

Reasonable efforts will be made to assist and accommodate physically disabled persons attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comments will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting Law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.