

# AMENDED NOTICE OF PUBLIC MEETING

**GREAT BASIN COLLEGE FOUNDATION**  
**Board of Trustees Finance Committee Meeting**  
**1025 Chilton Circle, Elko, Nevada 89801**  
**Thursday, September 1, 2022 at 12:15 pm**

**To join the meeting on a computer or mobile phone:**

Join Zoom Meeting

<https://gbcnv-edu.zoom.us/j/85664435183?pwd=dHMwKzdQMzJSYVUwUjJraDd3MURSUT09>

Or by Phone

Dial: 1 669 900 6833

Meeting ID: 856 6443 5183

Passcode: 639809

PUBLIC COMMENT MAY BE SUBMITTED DURING THE LIVE ZOOM MEETING. MEMBERS OF THE PUBLIC WISHING TO VIEW THE MEETING MAY DO SO VIA THE LIVE ZOOM MEETING LINK ABOVE OR BY CALLING INTO THE ZOOM PHONE CONFERENCE LINK ABOVE.

## Agenda

*Call to Order of the Great Basin College Foundation Finance Committee*

**1. CALL TO ORDER**

**2. ROLL CALL:**

James Glennon (Chair)  
Shirley Alen-Kellerman

Danny Gillins  
John Pryor

Lynn Terras

**3. Public Comment (*see notation below regarding public comment*). ACTION WILL NOT BE TAKEN**

**4. Introduction of Hillary Fruge, Associate Development Director. INFORMATION ONLY – NON ACTION ITEM**

*ESTIMATED TIME: 5 mins*

**5. Approval of Minutes. FOR POSSIBLE ACTION**

GBC Foundation Finance Committee Members will review, recommend changes, and/or approve the minutes of the GBCF Finance Committee meeting on May 5, 2022 minutes.

*ESTIMATED TIME: 5 mins*

**6. Finance Committee Chair Report. INFORMATION ONLY – NON ACTION ITEM**

The Committee may receive an update from the Chair.

*ESTIMATED TIME: 5 mins*

**7. Finance & Accounting Reports. FOR POSSIBLE ACTION**

- a. The GBCF Finance Committee will discuss and/or take action to approve the Management Report for the period ended July 31, 2022. FOR POSSIBLE ACTION
- b. The GBCF Finance Committee will discuss and/or take action to approve the Gift Summary Report Income/Deposit Report for the months of May, June, July, 2022. FOR POSSIBLE ACTION
- c. The Gift Summary Report and Summary of Activity by Fund Report FY2022 and FY2023. FOR POSSIBLE ACTION

*ESTIMATED TIME: 5 mins*

**8. Review, consideration, and possible approval of raising the Executive Director of Institutional Advancement's discretionary disbursement limit to \$2,000.00, and matters related thereto. FOR POSSIBLE ACTION**

At the March 11, 2021 meeting, a discussion took place regarding raising the amount from \$500 to \$2,000. This requires a change to the Authorization Parameters policy. Two (2) other changes have been made to reflect the credit card spending limits of the Associate Development Director and the Administrative Assistant as both positions do not have credit cards. An updated policy is included in the agenda packet for review.

*ESTIMATED TIME: 5 mins*

**9. Review, consideration, and possible approval of transferring \$1,445.37 from Unrestricted funds to the General Scholarship Fund, and matters related thereto. FOR POSSIBLE ACTION**

This fund has been in the negative since Fall 2020.

*ESTIMATED TIME: 5 mins*

**10. Executive Director of Communications and Institutional Advancement Update. INFORMATION ONLY – NON ACTION ITEM**

Karrie Barrett will provide an update on GBC Foundation matters.

*ESTIMATED TIME: 5 mins*

**11. Committee Members Reports. INFORMATION ONLY – NON ACTION ITEM**

No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

*ESTIMATED TIME: 5 mins*

**12. Public Comment (*see foregoing notation regarding public comment*) ACTION WILL NOT BE TAKEN**

**13. Adjourn**

This notice and agenda have been posted at or before August 29, 2022, no later than 9:00 am, which is the third business day before the meeting, in accordance with NRS 241.020., at the meeting location and at the following public locations:

- GBC Foundation's website (<http://www.gbcnv.edu/foundation/board.html>)
- The Nevada Public Notice website pursuant to NRS 232.2175 (<http://notice.nv.gov/>)
- Great Basin College, 1500 College Parkway, Elko, NV 89801
- Meeting location: Great Basin College Foundation, 1025 Chilton Circle, Elko, NV 89801
- Meeting location: Great Basin College Ely Center, 2115 Bobcat Drive, Ely, NV 89301
- Meeting location: Great Basin College Pahrump Valley Center, 551 E. Calvada Blvd., Pahrump, NV 890484
- Meeting location: Great Basin College Winnemucca Center, 5490 Kluncky Canyon Road, Winnemucca, NV 89445

**IMPORTANT INFORMATION ABOUT THE AGENDA AND PUBLIC MEETING**

**NOTE:** Above is an agenda of all items scheduled to be considered. Notification is hereby provided that items on the agenda may be taken out of order and presented, two or more agenda items may be combined for consideration, and an agenda item may be removed from the agenda or discussion relating to an item on the agenda may be delayed at any time. Some agenda items are noted as having accompanying reference material. Reference material may be accessed on the electronic version of the agenda by clicking the reference link associated with a particular item. The agenda and associated reference material may also be accessed on the Internet by Great Basin College Foundation's webpage at: <http://www.gbcnv.edu/foundation/meetings.html>. To request a copy of supporting documentation please contact the GBC Foundation Office at 775-327-2382.

Reasonable efforts will be made to assist and accommodate physically disabled person attending the meeting. Please call the GBC Office of the President at (775) 327-2108 in advance so that arrangements may be made.

**PUBLIC COMMENTS:** Public comment will be taken during this agenda item. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. Comments will be limited to two minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. The Council Chair may elect to allow additional public comment on a specific agenda item when that agenda item is being considered.

In accordance with Attorney General File No. 00-047 (April 27, 2001), as restated in the Attorney General's Open Meeting law Manual, the Council Chair may prohibit comment if the content of that comment is a topic that is not relevant to, or within the authority of, the GBC Institutional Advisory Council, or if the content is willfully disruptive of the meeting by being irrelevant, repetitious, slanderous, offensive, inflammatory, irrational or amounting to personal attacks or interfering with the rights of other speakers.