

NOTICE OF PUBLIC MEETING

**GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Meeting
1025 Chilton Circle, Elko, Nevada 89801**

Thursday, September 15, 2022, at 12:15 pm

MINUTES

1. Call to Order: 12:17 p.m.

2. Roll Call:

Present:

Dr. Robert Colon (Chair)

Holly Wilson (Vice-Chair)

James Glennon (Treasurer)

Chris Johnson

Dave Roden

Caroline McIntosh

Kaley Sproul Chapin

Alan Morris (12:18 p.m.)

Shirley Alen-Kellerman

Linda Fitzgibbons

Stacy Smith

Absent:

John Pryor

Melanie Newton

Zach Gerber

Others Present:

Karrie Barrett, Exec

Hillary Fruge, Associate Development Director

Kelli Baker, Administrative Assistant

Mary Dugan, Legal Counsel, UNR

3. Public Comment (*see notation below regarding public comment*). ACTION WILL NOT BE TAKEN

No public comment.

4. Introduction of Hillary Fruge, Associate Development Director. INFORMATION ONLY – NON ACTION ITEM

Ms. Fruge reported that she is a GBC alumnus with a major in communication and journalism.

5. Approval of Minutes – *Dr. Robert Colon*. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the minutes of the GBC Board of Trustees meeting on May 19, 2022.

ESTIMATED TIME: 3 mins

A motion was made by Trustee Roden, seconded by Trustee Sproul-Chapin to approve the minutes of May 19, 2022. Motion passed unanimously.

6. Presentation and overview of Phi Theta Kappa's mission and possible approval of a request for funding in the amount of \$6,000.00 by the Phi Theta Kappa local chapter to be used for scholarships and conference attendance, and matters related thereto. FOR POSSIBLE ACTION

Members of Phi Theta Kappa have prepared a presentation and overview of the program and will be available for questions.

ESTIMATED TIME: 15 mins

The following advisors/students were present Lynette Macfarlan – Advisor, Jennifer Steiger – Advisor, Maddison Meade – Student, Cindy Holt – Student, Sarah Crews – Student, Sandro Gammera – Student, Amanda Halsey - Student

A presentation from the members of Phi Theta Kappa, followed by a brief discussion, took place.

Trustee Roden asked how many students would be able to attend the conference with the \$6,000. Ms. McFarlan responded they are hoping for 4-6 students.

Chair Colon said what they are asking for are unrestricted funds to be donated to use as needed. Ms. McFarlan replied yes, and hopefully to find more funding.

Trustee Sproul-Chapin asked if this is a one-time ask for one conference: Ms. McFarlan responded they would start with the regional conference and hopefully build up their funds.

Trustee Johnson motioned to approve the request for funding. Trustee McIntosh seconded the motion. Before the motion was voted carried, Trustee McIntosh requested information be sent on the You Matter program. Ms. McFarlan replied she would get the information to her.

A motion was made by Trustee Johnson, seconded by Trustee McIntosh to approve the request for funding in the amount of \$6,000.00 to Phi Theta Kappa. Motion passed unanimously.

7. Discussion and possible approval of a new Trustee, and matters related thereto. FOR POSSIBLE ACTION

A resume from a potential new Trustee is provided in the packet.

ESTIMATED TIME: 5 mins

A motion was made by Trustee Roden, seconded by Trustee McIntosh to approve Brandon Shedd, as a new Trustee for the Great Basin College Foundation. Motion passed unanimously.

8. Review, consideration, and possible approval of releasing the funds from the Winnemucca Building in the amount of \$45,670 and returning the funds back to Board Designated Endowment for New Programs Fund, and matters related thereto. FOR POSSIBLE ACTION

At the January 21, 2021 meeting it was approved to redirect the \$45,670 from the Athletics fund to the Winnemucca Building to be used as contingency money. The Winnemucca Building is now complete and the contingency funding was not needed. The \$45,670 would be returned to the Board Designated Endowment for New Programs Fund.

ESTIMATED TIME: 5 mins

A motion was made by Trustee Roden, seconded by Trustee Sproul-Chapin to approve the return of the amount of \$45,670 from Winnemucca Building to the Board Designated Endowment for New Program Funds. Motion passed unanimously.

9. President's Report – *President Joyce Helens*. INFORMATION ONLY – NON ACTION ITEM

President Helens may give an update on GBC matters.

- a. GBC/UNR consolidation.

ESTIMATED TIME: 10 mins

President Helens was unable to attend the meeting.

10. Foundation Board Chair Report – *Dr. Robert Colon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

11. Finance Committee Report – *James Glennon*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Lynn Terras; Shirley Alen-Kellerman; and John Pryor.

- a. Accept the Finance Committee Reports. FOR POSSIBLE ACTION

Included in the packet are the reports from the September 1, 2022, Finance Committee meeting.

ESTIMATED TIME: 5 mins

Trustee Glennon briefly went over the financial reports. Trustee Roden inquired how much is in unrestricted funding. Trustee Glennon responded that we will have a better idea once the audit is complete.

A motion was made by Trustee Roden, seconded by Trustee Sproul-Chapin to approve the Finance Committee reports. Motion passed unanimously.

12. Development Committee Report – Chris Johnson. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Dave Roden; and Caroline McIntosh.

ESTIMATED TIME: 5 mins

Trustee Johnson reported the Mining Center of Excellence building will be an opportunity for Foundation to participate. Trustee Johnson also reported that they will need to look at the welding campaign to see if they are still on track and look into the booth funding to see if that the Foundation needs to continue. Trustee Johnson briefly spoke about the collaboration between GBC/UNR.

13. Foundation Director Update – Karrie Barrett. INFORMATION ONLY – NON ACTION ITEM

Karrie Barrett may give an update on GBC Foundation matters.

ESTIMATED TIME: 5 mins

a. Audit Updates

Ms. Barrett reported that the Foundation has two audits happening, the external audit and the internal audit. They should be done soon and will have more solid financials after the external audit is complete.

b. Future projects for GBC Foundation fundraising.

Ms. Barrett reported they are working on funding for the Mining Center of Excellence and it will be a joint campaign between GBC and UNR Foundations. Ms. Barrett said the Pahrump campus expansion will not occur until 2024. Ms. Barrett reported that the Foundation is looking at moving away from the dinner dance and moving to a golf tournament that will take place on June 24, 2023.

14. Items from Board Members. INFORMATION ONLY – NON ACTION

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

ESTIMATED TIME: 5 mins

15. Public Comment (see notation below regarding public comment). ACTION WILL NOT BE TAKEN

No public comment.

16. ADJOURN 1:08 p.m.