

**GREAT BASIN COLLEGE FOUNDATION
Board of Trustee Meeting
1025 Chilton Circle, Elko, Nevada 89801**

Thursday, March 20, 2025, at 12:15 pm

Minutes

1. Call to Order: 12:20 p.m. Vice-Chair Stacy Smith

2. Roll Call:

Present:

Stacy Smith (Vice-Chair)
Chris Johnson
Caroline McIntosh
James Glennon (Treasurer)
Alan Morris
Shirley Alen-Kellerman
Dave Roden

Absent:

Dr. Robert Colon (Chair)
Shane Valentine
Brandon Shedd
Zach Gerber
Kaley Sproul Chapin
Linda Fitzgibbons

Others Present:

Dr. Amber Donnelly, GBC, Interim President
Dave Sexton, GBC, Faculty Senate Chair
Leslie Maple, Executive Director, Institutional Advancement
Hillary Baker, Associate Director of Development
Kelli Baker, Administrative Assistant

*Vice Chair Smith presided over the meeting in Chair Colon's absence.
The agenda items were taken out of order.*

3. Public Comment. *Pursuant to NRS 241 this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised under this item on the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item. ACTION WILL NOT BE TAKEN*

No public comment.

4. Possible approval of January 30, 2025, Minutes – *Dr. Robert Colon*. FOR POSSIBLE ACTION

GBC Foundation Trustees will review, recommend changes, and/or approve the GBC Foundation Board of Trustees meeting minutes of January 30, 2025.

ESTIMATED TIME: 5 mins

A motion to approve the minutes of January 30, 2025, was made by Trustee Roden, seconded by Trustee Alen-Kellerman, motion passed unanimously.

5. GBC President's Report – *Interim President Amber Donnelly*. INFORMATION ONLY – NON ACTION ITEM

Interim President Donnelly may give an update on GBC matters.

ESTIMATED TIME: 5 mins

President Donnelly reported that a significant amount of funding through investment dollars was received, and we will be making various upgrades around the campus. She stated that she formed an Operations and Resource Committee. This committee allows faculty and staff to contribute their ideas and input on how we can move forward as an institution. She reported on the restoration of the creek bed, walkways, and renovations to various buildings on the Elko campus. We have also made updates to our Winnemucca campus as part of these efforts.

President Donnelly also gave an update on the Capital Improvement Project in Pahrump. This project has a deadline of 2026, and she is currently in talks with the BLM to determine the required level of commitment.

President Donnelly reported that Trustee McIntosh will be the recipient of GBC's Honorary Baccalaureate degree.

6. GBC Finance and Administration Report. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Finance and Administration.

ESTIMATED TIME: 5 mins

No report.

7. GBC Faculty Senate Report –*Dave Sexton*. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the GBC Faculty Senate.

ESTIMATED TIME: 5 mins

Mr. Sexton reported on the addition of half a dozen brand new professors with over ten years of experience during the last quarter. Additionally, he reported that everyone is currently involved in the legislative process.

8. Foundation Board Chair Report – Dr. Robert Colon. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Board Chair.

ESTIMATED TIME: 5 mins

9. Finance Committee Report – James Glennon. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Finance Committee. Committee Members include James Glennon, Chair; Danny Gillins; Shirley Alen-Kellerman; Lynn Terras; and Brandon Shedd.

- a. Review, consideration, and possible acceptance of the FY24 990 which was filed by HRC P.C., and matters related thereto. FOR POSSIBLE ACTION

Provided in the packet is the 990 Form that was submitted to the Internal Revenue Service by HRC P.C.

A motion to accept the FY24 990, was made by Trustee Roden, seconded by Trustee Morris, motion passed unanimously.

- b. Review, consideration, and possible approval to transfer \$2,100 from the #890-GBCF Endowed Scholarship to three scholarship funds currently in deficit, and matters related thereto. POSSIBLE ACTION

Included in your packet is a memo outlining the funds and the amounts that would need to be transferred, if approved

A motion to approve transfer \$2,100 from the #890-GBCF Endowed Scholarship to three scholarship funds currently in deficit, in accordance with the memo outlining the funds and amounts, was made by Trustee Roden, seconded by Trustee McIntosh, motion passed unanimously.

- c. Possible approval of the Finance Reports for December 2024 and January 2025. FOR POSSIBLE ACTION

ESTIMATED TIME: 5 mins

A motion to approve the Finance Reports for December 2024 and January 2025, was made Trustee Roden, seconded by Trustee McIntosh, motion passed unanimously.

10. Development Committee Report – Chris Johnson. INFORMATION ONLY – NON ACTION ITEM

The Board may receive an update from the Development Committee. Committee Members include Chris Johnson, Chair; Alan Morris; Dave Roden; and Caroline McIntosh.

ESTIMATED TIME: 5 mins

Trustee Johnson reported they are looking into the viability of a dinner dance in February. To make this event successful, we will ask the trustees for their input and support. He stated the dinner dance has been a tradition for a long time, and February is a good month for it. He reported looking into reviewing our trustee membership. We might want to consider creating a trustee position for specific industries.

11. Associate Director of Development Update – *Hillary Baker*. INFORMATION ONLY – NON ACTION ITEM

Hillary Baker may give an update on GBC Foundation matters.

ESTIMATED TIME: 5 mins

- Women Empowering Women - Hillary reported Foundation was selected as the charity partner for the Women Empowering Women event in Elko on March 6th. She stated they spoke with two hundred women about our mission and the importance of supporting GBC. As a result, we raised over \$2,500 in donations and approximately \$9,100 in total after accounting for our mystery bags and silent auction items.
- GBC Golf Classic - Hillary reported that the planning of the Golf Classic for August 2nd is in progress. She met with the golf coordinator today and we are finalizing contests and prizes. She said a donor has already purchased a sponsorship package, and we will be expanding the number of golfers this year, so if you know anyone interested, please let me know.
- Beats and Bites - She reported Beats and Bites Food Truck series is returning with five events from May through September, on the fourth Thursday of each month at GBC Elko campus from 5:00 to 9:00 PM. We have secured four food trucks, and as an initiative to support the foundation, we are asking them for a small donation or registration fee. The first event is on May 22nd, featuring live music by January Baker
- Annual Giving from the Board of Trustees - Hillary reported that some board members have either given or wanted to support the events and stressed the importance of annual giving from our Board of Trustees. If you have not made your gift yet, please contact her.

12. Executive Director of Institutional Advancement Update – *Leslie Maple*. INFORMATION ONLY – NON ACTION ITEM

Leslie Maple may give an update on GBC Foundation matters.

ESTIMATED TIME: 10 mins

Ms. Maple stated that all gifts are welcome, regardless if it is in-kind, cash or otherwise.

13. Items from Board Members. INFORMATION ONLY – NON ACTION

Board members may bring to the attention of the board items pertaining to the Foundation that might be of interest. No action may be taken on a matter raised under this agenda item, though items may be designated to be added to the next agenda.

ESTIMATED TIME: 5 mins

14. Public Comment (see notation below regarding public comment). ACTION WILL NOT BE TAKEN

No public comment.

15. ADJOURN: 1:15 p.m.