

**SERVICE UNIT MANAGEMENT TEAM
REGULAR MEETING
ELKO SERVICE UNIT CONFERENCE ROOM
February 13, 1998**

PRIORITY AREA	ACTIVITIES	RESPONSIBLE PARTIES	COMPLETE DATE
I. Call to Order	Meeting called to order at 9:45 am by Norm Cavanaugh		
II. Roll Call	MEMBERS PRESENT: Roll called by Norma Allen, Recording Secretary. John Yacenda, Great Basin Primary Care Assn; Douglas Akin, Reno HHS District Office. Those tribes represented were: Battle Mountain- Vickie Urendt, THD, G; Duckwater- Annette Cody, CHS Coordinator, Mary Lou Thompson, Administrator; Elko- Larry Pifferio, Council Member, Jody Abe, Vice-Chairperson; Ely- Peter Ford, THD; Goshute- Ken Williams, THD; South Fork- Casey Tom, SUDMT member; Te-Moak- Elwood Muse, Chairman, Ernie Woodson, THD, Leta Jim, Council Member, Larry Pifferio, Tribal Council member, Wells- Gracie Begay, CHR, Harvey & Charlotte Healey, Council members; Elko Service Unit- Norm Cavanaugh, SUD, Lloyd Hanks, Administrative Officer.	All Tribes represented.	
III. Approval of Minutes	Minutes of November 14, 1997, accepted with corrections. Mary Thompson, DW, did give a Tribal Report-will turn in later. John Yacenda stated it is 49 million not 5.2 million. (Old Business)	Motion made to accept minutes with corrections by Ken Williams. Seconded by Larry Pifferio. All for 0 against	Closed
IV. Old Business Norm Cavanaugh Doug Akin	Patients are allowed 1/2 hour for each visit, this will increase if there are not too many patients waiting. Field clinics are scheduled 4 patients per hour. DW-discussion on patient flow and Katie will investigate further. Norm repeated to all members "all Indians are eligible for Contract Health Care". The Referral Committee has changed to include medical staff. Either Mary Riley, PHN or Dave McIntyre, Psychologist, will be on this committee. Lab expansion within the next month a new machine will be upgraded by end of March for the JACHO survey. Child care safety auto seats are provided by the Great Basin Assn. Submit names for training to install seats. call (702) 784-5327 for more information. Alcohol & Health report-What is your decision on Alcohol & Health Ed positions. Will you take this program or not? Ernie has submitted a letter to the tribe. Larry said SF may take this position. No decision yet, more later on this subject.		On-going Closed On-going On-going Closed On-going

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<p>V. New Business Norm Cavanaugh</p>	<p>The edited Pamphlet for the Service Unit was handed out for the members to review and return later for Norma to send to the printer for publication.</p> <p>Discussion about the need for a Medicine man. There are no dollars available and this would be a Priority IV. There is no way to credential and they have no insurance coverage. This must be inserted in the 638 contract/compact.</p>		<p>On-going</p> <p>On-going</p>
<p>Morning Break 10:55 am</p>			
<p>Reconvened at 11:15 am</p> <p>Norm Cavanaugh</p> <p>John Yacenda</p> <p>Lloyd Hanks</p> <p>Norm Cavanaugh</p>	<p>Introduced Patricia Price as the new Site Manager. She explained: <i>What is RPMS, Operations Summary for Owyhee IHS Service Unit, and Prescription Workload.</i></p> <p>She is in the process of upgrading the 3rd Party Package. February 22 - 23, 1998, there is training for this new pkg.</p> <p>Norm will fill in until a new Chairman is elected for this committee. It was decided that the tribal SUMT members shall go back to each tribal council and select a SUMT representative, then return with a letter. At the next meeting a new Chairman may be selected.</p> <p>Gave basic information about the <i>Great Basin Assn. and Nevada Primary Care Office Cooperative Agreement Joint 1998-99 Strategic Plan/Work plan</i> with explanations.</p> <p>Informed the committee about a new Insurance plan for Children. Norm will put together stats and get #'s from Twenny.</p> <p>Explanation of the <i>Comparison of IHS Performance Objectives. 3 Part Formula Parameters</i> discussed.</p> <p>Presented the <i>Id&C report, 3rd Party Collection</i> this supplements our budget. There will be a budget meeting for March 12, 1998, with PAO-Here.</p> <p>Diabetes Grant- deadline is May 1st. After submitting application it may be 45 days until the money is available. More later.</p> <p>Duckwater, Goshute and Fly will apply for their own grant. The Service Unit will handle dollars for Te-Moak, possibly.</p>		<p>Closed</p> <p>Closed</p> <p>On-going</p> <p>On-going</p> <p>Closed</p> <p>On-going</p> <p>On-going</p> <p>On-going</p>

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VI. Tribal Reports THD THD THD THD THD THD THD	Battle Mountain-Writing for amount of Alcohol Tribal shares from Te-Moak. Duckwater-They will apply for the Diabetes Grant. Elko-No report. Ely-They will apply for the Diabetes Grant. Goshute-Will also apply for the Diabetes grant. Fly-Newa clinic is still looking at the figures and will keep Norm informed. South Fork-Casey Tom presented a letter from the SF Tribe delegating him as the official representative for the Tribe. Te-Moak-Attended the Diabetes meeting and felt it was a set up. The southwest tribes were ready, if we work as a unit we will be a strong force at the next meeting. Wells-no report		Closed Closed Closed Closed Closed Closed
VII. OPEN DISCUSSION	None.		
ADJOURNMENT at 1:20 pm	Next meeting will be in May 15th- 2nd month, 2nd Friday. However this has changed to May 20, due to Area Staff schedule.		