



Students:

How to sign into GBC computers and reset password

Your account is only active only while you are enrolled into credit classes

You may log into any GBC campus computer with your OES (Novell) account. You will need to have your 10-Digit ID and your temp password. This will be the same user ID you use for Webcampus and MyGBC, however Webcampus and MyGBC have their own passwords.

What is my initial Network password?

- The first three letters of your last name, with the first letter capitalized, followed by
- The first three letters of your first name, with the first letter capitalized, followed by
- Your birthday date and last two numbers of year

For example, if your name is Megan Reed and your birthday is March 6th 1999, then your initial password will be ReeMeg0699. Birthdays, such as the 6th that only contain one number, will contain a zero in front (06). If you have any issues, contact helpdesk to request a reset at 775-753-2167, they may then open a ticket with Computer Services.

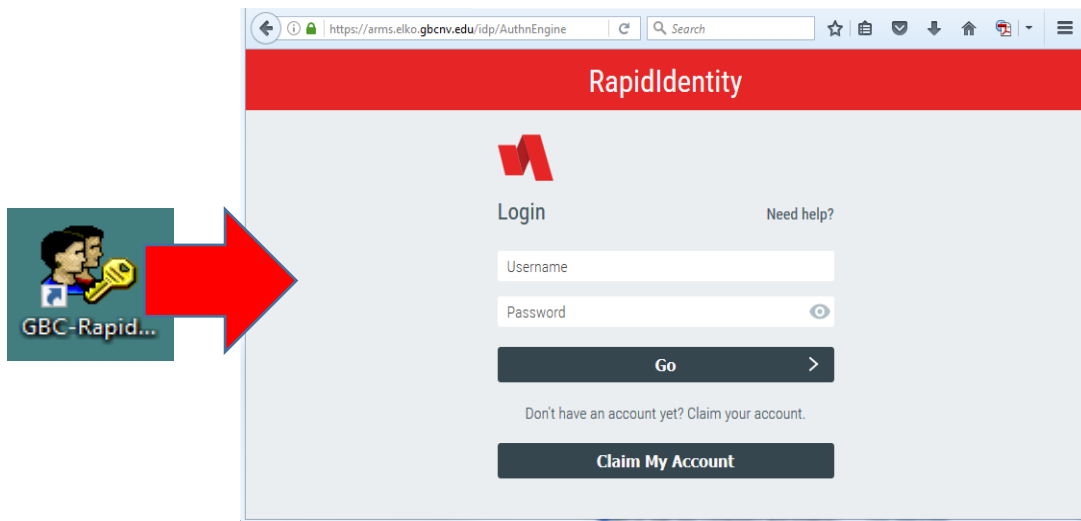
If you already have your 10-Digit number, have setup your security questions and need a password reset, attempt to use the “Forgot My Password” option in step 7.

1. Type your 10-Digit ID into the “Username” field. Type your password into the “network password” field and select the “Enter” arrow. If unsuccessful insure your credentials are correct, your password is case sensitive. You will need to be actively teaching and a lapse in account access may occur between semesters.



Using Rapid Identity to reset password

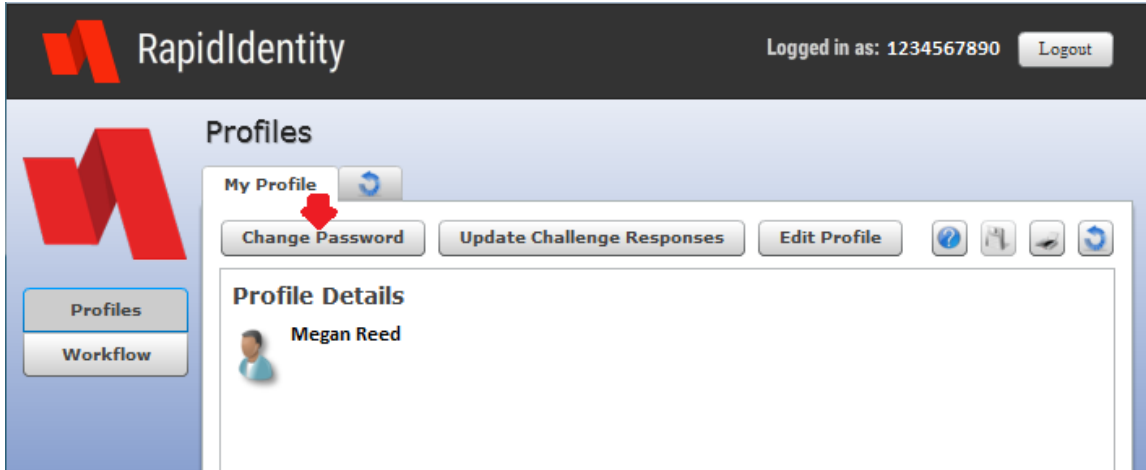
2. In order to reset your password, you will need to visit [HTTPS://ARMS.ELKO.GBCNV.EDU](https://arms.elko.gbcnv.edu). This will work both on campus and at home. If you are using a GBC machine there will be a “GBC-RapidIdentity” icon on the desktop. **Your username and password will be the same 10-Digit ID and password used to log into the computers.**



3. You will be required to setup your security questions. The first question has already been created, asking “What is your mother’s Maiden name?”. You will create both your 2nd question and answer. Insure it is something that you will remember that is not easily guessed by others. Once that is completed click “save”:

A screenshot of a web form titled 'Update Challenge Question Responses'. The form has a dark gray header with a lock icon and the title. Below the header, there are two bullet points: '- You must answer at least 1 of the pre-defined questions below.' and '- You must create a user defined question.' The form is divided into two sections: 'Pre-Defined Questions' and 'User Defined Questions'. Under 'Pre-Defined Questions', there is a text input field containing 'What is your mother's maiden name?' and a corresponding answer field labeled 'Enter your answer'. Under 'User Defined Questions', there is a green plus icon in a square, followed by a text input field labeled 'Enter a question' and a corresponding answer field labeled 'Enter your answer'. At the bottom of the form, there is a status bar that says 'Saving is only enabled after entering an adequate number of responses' and two buttons: 'Save' and 'Cancel'.

4. Once you are finished setting up your security questions, you will need to change your password by clicking the “change password”:



5. Enter your temp or current password in “Your Current Password” and enter your new password in the 2nd field and confirm it in the 3rd. Your password must contain the characters asked in the illustration and you will not be able to use your password. Insure that your password meets requirements then click “Change Password”.

Change Password

Change Password

If you can't see all 3 password fields please make your browser full screen.

Password Policy:

- At least 8 characters
- At least 1 Uppercase letter
- At least 1 lowercase letter
- At least 1 number
- No character can be repeated sequentially more than 3 times

Your new password may NOT contain your:

- Surname; Given name; Title; Telephone Number; or User ID

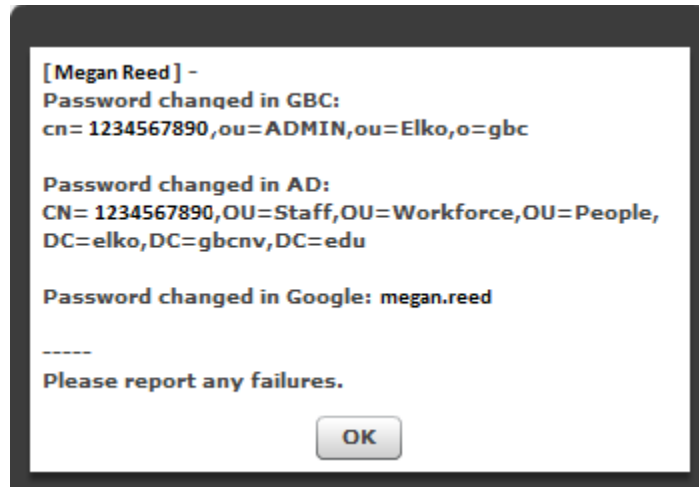
Your Current Password:

New Password:

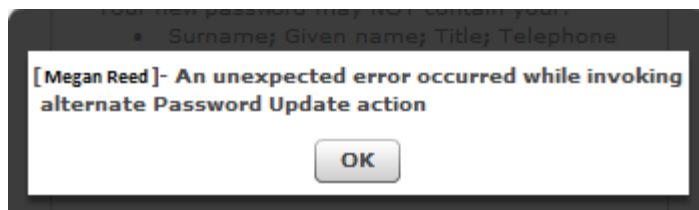
Confirm New Password:

Password Meets Requirements

6. Insure that you see a windows similar to this:



If you receive an “unexpected error” message attempt to change it again and test it to insure it has changed. If not contact the helpdesk at 775-753-2167.

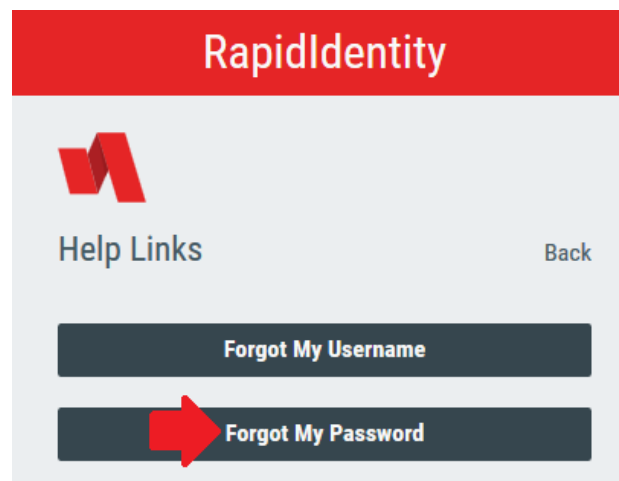
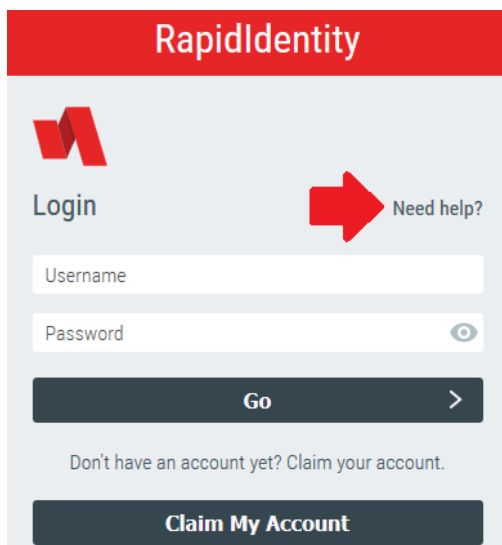


Using the Forgot My Password to reset password

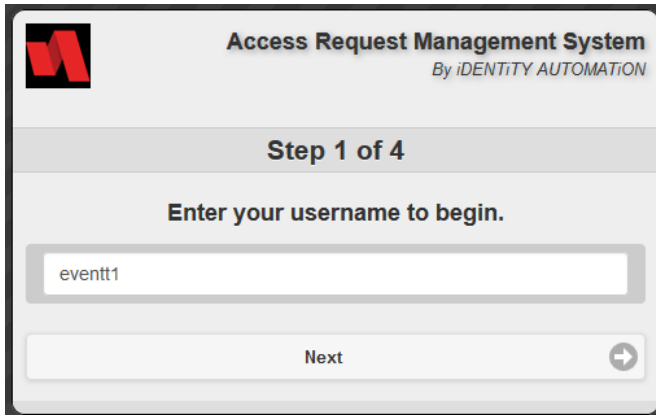
7. If you know your 10 Digit ID username and have already setup your security questions, you may attempt to use the "Forgot my password" to reset your password. If you are on any GBC computer you may use the "Did you forget your password?" link.



If you are at home you will need to visit the same [HTTPS://ARMS.ELKO.GBCNV.EDU](https://arms.elko.gbcnv.edu) link and select "Need help" then "Fogot My Password"



8. The same steps will appear both at home and on campus, You will need to choose “Forgot my Password. Follow steps 1-4 by verifying your 10-Digit, answering your questions then resetting your password:



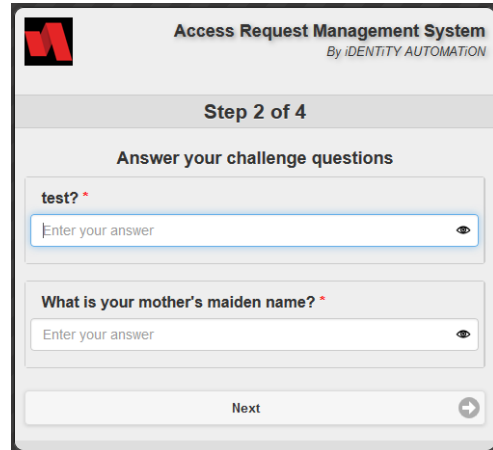
Access Request Management System
By iDENTITY AUTOMATION

Step 1 of 4

Enter your username to begin.

eventt1

Next



Access Request Management System
By iDENTITY AUTOMATION

Step 2 of 4

Answer your challenge questions

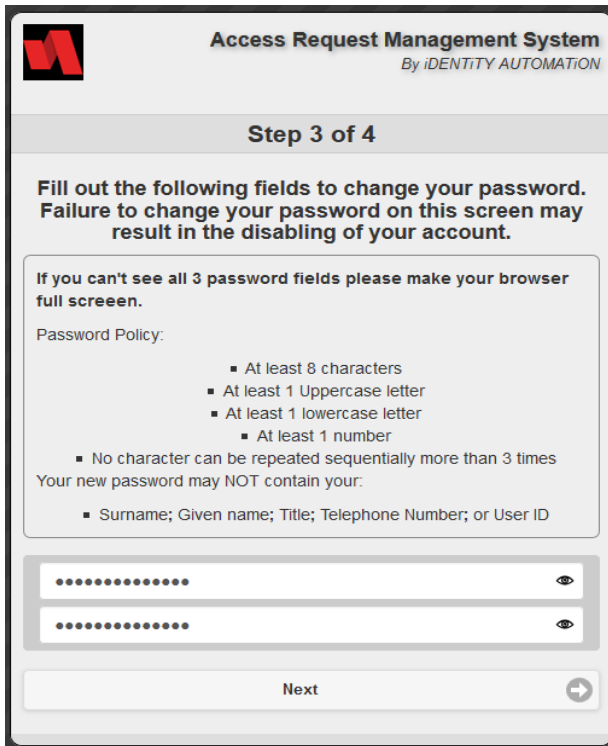
test? *

Enter your answer

What is your mother's maiden name? *

Enter your answer

Next



Access Request Management System
By iDENTITY AUTOMATION

Step 3 of 4

Fill out the following fields to change your password. Failure to change your password on this screen may result in the disabling of your account.

If you can't see all 3 password fields please make your browser full screen.

Password Policy:

- At least 8 characters
- At least 1 Uppercase letter
- At least 1 lowercase letter
- At least 1 number
- No character can be repeated sequentially more than 3 times

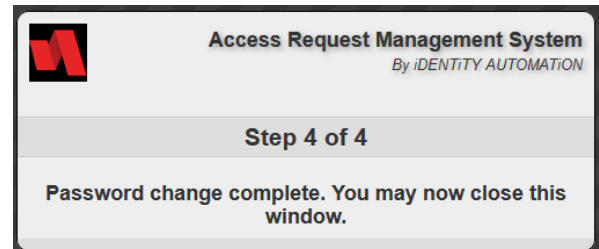
Your new password may NOT contain your:

- Surname; Given name; Title; Telephone Number; or User ID

.....

.....

Next



Access Request Management System
By iDENTITY AUTOMATION

Step 4 of 4

Password change complete. You may now close this window.

If you run into any issues and you are not able to reset your password, you may contact the helpdesk at 775-753-2167.