

**GREAT BASIN COLLEGE  
BACHELOR OF APPLIED SCIENCE  
HUMAN SERVICES  
APPLICATION FOR ADMISSION FALL  
GENERAL INFORMATION**

**1. Transcripts:**

In order to be considered for admission to the Human Services program, all students must meet the requirements for formal admission to Great Basin College. College level courses of equivalent semester hour credit and content may be transferred by direct credit from other regionally accredited institutions. Transcript evaluation might be necessary and may require supporting information, such as course syllabi and books.

For college and/or universities you attended (other than GBC), request (in writing) that an official copy of transcripts from each institution be sent to:

**Great Basin College  
Admissions & Records  
1500 College Parkway  
Elko, NV 89801**

**Important:** For institutions other than GBC, allow at least four to six weeks for transcripts to be received and articulated. Incomplete files will not be considered in the selection process.

**2. Minimum Criteria:**

Students applying for the BAS Human Services program must meet the following minimum criteria:

- A. Graduated with an Associate Degree in Human Services from a regionally accredited institution.
- B. Cumulative GPA of 2.5 or higher on a 4-point scale.

**3. Advisement with BAS Human Services Program Advisor:**

Prior to submitting an application for Great Basin College's BAS Human Services Program, it is strongly recommended that all students schedule an advisement meeting with an Advisor. Unofficial copies of college transcripts and application criteria are reviewed at this time. To arrange a meeting, call 775-753-2301. An advisement form is included to help you plan your course sequencing on page 4.

**4. Admission Evaluation Criteria Form**

**5. Other Information:**

Each applicant is responsible for ensuring that his/her application package is complete. Applicants will not be notified if items are missing from their file. Incomplete application packages will not be considered in the selection process.

Students will be notified of their admission status to the BAS Human Services program once all application documents have been received and reviewed. All application materials must be received by the deadline in order to allow for timely review.

**ALL APPLICATION DOCUMENTS SHOULD BE SENT TO:**

**Great Basin College  
Health Science & Human Services Dept.  
Attn. Administrative Assistant  
1500 College Parkway  
Elko, NV 89801**

**ALL APPLICATION DOCUMENTS MUST BE RECEIVED BY GREAT BASIN COLLEGE NO LATER THAN 5:00 PM, LAST FRIDAY IN APRIL FOR CONSIDERATION FOR FALL ADMISSION.**

**GREAT BASIN COLLEGE  
BACHELOR OF APPLIED SCIENCE  
HUMAN SERVICES  
APPLICATION FOR ADMISSION- FALL  
APPLICATION PACKAGE TO INCLUDE**

1. BAS Human Services Advisement Form.
2. Completed Application for Admission to GBC. (This can be done online at <http://www.gbcnv.edu> and must be done prior to receipt of transcripts.)
3. Program Application. (This is separate process from admission to the college and can be found on page 4 of this packet.)
4. Current Vitae/Resume
5. Essay:  
An essay of no less than 200 words and no more than 300 words (double-spaced, APA format) addressing your career goals and the importance of the BAS degree in the Human Services profession.
6. Letters of Recommendation (2):  
Two letters of reference: From a work supervisor or a former or current professor/instructor, that specifically address your personal character and ability to succeed academically. ***Letters of recommendation are waived for current students of the GBC AAS program.***

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Attn. Administrative Assistant  
1500 College Parkway  
Elko, NV 89801**

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Student Name:	Student name	Anticipated Entry into Program:	Est. Entry
Student ID:	Student ID #	Anticipated Graduation Date:	Est. Graduation
Student Phone:	Student Phone	Email:	Student Email

General Education Courses	Credits	Date Completed GBC/Transfer	Credits Received	Courses to be Taken	Anticipated Semester of Enrollment
<b>Completed associates degree / 12 credits of lower division HMS courses</b>					
Associates Degree:					
HMS					
HMS					
HMS					
HMS					
<b>Program Requirements</b>					
<b>Semester 1 - Fall</b>		<b>BAS HUMAN SERVICES CURRICULUM</b>			
ENG 333	3				
HMS 322	3				
INT 339	3				
PHIL 311	3				
STATS 152	3				
<b>Semester 2 - Spring</b>					
FIN 310	3				
HMS 407	3				
HMS 475	3				
INT 349	3				
MGT 310	3				
<b>Semester 3 - Fall</b>					
HMS 350	3				
HMS 405	5				
HMS 475	3				
INT 349	3				
MGT 323 OR MGT 367	5				
<b>Semester 4 - Spring</b>					
COM 101, or THTR 102, or THTR 221	3				
HMS 406	5				
HMS 427	3				
HMS 450	3				
INT 369 or PHYS 152 OR PHYS 181	3				

**DATE:** Today's Date  
oscar.sida@gbcnv.edu



## BACHELOR OF APPLIED SCIENCE IN HUMAN SERVICES

EDUCATIONAL EXPERIENCE: IN CHRONOLOGICAL ORDER BEGINNING WITH THE MOST RECENT, LIST ALL EDUCATIONAL INSTITUTIONS ATTENDED SINCE HIGH SCHOOL.

INSTITUTION	LOCATION	DATES	DEGREE RECEIVED/CREDITS COMPLETED

WORK EXPERIENCE: IN CHRONOLOGICAL ORDER BEGINNING WITH THE MOST RECENT, LIST ALL RELATED HUMAN SERVICES WORK EXPERIENCE.

EMPLOYER NAME AND ADDRESS	DATES (Start-End)	POSITION HELD	REASON FOR LEAVING

I understand and acknowledge that the Health Science and Human Services Department Admission and Progression Committee may at any time request information from the Administrative Officer for Great Basin College to determine whether I have ever violated NSHE (Nevada System of Higher Education) Code. I also understand that the Committee may deny admission to the Human Services program to any candidate who, in the judgement of the Committee, does not meet the professional and/or ethical standards of the Program.

I do hereby certify that the statements in this application are true and complete to the best of my knowledge. I understand that omitting or falsifying information will result in disqualification of my application.

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Signature

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Date

**GREAT BASIN COLLEGE  
BACHELOR OF APPLIED SCIENCE HUMAN SERVICES  
REQUEST FOR REFERENCE**

This section to be completed by Application (check one):

☐ I hereby waive my right of access and review to letters and statements of recommendation in my applicate file or in my educational records, as provided by the Family Education Rights and Privacy Act of 1974, as amended. I understand that the contents of these letters and statements will not be available to me now or at any time, except that this waiver is void if the following statements and recommendations are used for a purpose other than originally intended.

☐ I do not waive my right of access and review to letters and statements of recommendation in my applicant file or in my educational records, as provided by the Family Education Rights and Privacy Act of 1974, as amended.

Signature of Applicant: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_ is applying for admission to the Bachelor of Applied Science Human Services Program at Great Basin College. The purpose of this reference form is to help the Admissions Committee assess the applicant's potential for success in the bachelors program in human services. Therefore, this form is to be completed by an individual who has had sufficient contact with the applicant to be able to attest to the applicant's past performance and potential for upper division coursework study. Please return the form at your earliest convenience as it is required before action can be taken on the application. If you are not able to complete this form, please notify the Office of Student Affairs by calling 775-753-2273.

1. How long have you known the applicant? From \_\_\_\_\_ To \_\_\_\_\_

2. How well do you know the applicant?

☐ Better than I know most students (employees)

☐ As well as I know most students (employees)

☐ Not very well

3. What was your professional relationship with the applicant?

☐ Teacher

☐ Employer

☐ Supervisor

☐ Major Advisors

☐ Other \_\_\_\_\_

4. Please rate the applicant's past performance in comparison with other students/employees you have taught or employees you have supervised, regarding the following:

	Outstanding	Above Average	Adequate	Below Average	No Basis for Judgment
Intellectual ability	4	3	2	1	0
Conceptual ability	4	3	2	1	0
Written communication skills	4	3	2	1	0
Verbal communication skills	4	3	2	1	0
Research interest and ability	4	3	2	1	0
Goal motivation and perseverance	4	3	2	1	0
Creative ability	4	3	2	1	0

5. Please rank applicant as to capability of undertaking a bachelors program:

☐ Definitely capable

☐ Capable

☐ Questionable

☐ Not capable

6. Additional comments would be appreciated. Please attach additional typed comments to this form.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Please return this form to:

Great Basin College  
Health Sciences & Human Services Dept.  
1500 College Parkway  
Elko, NV 89801

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7. How long have you known the applicant? From \_\_\_\_\_ To \_\_\_\_\_

8. How well do you know the applicant?

☐ Better than I know most students (employees)

☐ As well as I know most students (employees)

☐ Not very well

9. What was your professional relationship with the applicant?

☐ Teacher

☐ Employer

☐ Supervisor

☐ Major Advisors

☐ Other \_\_\_\_\_

10. Please rate the applicant's past performance in comparison with other students/employees you have taught or employees you have supervised, regarding the following:

	Outstanding	Above Average	Adequate	Below Average	No Basis for Judgment
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Conceptual ability	4	3	2	1	0
Written communication skills	4	3	2	1	0
Verbal communication skills	4	3	2	1	0
Research interest and ability	4	3	2	1	0
Goal motivation and perseverance	4	3	2	1	0
Creative ability	4	3	2	1	0

11. Please rank applicant as to capability of undertaking a bachelors program:

☐ Definitely capable

☐ Capable

☐ Questionable

☐ Not capable

12. Additional comments would be appreciated. Please attach additional typed comments to this form.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Address: \_\_\_\_\_

Please return this form to:

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Health Sciences & Human Services Dept.  
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