GBC iNtegrate & ML Meeting

September 17, 2010

Minutes

Berg Hall Conference Room, 2-3pm

Present: Lora McCarty, Sonja Sibert, Jan King, , Dorinda Friez, DJ Smith, Julie Byrnes, Marsha Holford, Susanna Dorr, Andy Moore, Tim Beasley, Pat Anderson, Lynn Mahlberg, Linda Uhlenkott, Micheline Craig , Laura Smith, Tony Villalobos, Cindy Hyslop, Jodi Gerrits, Scott Nielson, Tawny Crum, Mike McFarlane, SCS on teleconference – Ginger Holiday-Houston (SCS)

Lora welcomed Micheline Craig, the new student worker.

Pat discussed R25 (room scheduling software) – Interface fields having conflict with building numbers, causing double bookings, will run again next week. Will also test double booking. Will go live 10/01/10.

Admissions – Julie stated that International Logic went well and that final documents are on Hyper Office, email not required. Currently state required. Correction will be done for country that has no state. Not able to do auto skip on fields, must use mouse or tab.

Academic Advising – Laura met with Brenda on Tuesday and Wednesday to coding scheme, starting with 2006 catalog forward.IDP AA next week. Pseudo courses checked on ok on conversion database.

Financial Aid – Scott stated he worked with consultants all day on Thursday. 250 checklists set up, which indicate missing information on FASFA such as, tax returns, GBC Financial Aid information and Pell amounts. Has communication letter from TMCC. System is showing day behind, possible is time zone issue. SCS is aware of the issue.

Security & Technical – DJ is waiting on software from Bill Garland. To take 5 reports to become one report for interface between R25 and SIS. Doing security application for production and test. Tim will be SIS and Advantage security coordinator backup.

Portal – Susanna is making a few web pages. Branding has been changed. Will need to modify tabs for different populations. Needs clearer login for web page (student course records). Has had conference calls with Debi and is coordinating with administration. Discussed links to training, links to work list. Pagelet can be populated by script of other data.

Student Financials – Unit testing starts 10/07. Working to setup test scenarios, working on contracts and getting numbers onto PS. Payment plan is set for testing in October.

Student Records – Catalog conversion goes live 09/30. Clean up needs to be done in catalog and dual entry starts. Class schedule training begins November and February. CPP degree codes conversion will happen in October.

Status Reports and Work Plans – Micheline will be working on status reports and work plans . Will be updating information on the Master Work Plan. Micheline will also be having 1 on 1 meeting with module leads to see where she can be of assistance.

Next meeting – 10/01 will be in Berg Hall Conference Room