

## iNtegrate2 Ad-hoc Committee Report

### Workday software implementation for Human Resources & Finance

August 2017

- The iNtegrate2 Workday project timeline is set for a go live in October 2017. This the new Human Resources and Finance software being implemented for all of NSHE.
- Project completed User Acceptance testing from 6/21-8/4. The team completed 265 scenarios for testing. The team did a great job of completing this testing in addition to their other responsibilities on the project and their regular workload.
- The next tenant is being built for Go-live, it is called the Gold tenant.
- Transaction catch up and data validation will take place right before go-live from 9/20-9/29 will also include the weekend days.
- GBC team's next scheduled meeting is 9/13/2017.
- Training for users is scheduled for 19<sup>th</sup> & 20<sup>th</sup> of September. Manager Self Service training will be held 9/19 from 2:30-4:30pm and on 9/20 8:30-10:30am. Administrative support training will take place on 9/19 from 8:30-10:30am and on 9/20 from 2:30-4:30pm. Training will be held in HTC 139 and 9/19 will be IAV to the Centers as available. Invitations have gone out for the trainings.
- Demonstrations will be held for users across the GBC community.
- Meetings are also being held for student employment and integrations from PeopleSoft to Workday.
- Subject Matter Expert group meetings, project check point & Integration meetings are being held weekly. Biweekly meetings continue for Points of Contact, Reporting, Security, Integrations, and Training. Monthly meetings are being held for Campus Executives Committee, Steering Committee, Change Management and Data Governance. This is in addition to the team's regular work load of just being responsible for their functional areas in Workday and regular GBC day to day duties.